



## INTERSTATE COMMISSION FOR JUVENILES

### Technology Committee Meeting

#### *Minutes*

Wednesday, April 07, 2010

11:00 a.m. EST

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#### **Committee Members in Attendance**

1. Clarence Powell (MS) Designee, Chair
2. Paul Gibson (KY) Commissioner
3. Dale Dodd (NM) Commissioner
4. Michael Branham (AZ) Commissioner
5. Terry Clark (PA) Commissioner
6. Pablo Sedillo (AZ) Ex-Officio
7. Rachel Rios (CA) Ex-Officio
8. Alicia Ehlers (ID) Ex-Officio
9. Helen Killian (OK) Ex-Officio

#### **Committee Members Not in Attendance**

1. Ray Wahl (UT) Commissioner
2. Susan Morris (OK) Commissioner
3. Shelley Hagan (WI) Commissioner

#### **Guests in Attendance**

1. Michael Farmer (CA)
2. Monique Visentin (CA)
3. Michelle Lewis (CA)

#### **ICJ Staff in Attendance**

1. Ashley Lippert, Executive Director
  2. Jack Branum, Project Manager
  3. Emma Davis, Executive Assistant
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#### **Call to Order**

Chair Powell called the meeting to order at 11:08 a.m. EST.

#### **Roll Call**

A. Lippert (ICJ) called the roll. Nine of the twelve committee members were present; five of the eight voting members were present. A quorum was established.

#### **Agenda**

The Agenda was accepted without objection.

## Minutes

**M. Branham (AZ) made the motion to approve the March 3, 2010 minutes as presented. D. Dodd (NM) seconded. Motion passed.**

## Discussion

### *Summation of Joint Application Development (JAD) Session I*

- A. Lippert reported on what was accomplished during the 2-day JAD Session I to develop functional requirements for a national data base project. The National Office is reviewing the Appriss meeting notes in combination with the National Office notes. A. Lippert presented a list of outstanding items to be determined at the 2-day JAD Session II in April.
- The Committee was invited to submit options for the *relationship* and *failed placement* drop down boxes.
- T. Clark (PA) suggested that members of the IT Committee acquire feedback from their respective offices.
- A. Lippert and The National Office will compile received suggestions and present during JAD Session II.
- T. Clark (PA) clarified that the national system's project development encompasses both system tracking and case management. The project specifications goal is designed to meet the national requirements while allowing flexibility within each state's user roles.

### *Rule 2-102 Data Collection*

- Chair Powell opened the floor to discussion on the time requirement in Rule 2-102 (1) which states: "... to require each member state to report by the fifteenth day after each quarter".
- D. Dodd (NM) opposed reporting monthly and agreed to quarterly understanding the demand on smaller offices, quarterly was the maximum he would compromise.
- The Committee discussed and agreed to stay with the quarterly time requirement as written in the Rule 2-102.
- **T. Clark (PA) made the motion to forward the Data Collection Rule 2-102 as presented. P. Gibson (KY) seconded. Motion passed.**
- A. Lippert on behalf of R. Wahl (UT) inquired as to why case specific data should be included.
- P. Gibson (KY) responded that the additional data offered no detriment and could prove valuable as it relates to trends and statistics for grants.
- D. Dodd (NM) responded the case specific data was collected under AJCA and noted the Sex Offender Ad Hoc Committee is currently developing a sex offender matrix.

## **Old Business**

There was no old business.

## **New Business**

*Discussion of an interactive map on the website and information available on state pages.*

- Chair Powell opened discussion relative to an interactive map for the website.
- A. Lippert clarified all the state information is listed on the ICJ website in text format. The directory is a special module designed specifically for the Commission with the economic functionality to update information one time one place and disperse throughout the entire website saving time and money.
- Chair Powell opened discussion relating to the amount of detailed information available on the ICJ website, such as airport supervision and backup contact information compared to the AJCA website.
- A. Lippert explained all the information listed on the website is the information submitted by the states including directory updates. The National Office would be happy to include any additional information the states would like to include.
- D. Dodd (NM) noted his preference was not as much for the map as it was for adding detailed information on the state pages.
- Chair Powell noted the website must be cost effective while informative and user-friendly.
- The Committee agreed an interactive map would be nice but not necessary for the additional costs. It is a feature that could be added later if funds are available. The investment now should be to include detailed information on the state pages.
- T. Clark (PA) requested the National Office to review the AJCA website and submit a request / survey to states for information.
- At the request of the Committee, A. Lippert will have the National Office send out another survey requesting updated information plus additional information each state deems necessary.
- At the request of the Committee, A. Lippert will contact Compact offices via email explaining the decision to not develop an interactive map to the website.

## **Adjourn**

Chair Powell announced the next meeting for May 5, 2010, 11:00 a.m. EST and adjourned the meeting.