 <p><b>Interstate Commission for Juveniles</b></p>	<p><b>Policy Number</b> <b>08-2009</b></p>	<p><b>Page Number:</b> <b>1</b></p>
<p><b>ICJ Administrative Policy</b> Dues Enforcement</p>		<p><b>Dated:</b> August 4, 2009</p>

## **I. Authority**


- A. The Executive Committee is vested with the power to act on behalf of the Interstate Commission during periods when the Commission is not in session. The Executive Committee oversees the day to day activities managed by the Executive Director. Articles VII and VIII of the Interstate Compact for Juveniles provides the Commission with the authority to established and collect dues from each member state.

## **II. Applicability**

- A. This policy applies to signatory states to the Interstate Compact for Juveniles and Commissioners appointed to represent those states to the National Commission.

## **III. Policy**

- A. Article VIII of the ICJ provides in relevant part, “The Interstate Commission shall levy and collect an annual assessment from each compacting state to cover the cost of the internal operations and activities of the Interstate Commission and its staff which must be in total amount sufficient to cover the Interstate Commission annual budget as approved each year.”
- B. Article VII(B)(3) of the ICJ provides in relevant part that, “The Interstate Commission, in the reasonable exercise of its discretion, shall enforce the provisions and rules of this Compact using any or all means set forth in Article XI of this Compact.”
- C. The following enforcement guidelines are for the collection of dues:
1. Member states will be invoiced for the annual dues at the beginning of the state’s fiscal year.
  2. If a member state has not paid its annual dues within thirty (30) days of the beginning of the new fiscal year, the ICJ national office will send a written reminder to the Commissioner of such state.
  3. If a member state has not paid its annual dues within ninety (90) days of the beginning of the state’s fiscal year, the ICJ national office shall send via registered mail a written delinquency notice to the Commissioner of such state.

 <p><b>Interstate Commission for Juveniles</b></p>	<p><b>Policy Number</b> <b>08-2009</b></p>	<p><b>Page Number:</b> <b>2</b></p>
<p><b>ICJ Administrative Policy</b> Dues Enforcement</p> <p><b>Dated:</b> August 4, 2009</p>		

4. If a member state has not paid its annual dues within 120 days of the start of the state's fiscal year, the Executive Director shall refer the matter to the Compliance Committee for enforcement action.