

**Interstate Commission for Juveniles  
2019 Annual Business Meeting  
September 11, 2019  
General Session Minutes**



**Sheraton Indianapolis City Centre Hotel  
Indianapolis, IN**

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**Call to Order**

The 2019 Annual Business Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Anne Connor (ID) at 8:30 a.m. ET.

**Color Guard**

Commission Chair A. Connor (ID) introduced cadets from the Pendleton Juvenile Correctional Facility Boot Camp Color Guard, who presented the flags and led attendees in reciting the Pledge of Allegiance.

**Roll Call**

Executive Director MaryLee Underwood called the roll. Forty-eight (48) states were represented by a Commissioner or Designee; thus, quorum was established.

**Members in Attendance:**

- |                         |                                  |
|-------------------------|----------------------------------|
| 1. Alabama              | Patrick J. Pendergast, Designee  |
| 2. Alaska               | Barbara Murray, Commissioner     |
| 3. Arizona              | Howard Wykes, Designee           |
| 4. Arkansas             | Judy Miller, Designee            |
| 5. California           | Tony De Jesus, Designee          |
| 6. Colorado             | Summer Foxworth, Commissioner    |
| 7. Connecticut          | Tasha Hunt, Commissioner         |
| 8. Delaware             | Melanie Grimes, Commissioner     |
| 9. District of Columbia | Jefferson Regis, Commissioner    |
| 10. Florida             | Agnes Denson, Commissioner       |
| 11. Georgia             | Tyrone Oliver, Commissioner      |
| 12. Idaho               | Anne Connor, Designee            |
| 13. Illinois            | Tomiko Frierson, Commissioner    |
| 14. Indiana             | Mary Kay Hudson, Commissioner    |
| 15. Iowa                | Kellianne Torres, Designee       |
| 16. Kansas              | Jeff Cowger, Commissioner        |
| 17. Kentucky            | Anna Butler, Designee            |
| 18. Louisiana           | Angela Bridgewater, Commissioner |
| 19. Maine               | Roy Curtis, Designee             |
| 20. Maryland            | Sherry Jones, Commissioner       |
| 21. Massachusetts       | Rebecca Moore, Designee          |
| 22. Michigan            | Roy Yapple, Commissioner         |
| 23. Minnesota           | Tracy Hudrlik, Commissioner      |
| 24. Mississippi         | Maxine Baggett, Designee         |
| 25. Missouri            | Julie Hawkins, Commissioner      |

26. Montana	Cathy Gordon, Commissioner
27. Nebraska	Jacey Rader, Commissioner
28. Nevada	David Laity, Commissioner
29. New Hampshire	Caitlyn Bickford, Commissioner
30. New Jersey	Edwin Lee, Jr., Designee
31. New Mexico	Dale Dodd, Commissioner
32. New York	Francesco Bianco, Jr., Designee
33. North Carolina	Traci Marchand, Commissioner
34. North Dakota	Jessica Wald, Designee
35. Ohio	Nathan Lawson, Commissioner
36. Oklahoma	Robert Hendryx, Designee
37. Oregon	Nina Belli, Designee
38. Pennsylvania	Wendy Lautsbaugh, Commissioner
39. South Carolina	Felicia Dauway, Designee
40. South Dakota	Charles Frieberg, Commissioner
41. Tennessee	Cathlyn Smith, Commissioner
42. Texas	Daryl Liedecke, Commissioner
43. Utah	Raymundo Gallardo, Designee
44. Vermont	Trissie Casanova, Designee
45. Virgin Islands	Eavey Monique James, Commissioner
46. Virginia	Natalie Dalton, Commissioner
47. Washington	Jedd Pelander, Commissioner
48. West Virginia	Lynn Fielder, Designee
49. Wisconsin	Casey Gerber, Commissioner
50. Wyoming	Maureen Clifton, Commissioner

**Members Not in Attendance:**

1. Hawaii
2. Rhode Island

**Ex Officio Members in Attendance:**

1. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Bruce Rudberg
2. Council of Juvenile Correctional Administrators (CJCA) – Christine Blessinger
3. Conference of State Court Administrators (COSCA) – Sally Holewa
4. Interstate Compact for Adult Offender Supervision (ICAOS) – Allen Eskridge
5. Justice Solutions (Victims Representative) – Trudy Gregorie
6. National Conference of State Legislatures (NCSL) – Sarah Brown
7. National Council of Juvenile and Family Court Judges (NCJFCJ) – Judge Ramona Gonzalez
8. National Juvenile Detention Association (NJDA) – Steven Jett

**ICJ National Office and Legal Counsel in Attendance:**

1. MaryLee Underwood Executive Director
2. Emma Goode Administrative and Training Coordinator
3. Jennifer Adkins Operations and Policy Specialist
4. Leslie Anderson Logistics and Administrative Coordinator

5. Joe Johnson            Systems Project Manager
6. Richard L. Masters   Legal Counsel

**Compact Office Staff in Attendance:**

- |                    |                     |
|--------------------|---------------------|
| 1. Alaska          | Ellen Hackenmueller |
| 2. Florida         | Tracy Bradley       |
| 3. Georgia         | Tracy Cassell       |
| 4. Georgia         | Victor Roberts      |
| 5. Hawaii          | Shirleen Cadiz      |
| 6. Illinois        | Holly Kassube       |
| 7. Indiana         | Nita Wright         |
| 8. Indian          | April Simmons       |
| 9. Indiana         | Turran Blazier      |
| 10. Indiana        | Stacy Doane-Selmier |
| 11. Louisiana      | Kimberly Dickerson  |
| 12. Minnesota      | Rebecca Hillestead  |
| 13. Nebraska       | Abbie Christian     |
| 14. Nevada         | Gladys Olivares     |
| 15. New Jersey     | Candace Alfonso     |
| 16. New York       | Kelly Palmateer     |
| 17. North Carolina | Stephen Horton      |
| 18. Ohio           | Andrew Janning      |
| 19. South Carolina | Mason Harrington    |
| 20. South Carolina | Tiffany Howard      |
| 21. Tennessee      | Corrie Copeland     |
| 22. Vermont        | Barbara Joyal       |
| 23. Virgin Islands | Vaugh Walwyn        |
| 24. Wisconsin      | Joy Swantz          |

**Other Affiliates and Guests in Attendance:**

- |                    |  |
|--------------------|--|
| 1. AAICPC          | Carla Fults  |
| 2. Welcome Speaker | Loretta Rush, 108 <sup>th</sup> IN Supreme Court Chief Justice |
| 3. Guest Speaker   | Kim Lough, FBI CJIS Division                                   |
| 4. Keynote Speaker | Derek Young, Derek Young Speaks                                |

**Opening Remarks**

Commission Chair A. Connor (ID) welcomed everyone to the 2019 Annual Business Meeting of the Interstate Commission for Juveniles and introduced Chief Justice Loretta Rush, Indiana’s 108<sup>th</sup> Supreme Court to deliver the welcome address.

**Welcome Address**

- Chief Justice Rush welcomed the Commission to the state of Indiana. She spoke about the opioid epidemic and its impact on juveniles within the justice system. She highlighted the work of the National Judicial Opioid Initiative and the National Center for State Court Judges to provide on-line information about evidence-based treatment, tool kits, treatment related programs, expungement tools, and best practices to avoid re-traumatization during court processes.

- She encouraged the Commission to continue providing training and resources to support judges, probation officers and justice professionals with the best information available to better serve the juveniles that come before us.

### **Agenda**

**D. Dodd (NM) made a motion to approve the agenda. C. Frieberg (SD) seconded. The motion passed by a majority vote.**

### **Minutes**

**T. Marchand (NC) made a motion to approve the September 12, 2018 Annual Business Meeting minutes. N. Belli (OR) seconded. The motion passed by a majority vote.**

### **Keynote Address**

- Commission Chair A. Connor (ID) introduced keynote speaker Derek Young.
- Mr. Young thanked the Commission for utilizing their time and talents to ensure a better life for children and ensure that juveniles across the country do not fall through the cracks of the system.
- He spoke to the Commission about leadership development, highlighting leaders' responsibilities for providing resources, information, and strong infrastructure. He also discussed the challenges and obstacles leaders encounter. He introduced the Commission to the concept of Strategic Servant Leadership which places an emphasis on strategic thinking and strategic effectiveness.

*{Break 10:15 – 10:30 a.m. ET}*

### **Executive Committee Report by Anne Connor (ID)**

- Commission Chair A. Connor (ID) announced members of the 2019 Executive Committee and praised their work throughout the year.
- The Commission experienced a year of growth and analysis with an emphasis on maximizing core functions and visions for future growth.
- Commission Chair A. Connor (ID) provided a wrap up of the 2016-2019 Strategic Plan.
  - Strategic Initiative #1 was to utilize and promote the State Council to increase national awareness and visibility at the state level. This strategic initiative was advanced through development of an array of public awareness materials and more resources to support State Councils, such as the "Toolkit for State Councils" and the web-based State Council Reporting Tool. The Commission also expanded partnerships with key allies, including NCJFCJ and the FBI.
  - Strategic Initiative #2 was to enhance communications and collaborations to foster better outcomes for juveniles. To further this strategic initiative, focus was placed on ABM trainings on communication and collaboration building; development of a Mentoring Program; publication of "Key Concepts in Human Trafficking;" and development of a revised "Form IA/VI." Furthermore, the ICJ Website underwent a redesign; several major enhancements were completed on the Juvenile Information Data System

(JIDS); and a new data system development project was launched to replace the current JIDS system.

- Strategic Initiative #3 was to use data to analyze and evaluate for performance and enforce/monitor compliance. To further this strategic initiative, policies and procedures were revised to ensure monitoring is focused and data driven; the JIDS system data was used to investigate and resolve complaints; Performance Measurement Assessments (PMAs) were completed; and proactive reviews were provided to support compliance and promote public safety.
  - Strategic Initiative #4 was to develop sustaining leadership via training and professional development. The Commission supported development of ICJ leaders as trainers at statewide and national conferences; developed a Transition Plan Template for states; presented Staff Recognition and Leadership Awards; and developed training resources for New Commissioners.
- Commission Chair A. Connor (ID) presented the 2020-2022 Strategic Plan to the Commission. The three (3) year plan was developed by the Executive Committee, in consultation with Derek Young, to encourage focus on the Commission vision: promoting public safety, victim's rights, and juvenile accountability that is balanced with safeguarding those juveniles.
  - In the 2020-2022, Strategic Plan, four (4) priorities were defined.
    - **Strategic Priority #1: Improve the data systems for better outcomes.** Led by the Information Technology Committee, the Commission will develop and implement a more intuitive and robust data system to increase efficiencies, accuracies, and effectiveness. The Commission will also provide training to prepare for and support use of the new system.
    - **Strategic Priority #2: Promote member engagement and leadership development.** The Executive Committee and Training Committee will provide members with resources, training, and leadership development opportunities to promote member engagement and leadership development, with a focus on diversity, inclusion, and sustainability. Initiatives include actively promoting Commission resources and trainings; increasing active participation in committees and regions in order to expand and diversify input; and expand leadership development opportunities and recruit members for leadership development that reflect a diversity of backgrounds, experience, and points of view.
    - **Strategic Priority #3: Address gaps in rules and resources.** Led by the Rules Committee, the Commission will identify and address gaps in the ICJ Rules and related resources. Initiatives include improving the ICJ Rules and resources related to persons who may be subject to juvenile and/or adult jurisdiction and developing more user-friendly resources.
    - **Strategic Priority #4: Leverage relationships to promote awareness and improve outcomes.** State ICJ Offices and the National Office will build and leverage relationships with judges, state court administrators, law enforcement, prosecuting attorneys, and federal agencies to promote awareness and better outcomes by providing resources, training, and

consultation. Initiatives include providing training and technical assistance to ensure each state has a State Council that meets at least once a year; proactively addressing national policy issues that impact states' abilities to implement the Compact; and improving responses to "juveniles" who may be considered adults through relationship building and educating corrections administrators, magistrates, and other "gate keepers" for the adult process.

- To ensure success in advancing these priorities, ten (10) specific initiatives and fifty-nine (59) action items were developed.
- **N. Dalton (VA) made a motion to approve the Executive Committee Report as presented. C. Smith (TN) seconded. The motion passed by a majority vote.**

### **2019 Leadership Award**

- Commission Chair A. Connor (ID) congratulated all nominees for the 2019 Leadership Award. Noting that the award is presented to one person each year who has exhibited outstanding leadership skills and dedication to the Interstate Commission for Juveniles through extraordinary service, she presented the 5<sup>th</sup> annual ICJ Leadership Award to Abbie Christian, Deputy Compact Administrator for the State of Nebraska. She thanked Ms. Christian for embodying the philosophy of the ICJ in everything she does, her excellent teamwork that results in positive outcomes while maintaining Compact Rules, and the time and energy she has invested in committees, training, and helping anywhere she is asked.

### **Compliance Committee Report by Jacey Rader (NE)**

- Compliance Committee Chair J. Rader (NE) recognized committee members and thanked them for their service. Chair Rader reported the committee took a proactive role focusing on outreach, support, partnerships, resources, and strategies, in addition with accountability.
- An update was provided regarding action taken by South Carolina following complaints that were filed in 2018. South Carolina has employed additional staff, worked effectively in collaboration with a Commission-appointed technical assistance provider to improve Compact operations and training, and implemented policies and processes to eliminate the possibility of future similar instances. The state completed a Corrective Action Plan (CAP) by November 1, 2018. Following that date, no indications of non-compliance have been noted. On June 26, 2019, the Executive Committee voted to abate the imposed fine.
- The 2019 Performance Measurement Assessment (PMA) has been 75% completed with the final group scheduled for assessment in November 2019. Six standards were assessed.
  - Related to Priority A: Safe and Successful Supervision:
    - A-01 For all cases falling under Rule 4-102, Receiving States shall forward the home evaluation within 45 calendar days of receipt of the referral.
    - A-02 Receiving States shall furnish written progress reports to the sending state on no less than a quarterly basis.
    - A-03 Sending States shall respond to a report of violation no later than 10 business days following receipt.

- A-04 Sending States shall issue a referral packet within 30 calendar days of the effective date of the Travel Permit for a juvenile testing a proposed residence.
- Related to Priority B: Effective Returns:
  - B-04 The Holding State shall ensure that juveniles in agreement with the voluntary return shall sign the Form III in the presence of a judge who also signs the Form III.
- Related to Priority C: Compact Office Operations
  - C-01 States shall use the electronic information system authorized by the Commission for all forms processed through the Interstate Compact for Juveniles.
- Preliminary results of the PMA reflected no states below 70% in Standards A-02, B-04, and C-01. The results also reflected an increase from a nationwide average of 60% in 2016 to all assessed states scoring above 70% regarding the requirement to submit quarterly progress reports within the assigned time frame.
- Compliance Policy 01-2009, 02-2009, and 03-2009 were revised to increase transparency in the dispute resolution process, as well as to provide additional details and timelines related to how complaints are handled. The policy guides for National Office, Compliance Committee, and Executive Committee in responding to formal and informal disputes.
- The committee developed two new forms available on the website: the “Dispute Resolution Form” and the “Request for Interpretation for Rules Form.”
- **N. Dalton (VA) made a motion to approve the Compliance Committee Report as presented. R. Yaple (MI) seconded. The motion passed by a majority vote.**

#### **Finance Committee Report by Jedd Pelander (WA)**

- Finance Committee Chair J. Pelander (WA) acknowledged the Finance Committee members for their participation and the National Office staff for their assistance throughout the year.
- Chair J. Pelander (WA) reported that fiscal year (FY) 2019 saw a Commission revenue of \$1,257,847, with total expenditures at \$1,131,192. The Commission finished the year 7.2% under budget. The Commission’s year-end balance in cash reserve was \$858,799.
- The Commission’s long-term investments earned an 8.7% rate of return during FY19, with a year-end balance of \$1,627,895. In FY 2020, funds that have been invested will be used for development of the Commission’s new data system.
- The second independent audit was completed with an unqualified audit report and no recommendations for change from the auditors.
- The FY 2020 budget was modified with a net increase of \$220,000 for data system development and printing to support the new strategic initiatives. Invested funds are being utilized for this purpose.
- Chair J. Pelander (WA) presented a proposed FY 2021 budget, as recommended by the Finance and Executive Committees to the full Commission. The budget includes a net increase of \$21,250 to support computer services and the Annual Business Meeting.
- **T. Marchand (NC) made a motion to approve the Fiscal Year 2021 Budget and Finance Committee report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

### **Information Technology Committee Report by Tony De Jesus (CA)**

- Information Technology Committee Chair T. De Jesus (CA) acknowledged the members of the Information Technology Committee for their work, as well as the ICJ National Office staff.
- Chair De Jesus reported the committee approved edits to JIDS beginning with the return workflow edits to ensure consistency with the ICJ Rules. The edit allowed for returns to begin with either the Juvenile Apprehended in Holding State workflow or the Request to Apprehend Juvenile workflow, made the Travel Plan submission an optional workflow and included the generation of an email notification sent to the holding state upon completion of a return. Edits were also made in User Management allowing for review of a user's last log in date and password expiration date.
- The committee approved amendments to the JIDS Guidelines Policy 01-2013: Expunging Juvenile Records.
- The Committee approved a survey to assist with ICJ's collaboration with the Federal Bureau of Investigations Criminal Justice Information System Division (FBI CJIS) to understand the complexities and differences between each state with regards to the utilization of the FBI NCIC system for compact cases.
- Five hundred and seventy-two (572) Help Desk Tickets were submitted and twenty-one (21) remote support sessions were provided for JIDS with a 98% resolution rate.
- The committee collaborated with SEARCH to assist in development of a Request for Proposal (RFP) to select an established vendor to provide the hardware systems application software, database system, and related support services necessary to implement a new information sharing system that would meet ICJ business requirements. The committee developed an RFP workgroup consisting of committee members from each region to assist with interviewing vendors, participating in vendor demonstrations, and scoring vendor proposals. The RFP Workgroup and Technology Committee recommended engaging Optimum Technologies to create the new ICJ information sharing system.
- **C. Frieberg (SD) made a motion to approve the Information Technology Committee Report as presented. D. Dodd (NM) seconded. The motion passed by a majority vote.**

### **Training, Education and Public Relations Committee Report by Cathlyn Smith (TN)**

- Training Committee Chair C. Smith (TN) recognized the members of the Training Committee, and expressed her appreciation to this year's trainers who volunteered their time and talents to conduct WebEx trainings throughout the year and the National Office staff for their support.
- Chair C. Smith (TN) reported that since the last annual business meeting, the committee developed two (2) new resources that are now available to the Commission to include: a Best Practice regarding the Return of a Juvenile Serving a State Correctional Sentence in Another State and a new ICJ Administrative Policy #01-2019 Mentoring Program.
- ICJ attended and/or presented at the following state and national conferences since the last meeting:

- National Council of Juvenile and Family Court Judges (NCJFCJ) 81st Annual Conference – July 22-25, 2018 - Denver, CO
- APPA: 43rd Annual Training Institute – July 29 – August 1, 2018 – Philadelphia, PA
- 2018 ICJ Annual Business Meeting – Sept. 25-28, 2018 -New Orleans, LA
- ICAOS 2018 Annual Business Meeting – Oct. 1-3, 2018 – Orlando, FL
- NCJFCJ’s National Conference on Juvenile Justice – March 17-20, 2019 – Las Vegas, NV
- NCJFCJ’s Institute for New Juvenile and Family Court Judges – April 22-24, 2019 – Reno, NV (First time opportunity to train new judges)
- Coalition for Juvenile Justice (CJJ) National Conference – June 19-21, 2019 – Washington, DC
- 24th National Symposium on Juvenile Services – Oct. 22-25, 2018 – Greensboro, NC
- New Mexico Children’s Law Institute – January 9-11, 2019 – Albuquerque, NM
- Kentucky Department of Juvenile Justice Statewide Director's Meeting – April 29- May 1, 2019 – Cumberland, KY
- Tennessee Juvenile Court Services Association Conference and Annual Tennessee Judicial Conference – August 4-7, 2019 – Franklin, TN
- Tennessee Juvenile Court Services Association (TJCSA) in Nashville, TN
- Chair C. Smith (TN) reported the following training statistics for the year:
  - 2,327 individuals completed/reviewed ICJ On Demand training modules;
  - 556 individuals completed Rules Part I and II training, 204 individuals completed JIDS Training, 38 individuals completed the PMA Special Session, all provided via instructor-led WebEx training sessions;
  - 1,815 individuals were trained via intra-state trainings; and
  - 280 individuals were provided training through requested for training and technical assistance.
- **E. James (VI) made a motion to approve the Training, Education and Public Relations Committee Report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

**Human Trafficking Ad Hoc Committee Report by Trissie Casanova (VT)**

- Human Trafficking Ad Hoc Committee Vice Chair T. Casanova (VT) acknowledged the members of the Human Trafficking Ad Hoc Committee. The committee held five (5) meetings to discuss and consider the variation in practices between different ICJ Offices regarding how to meet the needs of victims of human trafficking.
- The committee reviewed resources on the ICJ website to ensure accurate information was available. Additional documents and resources were solicited from states represented on the committee.
- The committee updated the Human Trafficking Matrices, which are divided by ICJ region and list the laws and resources available in each state.
- The committee developed “Key Concepts in Human Trafficking” to serve as a resource for states’ efforts to work within ICJ Rules in the best interests of youth involved in human trafficking.

- **J. Rader (NE) made a motion to approve the Human Trafficking Ad Hoc Committee Report as presented. J. Pelander (WA) seconded. The motion passed by a majority vote.**

#### **East Region by Rebecca Moore (MA)**

- Representative B. Moore (MA) reported that since the 2018 Annual Business Meeting, the East Region held four (4) teleconference meetings and one face to face meeting to discuss Executive Committee updates, individual state updates, “State in Transition/Succession” plans, training updates and potential rule amendment proposals.
- The region has added a standing agenda item, “*Strategies Roundtable*,” to provide an opportunity for members to discuss priority issues encountered by the ICJ staff and the youth served by the Commission.
- The region submitted two (2) rule amendment proposals for consideration at the 2019 Annual Business Meeting, one regarding Rule 4-102: Sending and Receiving Referrals, and Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders. The Region also submitted a rule amendment proposal regarding Rule 8-101: Travel Permits, but withdrew the proposal after review of the comments.
- **N. Dalton (VA) made a motion to approve the East Region Report as presented. C. Gordon (MT) seconded. The motion passed by a majority vote.**

#### **Midwest Region by Charles Frieberg (SD)**

- Representative C. Frieberg (SD) reported that since the 2018 Annual Business Meeting, the Midwest Region held five (5) teleconference meetings and one face-to-face meeting to discuss pertinent ICJ topics, including updates from the Executive Committee, other standing committees, and the National Office.
- The region submitted two (2) proposed rule amendments, one regarding Rule 6-102 - Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders, but withdrew the proposal after comments were received and the Rules Committee suggested additional research and collaboration to address the issue in the next rulemaking cycle. The second proposed an amendment to Rule 101: Definitions.
- The region discussed a proposal regarding whether states that provide airport surveillance more frequently than others should be given credit by either reducing the costs of the dues or through some form of reimbursement. After discussion by the region and consultation with other Region Representatives, the region decided not to advance a proposal.
- The region discussed development of a form to be utilized nationwide when documenting information regarding juvenile runaways. It was not pursued once it was determined that most states have existing in-state forms.
- **T. Hudrlik (MN) made a motion to approve the Midwest Region Report as presented. S. Jones (MD) seconded. The motion passed by a majority vote.**

### **South Region by Traci Marchand (NC)**

- Representative T. Marchand (NC) reported that since the 2018 Annual Business Meeting, the South Region held four (4) teleconference meetings and one face to face meeting to discuss committee updates, state performance measurement assessments, challenges providing airport surveillance, collaborating with other states on complicated juvenile returns, and providing training to local field staff, the judiciary, and other juvenile justice stakeholders.
- Representative Marchand welcomed the region's new commissioners, designees, and compact staff in including those from Arkansas, the District of Columbia, and South Carolina.
- **F. Bianco (NY) made a motion to accept the South Region Report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

### **West Region by Dale Dodd (NM)**

- Representative D. Dodd (NM) reported that since the 2018 Annual Business Meeting, the West Region held three (3) teleconference meetings and one face-to-face meeting to discuss regional issues, share state updates and staffing changes, state training initiatives, JIDS enhancements, Legal Advisory Opinions, rules proposals, staff recognition and leadership award nominations.
- The region submitted one rule proposal regarding State Councils that was moved forward by the Rules Committee for presentation to the Commission for vote.
- Representative D. Dodd (NM) recognized and welcomed the regions new commissioners, designees and compact staff in the states of Idaho, Montana, Utah, and Wyoming.
- **A. Bridgewater (LA) made a motion to approve the West Region Report as presented. S. Foxworth (CO) seconded. The motion passed by a majority vote.**

### **Legal Counsel Report by Richard Masters, Legal Counsel**

- R. Masters reported since the 2018 Annual Business Meeting, six (6) new advisory opinions have been issued concerning: Whether ICJ Rule 7-104 requires a home/demanding state to return a juvenile being held on a warrant even if the warrant has been withdrawn and whether state confidentiality laws prohibit entry of warrants issued for juveniles subject to the Compact into NCIC (03-2018); Whether a person should be returned as a juvenile when being detained as a juvenile in the holding state, but has an outstanding warrant from an adult court in the home state (4-2018); Does the ICJ apply to a juvenile who leaves home with permission of the guardian, but refuses to return when the guardian directs? (5-2018); In the absence of a warrant, what would appropriately authorize a holding state to hold a juvenile (1-2019); State's obligation to inform juvenile that s/he may not be returned to home state and whether the Form III may be withdrawn (2-2019); and Can a person subject to a juvenile warrant be released on bond when considered an adult under the laws of the demanding and holding states based on the age of majority? (3-2019).
- **A. Bridgewater (LA) made a motion to approve the Legal Counsel Report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

{Recess for lunch at 12:00 p.m. ET}  
{Re-convened at 1:30 p.m. ET}

### **Rules Committee by Jeff Cowger (KS)**

- Rules Committee Chair J. Cowger (KS) reported that since the 2018 Annual Business Meeting, the Rules Committee reviewed nineteen (19) proposed rules or amendments on a wide range of topics. The Committee also reviewed comments received during the thirty (30) day review period and hosted a public hearing regarding the proposed changes.
- **J. Hawkins (MO) made a motion to approve the Rules Committee Report as presented. J. Rader (NE) seconded. The motion passed by a majority vote.**
- Chair J. Cowger (KS) noted that in, accordance with ICJ Rule 2-103, proposals can be discussed during the General Session; however, no amendments to the proposals are taken from the floor.
- Chair J. Cowger (KS) presented thirteen (13) rule proposals submitted by the Rules Committee and two (2) rule proposals submitted by the East Region. The discussion and decisions for adoption were made as follows:
  - Rule 1-101: Definitions “Juvenile” submitted by the Rules Committee
    - **J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 1-101: Definitions “Juvenile” submitted and recommended by the Rules Committee. J. Hawkins (MO) seconded. The motion passed by a 35 - 15 vote.**
  - Rule 2-107: “State Councils” submitted by the Rules Committee (New)
    - **J. Cowger (KS) made a motion to approve for adoption the proposed new Rule 2-107: “State Councils” submitted and recommended by the Rules Committee. S. Jones (MD) seconded. The motion passed by a 35 - 15 vote.**
  - Rule 4-102: “Sending and Receiving Referrals” submitted by the Rules Committee
    - **J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 4-102: “Sending and Receiving Referrals” submitted and recommended by the Rules Committee. R. Curtis (ME) seconded. The motion passed by a 45 - 5 vote.**
  - Rule 4-104: “Authority to Accept/Deny Supervision” submitted by the Rules Committee
    - **J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 4-104: “Authority to Accept/Deny Supervision” submitted and recommended by the Rules Committee. A. Bridgewater (LA) seconded. The motion passed by a 48 - 2 vote.**

- Rule 5-101: “Supervision/Services Requirements” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 5-101: “Supervision/Services Requirements” submitted and recommended by the Rules Committee. N. Dalton (VA) seconded. The motion passed by a 49 - 1 vote.
  
- Rule 6-102: “Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 6-102: “Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders” submitted and recommended by the Rules Committee. S. Jones (MD) seconded. The motion passed by a 40 - 10 vote.
  
- Rule 6-103: “Non-Voluntary Return of Runaways and/or Accused Status Offenders” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 6-103: “Non-Voluntary Return of Runaways and/or Accused Status Offenders” submitted and recommended by the Rules Committee. M. Clifton (WY) seconded. The motion passed by a 44 - 6 vote.
  
- Rule 6-103A: “Non-Voluntary Return of an Escapee, Absconder or Accused Delinquent” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 6-103A: “Non-Voluntary Return of an Escapee, Absconder or Accused Delinquent” submitted and recommended by the Rules Committee. C. Gordon (MT) seconded. The motion passed by a 45 - 5 vote.
  
- Rule 7-104: “Warrants” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 7-104: “Warrants” submitted and recommended by the Rules Committee. D. Dodd (NM) seconded. The motion passed by a 50 - 0 vote.
  
- Section 900 “Dispute Resolution, Enforcement, Withdrawal, and Dissolution” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment to strike in its entirety the Section 900 “Dispute Resolution, Enforcement, Withdrawal, and Dissolution” submitted and recommended by the Rules Committee. E. Lee, Jr. (NJ) seconded. The motion passed by a 48 - 2 vote.

- Rule 9-101: “Informal Communication to Resolve Disputes or Controversies and Obtain Interpretation of the Rule” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 9-101: “Informal Communication to Resolve Disputes or Controversies and Obtain Interpretation of the Rule” submitted and recommended by the Rules Committee. E. James (VI) seconded. The motion passed by a 47- 3 vote.
  
- Rule 9-102: “Formal Resolution of Disputes and Controversies” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 9-102: “Formal Resolution of Disputes and Controversies” submitted and recommended by the Rules Committee. T. Hunt (CT) seconded. The motion passed by a 48 – 2 vote.
  
- Rule 9-103: “Enforcement Actions Against a Defaulting State” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 9-103: “Enforcement Actions Against a Defaulting State” submitted and recommended by the Rules Committee. A. Bridgewater (LA) seconded. The motion passed by a 45 – 5 vote.
  
- Rule 1-101: Definitions “Accused Delinquent” submitted by the East Region
  - J. Cowger reported that a proposal regarding Rule 1-101: Definitions “Accused Delinquent” was submitted by the East Region, but was not recommended by the Rules Committee. Proposal fell to the floor for lack of motion.
  
- Rule 4-103: “Transfer of Supervision Procedures for Juvenile Sex Offenders” submitted by the East Region
  - J. Cowger reported that a proposal regarding Rule 4-103: “Transfer of Supervision Procedures for Juvenile Sex Offenders” was submitted by the East Region, but was not recommended by the Rules Committee. T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented. T. Casanova (VT) seconded. The motion failed by a 22 - 28 vote.
  
- J. Cowger (KS) reported that due to the volume of ICJ materials that must be updated whenever rules are amended, the Rules Committee recommends an effective date of March 1, 2020.
- J. Cowger (KS) made a motion that the above approved rule amendments go into effect March 1, 2020. P. Pendergast (AL) seconded. The motion passed by a 49 – 0 vote.

{Break 2:15 - 2:30 p.m. ET}

### **Guest Speaker**

- Commission Chair A. Connor (ID) introduced guest speaker Kim Lough, FBI CJIS Division.
- Ms. Lough provided an overview of the National Crime Information Center (NCIC) system. She addressed who has access to NCIC, the requirements for gaining access, and limits on sharing information in the system.
- Ms. Lough discussed the files available for use by the ICJ, to including: Wanted File, Missing Person File, Sex Offender Registry, and Supervised Release File. She discussed the requirements for entry into the system and mandatory data that is required for each of the four (4) available files. She suggested that states with regulations that prohibit entering juveniles as “wanted” could enter juveniles in the Missing File. She encouraged states to utilize the Supervised Release File to enter juveniles under supervised probation or parole to assist in tracking juveniles that fail to comply with their court ordered supervision guidelines.
- Ms. Lough reported that the FBI is currently working to build a new data system that will include information regarding the Compact, fields for indicators of Compact offenders and fields to address language for bond information on Compact cases.
- She agreed to provide the Commission a resource with NCIC points of contact for each state to assist those ICJ Offices that currently do not have access to the system directly or through an agreement with an approved agency to assist in gaining access and entering information into the system. The FBI will continue to collaborate with the Commission to enhance and improve the functionality of the system as the FBI works towards building their new system.

### **Old Business**

No Old Business to report.

### **New Business**

- S. Jones (MD) suggested that the Commission review the current requisition process for future discussion. Commission Chair A. Connor agreed to ensure further discussion of this matter in the future.

### **Call to the Public**

Chair A. Connor (ID) opened the floor for any public comments. There were none.

### **Staff Recognitions**

- Commission Chair A. Connor (ID) recognized the ICJ Compact office staff nominated by their peers during the past year for going above and beyond the general call of duty.
  - Tracy Bradley, Deputy Compact Administrator (FL)
  - Anna Butler, Compact Office Staff (KY)
  - Mason Harrington, Compact Office Staff (SC)
  - Tiffany Howard, Compact Office Staff (SC)
  - Holly Kassube, Deputy Compact Administrator (IL)

- Randall Wagner, Deputy Compact Administrator (recently retired) (WV)
  - Jessica Wald, Deputy Compact Administrator (ND)
- Chair A. Connor (ID) expressed her gratitude to each of the 2019 ICJ Officers, Committee Chairs and Region Representatives for their leadership and presented each of the following with an engraved plaque.
  - Vice Chair – Natalie Dalton (VA)
  - Compliance Committee Chair – Jacey Rader (NE)
  - Finance Committee Chair – Jedd Pelander (WA)
  - Information Technology Committee Chair – Tony De Jesus (CA)
  - Rules Committee Chair – Jeff Cowger (KS)
  - Training, Education and Public Relations Committee Chair – Cathlyn Smith (TN)
  - East Region Representative – Becki Moore (MA)
  - South Region Representative – Traci Marchand (NC)
  - Midwest Region Representative – Chuck Frieberg (SD)
  - West Region Representative – Dale Dodd (NM)
  - Victims Representative Ex officio – Trudy Gregorie
- Chair A. Connor (ID) expressed her gratitude to each of the 2019 Committee Vice Chairs for their leadership and presented each of the following with an engraved power bank.
  - Information Technology Committee Vice Chair – Nate Lawson (OH)
  - Rules Committee Vice Chair – Tracy Hudrlik (MN)
  - Training, Education and Public Relations Committee Vice Chair – Agnes Denson (FL)
  - Human Trafficking Ad hoc Committee Vice Chair – Trissie Casanova (VT)
- Chair A. Connor (ID) recognized the ICJ National Office Staff for their support: MaryLee Underwood, Jenny Adkins, Leslie Anderson, Emma Goode, and Joe Johnson.
- Commission Vice Chair N. Dalton (VA) presented an engraved crystal award to Commission Chair A. Connor (ID) in recognition of her service as 2019 Commission Chair.

### **2020 Officer Elections**

- Chair A. Connor (ID) noted that nominations for officers were made during region meetings held on the previous day. She turned the floor over to Judge Ramona Gonzalez, National Council of Juvenile and Family Court Judges, who facilitated the 2020 Officers Elections.

### **Treasurer**

- Judge Gonzalez reported that Jedd Pelander (WA) was nominated for Treasurer and asked for nominations from the floor. There were none.
- **N. Dalton (VA) made a motion to close the floor for nominations. D. Dodd (NM) seconded.**
- Judge Gonzalez closed the nominations.
- J. Pelander (WA) accepted the nomination and addressed the Commission.
- **P. Pendergast (AL) made a motion elect Jedd Pelander (WA) as Treasurer without objection. C. Frieberg (SD) seconded the motion. The motion passed by majority vote.**

### **Vice Chairperson**

- Judge Gonzalez reported that Cathlyn Smith (TN) was nominated for Vice Chairperson and asked for nominations from the floor. There were none.
- **D. Liedecke (TX) made a motion to close the floor for nominations. S. Jones (MD) seconded.**
- Judge Gonzalez closed the nominations.
- C. Smith (TN) accepted the nomination and addressed the Commission.
- **S. Foxworth (CO) made a motion elect Cathlyn Smith (TN) as Vice Chairperson without objection. T. Hunt (CT) seconded the motion. The motion passed by majority vote.**

### **Chairperson**

- Judge Gonzalez reported that Jacey Rader (NE) and Nina Belli (OR) were nominated for Chairperson and asked for nominations from the floor. There were none.
- **D. Dodd (NM) made a motion to close the floor for nominations. R. Hendryx (OK) seconded.**
- Judge Gonzalez closed the nominations.
- J. Rader (NE) accepted the nomination and addressed the Commission.
- N. Belli (OR) accepted the nomination and addressed the Commission.
- **The Commission voted privately by electronic ballot. Judge Gonzales announced the Commission elected Jacey Rader (NE) as Commission Chair.**

### **Oath of Office**

- Judge Gonzalez administered the oath of office to the 2020 Commission Officers:  
Chair: Jacey Rader (NE)  
Vice Chair: Cathlyn Smith (TN)  
Treasurer: Jedd Pelander (WA)

### **Closing Remarks**

- A. Connor (ID) requested that the newly elected 2020 officers and 2019-2020 region representatives meet briefly at the close the general session meeting, immediately following a group photo.
- The 2020 ICJ Annual Business Meeting will take place in Burlington, VT, October 19-21, 2020 at the DoubleTree by Hilton Burlington.
- A. Connor thanked each Commission member for their attendance and the work they do to carry out the ICJ mission.
- A. Connor (ID) recognized the dedication and contributions of Onome Edukore, Deputy Compact Administrator for the Florida ICJ Office who unexpectedly passed recently. Adjournment of the meeting will be in honor of Mr. Edukore.
- A. Connor (ID) passed the gavel to newly elected Chair Jacey Rader (NE).

### **Adjourn**

**Chair J. Rader (NE) adjourned the 2019 Annual Business meeting by acclamation at 4:13 p.m. ET.**