AAICPC/ICJ
Memorandum of Understanding (MOU)
Work Group Meeting
Minutes

Thursday, February 09, 2012
2:00 p.m. EST

I. Members in Attendance:

1. Thomas Brinton (IL) AAICPC Co-Chair
2. Rose Ann Bisch (MN) ICJ Co-Chair
3. Judy Miller (AR) ICJ
4. Rosalind Hyde (CA) AAICPC
5. Maria Genca (CT) ICJ
6. Alicia Ehlers (ID) ICJ
7. Sharon F. Curry (MA) AAICPC
8. Michael Reddish (NE) ICJ
9. Shannon Foster (NV) AAICPC
10. Dawne Gannon (SC) ICJ
11. Cheri Stewart (TN) AAICPC

Members Not in attendance:

1. Michael Umpierre (DC) ICJ
2. Gina Gelnett (TX) AAICPC

II. Ex-Officios and Staff in Attendance:

1. Stephen Pennypacker (FL) AAICPC, Ex-Officio
2. Carla Fults (DC) AAICPC, Ex-Officio
3. Ashley Lippert, ICJ Executive Director
4. Jack Branum, ICJ MIS Project Manager
5. Emma Goode, ICJ Administrative and Logistics Coordinator

Ex-Officios and Staff Not in Attendance:

1. Terry Clark (PA) ICJ Ex-Officio

III. Guests in Attendance:

1. Marcia Coonce (AK) AAICPC
2. Patricia Nealy (GA) AAICPC
3. Lorne Garrett (IL) DCFS Child Location Unit
4. Billie Greer (IL) ICJ
5. Rich Ludolph (IL) ICJ
6. Susan Nelson (IL)AAICPC
7. Jean Taylor (NM) AAICPC
8. Traci Marchand (NC) ICJ
9. Sherita Wright (NC) AAICPC
10. Karen McGormley (OH) AAICPC

Call to Order

Co-Chair Bisch called the meeting to order at 2:05 p.m. EST.

Roll Call

A. Lippert, ICJ Executive Director, called the roll. Eleven of thirteen *voting* members were in attendance, establishing a quorum.

Agenda

R. Hyde (CA) made the motion to approve the agenda. D. Gannon (SC) seconded. The motion passed to approve the agenda as presented.

Minutes

J. Miller (AR) made the motion to approve the minutes. S. Foster (NV) seconded. The motion passed to approve the minutes of the January 12, 2012 meeting as presented.

Housekeeping

Co-Chair Bisch noted the 90 minute meeting time. She acknowledged an open discussion format as time allows.

New Business

ICJ Runaway Training (presenter Traci Marchand)

- Traci Marchand, ICJ Commissioner and Deputy Compact Administrator for North Carolina presented training on the ICJ runaway process. . The training highlighted the return of runaways; runways held beyond 24 hours, and non-voluntary returns of non-delinquent juveniles, escapees, absconders, and accused delinquents. Runaway juveniles eligible for ICJ services are defined as follows:
    - Runaway: a child under the juvenile jurisdictional age limit established by the state, who has run away from his/her place of residence, without the consent of the parent, guardian, person, or agency entitled to his/her legal custody.
    - Escapee: a juvenile who has made an unauthorized flight from a facility or agency's custody to which he has been committed by the court.
    - Absconder: a juvenile probationer or parolee who hides, conceals, or absents him/herself with the intent to avoid legal process or authorized control.
    - Accused Delinquent: a person charged with an offense that, if committed by an adult, would be a criminal offense.
- T. Marchand (NC) presented a flow chart to demonstrate the scenarios and processes to release runaways to a parent or legal guardian and detailed the criteria for holding runaways in secure facilities. She noted OJJDP's Policy on Secure Detention of Runaways and provided a brief background on the allocation of federal funds and the ICJ exemption.
- The Work Group commented on the processes depicted in the flow chart. D. Gannon (SC) clarified that the processes do not encompass law enforcement.
- The presentation highlighted the procedures required under the voluntary return process if a juvenile remains in custody beyond 24 hours. The Work Group discussed the holding state and home state responsibilities, abuse/neglect scenarios, and completion of forms.
- T. Marchand (NC) explained the two processes and related forms under the non-voluntary return process:
    - Non-delinquent return (Form A and Form I)
    - Non-delinquent escapees, absconders, and accused delinquents (Form II)
- T. Marchand (NC) presented the issue of new charges in a holding state. J. Miller (AR) emphasized that in addition to the completion of forms, all charges must be disposed.
- T. Marchand (NC) presented the responsibilities of returning juveniles and the responsibility of the home/demanding state to ensure a safe return citing ICJ Rules 6-105, 6-106, and 6-111. ICJ members interjected experiences regarding the supervision and assistance of unescorted juveniles at intermediate airports.

- M. Reddish (NE) proposed the inclusion of abuse/neglect and state ward youth into the runaway process. Co-Chair Brinton noted that previous suggestions and additional suggestions are being accumulated by the Co-Chairs.

Old Business

AAICPC/ICJ MOU Document

- S. Penneypacker (FL) extended an invitation to the members to join the ICPC national call on Monday, February 27, 2012 at 4:00 p.m. EST. The MOU document will be reviewed in preparation for vote at the annual meeting in April.

New Business

ICPC/ICJ Guideline Document

- Co-Chair Bisch stated that she and Co-Chair Brinton are collecting questions and best practice methods from the work group. All the information submitted will be organized and categorized into one document for consideration at the next meeting.

Adjourn

- The next meeting dates are:
    a. March 08, 2012 @ 2:00 pm EST
    b. April 12, 2012 @ 2:00 pm EST
- **Co-Chair Bisch adjourned the meeting by acclamation at 3:30 p.m. EST**.