



2021 ANNUAL BUSINESS MEETING

Promoting Justice, Equity, and UNITY

MONDAY, OCTOBER 4 - THURSDAY, OCTOBER 7, 2021

2021 General Session Minutes

October 7, 2021

1:00 PM ET

Conducted Virtually

Call to Order

The 2021 Annual Business Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Jacey Rader (NE) at 1:00 p.m. ET, October 7, 2021. The meeting was conducted using a virtual platform due to lingering issues with travel restrictions due to the COVID-19 pandemic. Use of the virtual platform enabled more ICJ personnel and allies to participate.

Roll Call

- Executive Director MaryLee Underwood advised voting members that they should indicate their participation using the SpotMe platform, which was also used for voting throughout the meeting.
- Representatives of all fifty-two (52) member states were in attendance and a quorum was established. Participants also included: four (4) ex officio members; 50 state ICJ office staff members; eight (8) guests; Legal Counsel; and five (5) National Office staff members.

Voting Members in Attendance:

1. Alabama	Patrick J. Pendergast, Designee
2. Alaska	Shannon Dilley, Commissioner
3. Arizona	Howard Wykes, Designee
4. Arkansas	Judy Miller, Designee
5. California	Michael Farmer, Designee
6. Colorado	Summer Foxworth, Commissioner
7. Connecticut	Tasha Hunt, Commissioner
8. Delaware	Francis "Mike" Casey, Designee
9. District of Columbia	Jefferson Regis, Commissioner
10. Florida	Agnes Denson, Commissioner
11. Georgia	Victor Roberts, Designee
12. Hawaii	Kristin Davidson, Commissioner
13. Idaho	Anne Connor, Designee
14. Illinois	Tomiko Frierson, Commissioner
15. Indiana	Mary Kay Hudson, Commissioner
16. Iowa	Kellianne Torres, Designee
17. Kansas	Hope Cooper, Designee
18. Kentucky	Amy Welch, Commissioner
19. Louisiana	Juanita Anderson-Hilton, Commissioner

20. Maine	A. Roy Curtis, Designee
21. Maryland	Sherry Jones, Commissioner
22. Massachusetts	Rebecca Moore, Designee
23. Michigan	Roy Yapple, Commissioner
24. Minnesota	Tracy Hudrlik, Commissioner
25. Mississippi	Maxine Baggett, Designee
26. Missouri	Julie Hawkins, Commissioner
27. Montana	Cathy Gordon, Commissioner
28. Nebraska	Jacey Rader, Commissioner
29. Nevada	David Laity, Commissioner
30. New Hampshire	Caitlyn Bickford, Commissioner
31. New Jersey	Edwin Lee, Jr., Designee
32. New Mexico	Dale Dodd, Commissioner
33. New York	Francesco Bianco, Jr., Designee
34. North Carolina	Stephen Horton, Commissioner
35. North Dakota	Jessica Wald, Designee
36. Ohio	Nathan Lawson, Commissioner
37. Oklahoma	Robert Hendryx, Designee
38. Oregon	Nina Belli, Designee
39. Pennsylvania	Wendy Lautsbaugh, Commissioner
40. Rhode Island	JoAnn Niksa, Designee
41. South Carolina	Felicia Dauway, Designee
42. South Dakota	Charles Frieberg, Commissioner
43. Tennessee	Correnthia Copeland, Commissioner
44. Texas	Daryl Liedecke, Commissioner
45. Utah	Raymundo Gallardo, Designee
46. Vermont	Trissie Casanova, Designee
47. Virgin Islands	Eavey-Monique James, Commissioner
48. Virginia	Natalie Dalton, Commissioner
49. Washington	Jedd Pelander, Commissioner
50. West Virginia	Lynn, Fielder, Designee
51. Wisconsin	Casey Gerber, Commissioner
52. Wyoming	Maureen Clifton, Commissioner

Ex Officio Members in Attendance:

1. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Carla Fults
2. Conference of State Court Administrators (COSCA) – Dawn Marie Rubio
3. Interstate Compact for Adult Offender Supervision (ICAOS) – Ashley Lippert
4. National Council of Juvenile and Family Court Judges (NCJFCJ) – Judge Hiram E. Puig-Lugo

ICJ National Office and Legal Counsel in Attendance:

- | | |
|------------------------|---|
| 1. MaryLee Underwood | Executive Director |
| 2. Emma Goode | Logistics and Administrative Specialist |
| 3. Jennifer Adkins | Operations and Policy Specialist |
| 4. Joe Johnson | Systems Project Manager |
| 5. Amanee Cabbagestalk | Training and Administrative Specialist |
| 6. Richard L. Masters | Legal Counsel |

Compact Office Staff in Attendance:

1.	Alaska	Nichel Saceda-Hurt
2.	Alabama	Chanda Leshoure
3.	Alabama	Latosha Mallory
4.	Arkansas	Debra Devine-Holcomb
5.	Connecticut	David Chapman
6.	Connecticut	Nordia Napier
7.	Delaware	Christine Norris
8.	Delaware	Erin Breitigan
9.	Florida	Natasha Holmes
10.	Florida	Terrance Clayton
11.	Florida	Tracy Howard
12.	Georgia	Tracy Cassell
13.	Hawaii	Shirleen Cadiz
14.	Illinois	Holly Kassube
15.	Illinois	Molly Dearing
16.	Illinois	Sydney McClendon
17.	Illinois	Angel Jones
18.	Indiana	Nita Wright
19.	Indiana	April Simmons
20.	Indiana	Ian Doyle
21.	Kansas	Liz Wilson
22.	Kansas	Matt Billinger
23.	Kentucky	Anna Butler
24.	Louisiana	Angela Bridgewater
25.	Louisiana	Yolanda Latimer
26.	Maryland	Latoya Oliver
27.	Maryland	Abbye Tyler
28.	Massachusetts	Robert Lemieux
29.	Michigan	Michael Tymkew
30.	Minnesota	Rebecca Hillestead
31.	Nebraska	Abbie Christian
32.	Nevada	Diane Grass
33.	Nevada	Gladys Olivares
34.	New Jersey	Shyra Bland
35.	New Jersey	Karen Kapsimalis
36.	New Jersey	Patti DiMassa
37.	New York	Kelly Palmateer
38.	New York	Raymond Tashjian
39.	North Carolina	Rachel Johnson
40.	South Carolina	Mason Harrington
41.	South Carolina	Bridget Webb
42.	South Dakota	Kathy Christenson
43.	South Dakota	Cheryl Frost
44.	Tennessee	Jacqueline Moore
45.	Tennessee	Quincy Hughes
46.	Utah	Kimberly Heywood
47.	Virgin Islands	Vaughn Walwyn
48.	Washington	Dawn Bailey

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|----------------|------------------|
| 49. Washington | Krysta Van Woert |
| 50. Wisconsin | Joy Swantz |

Guests

1. Jerrica Boyer (DE)
2. Melina Hampton (KY)
3. Robert Forrest (KY)
4. Courtney Rondeau (KY)
5. Heather Campbell (KY)
6. Tannan Birmingham (NV)
7. Marlena Allen (NM)
8. Anya Stuart (VI)

Opening Remarks

Commission Chair Rader welcomed everyone to the 2021 Annual Business Meeting of the Interstate Commission for Juveniles. She reported that 168 participants registered for the meeting, which was a record number. Noting that the pandemic has not been easy to navigate, she commended Commission members and allies who came together throughout the nation to find ways to perform the important work of the Compact on behalf of the juveniles and communities served.

Agenda

M. Farmer (CA) made a motion to approve the 2021 ABM General Session Agenda as presented. M. Clifton (WY) seconded. The motion passed by a 49–0–0 vote.

Minutes

A. Connor (ID) made a motion to approve the minutes of the 2020 Annual Business Meeting General Session held on October 21, 2020, with one addition to the list of attendees. P. Pendergast (AL) seconded. The motion passed by a 50–0–0 vote.

Committee Reports

Executive Committee by Commission Chairperson Jacey Rader (NE)

- Chair Rader reported that despite facing the global pandemic, the Commission worked diligently to promote justice, equity, and UNITY. She stated she was honored to serve as the Commission Chair for the last two years. She acknowledged the dedication and hard work of the Executive Committee, the National Office, and many others.

Highlights of 2021

- Chair Rader remarked that the preceding year was launched by the Commission's first virtual Annual Business Meeting, during the height of the COVID-19 pandemic. The 2020 Annual Business Meeting featured discussions of UNITY (the new data management system) and how states could prepare to transition from JIDS to UNITY. Keynote speaker Hasan Davis challenged the Commission to maintain hope for system-involved juveniles and find ways to improve the systems that serve them. He also laid the foundation for the Leadership Exchange Series, Ad Hoc Committee on Racial Justice, and other important work.
- Due to COVID-19, enforcement of most ICJ Rules was suspended in April 2020, pursuant to the new Rule 2-108: Emergency Suspension of Enforcement. The rule did not negate states responsibilities to perform all duties required by the Compact to the greatest extent possible including returns and transfers of supervision. Fortunately, compliance with ICJ Rules remained high throughout the pandemic. Chair Rader

reminded members that the emergency suspension of enforcement will end on October 8, 2021, as determined by the Executive Committee at the August meeting.

Advancing Strategic Priorities

- Through the diligent work of committees, the Commission made significant strides in advancing its strategic initiatives:
 - Improving data systems for better outcomes;
 - Promoting member engagement & leadership development;
 - Addressing gaps in rules & resources; and
 - Leveraging relationships to promote awareness & improve outcomes.
- Chair Rader highlighted numerous achievements aligned with these strategic priorities.

UNITY (new data management system)

- The Executive Committee focused intensely on ensuring the successful launch of UNITY, to ensure both the system and the states were ready.
- UNITY was launched in May 2021 to more than 4,500 users nationwide. More than 2,500 juvenile cases were successfully transitioned to the new system.
- ICJ offices and field staff throughout the nation were provided training about the new system. A new Learning Management System (TalentLMS) was launched and a wide range of web-based training tools were developed.
- UNITY Coordinators representing each state met weekly with the National Office staff to ensure information was broadly distributed. UNITY Coordinators also collaboratively managed a web-based support center that ensured states were fully apprised of in-state issues during the transition.
- In June, the Commission surveyed UNITY users to gather feedback regarding the new system. More than 600 UNITY users responded with generally positive feedback and many helpful comments. Regarding the transition to UNITY, state ICJ Office personnel provided an overall rating of 2.5 out of 3.0 stars.
- In July 2021, the Commission launched an upgraded Help Center operated via Zendesk, which allows users to quickly access help and resources.
- In the months ahead, the Commission will launch state-of-the-art reporting and data visualization features, operated via Tableau.

Promoting Member Engagement & Leadership Development

- For the first time, the Commission provided Executive Committee Orientation Training to ensure new committee members understood their roles and are aware of resources available to ensure their success.
- Executive Committee members recruited and mentored a diverse pool of vice chairpersons, alternate regional representatives, and mentors to ensure strong leadership for the Commission's future.
- To support the development of current and emerging leaders, the Commission launched the ICJ Leadership Exchange Series. Working closely with facilitator Hasan Davis, 18 commissioners and designees strengthened their core leadership competencies while focusing on integrating race and equity lenses into their leadership.
- As a result of the Leadership Exchange Series, the Executive Committee learned about results-based leadership and developed the Commission's first ever ICJ Results Statement to articulate the goal for all ICJ-related work: "All ICJ youth and families are safe, supported, and treated equitably."
- Racial justice was an important focus area in 2021. The Executive Committee formed an Ad Hoc Committee on Racial Justice to analyze data regarding ICJ operations, ICJ Rules, policies, and resources, and to make recommendations for change. The Ad Hoc Committee developed a new Nominations and Elections Process; made recommendations regarding the Commission's Vision, Mission,

- and Values Statements; and submitted a proposed amendment to the ICJ Rules.
- The Commission joined other national organizations working to promote racial equity to launch the Justice System Partnership for Racial Equity. This partnership includes leaders from 15 criminal justice agencies, including those representing probation and parole officers; law enforcement officers; judges; prosecutors; defense attorneys; and more. The partnership is committed to eliminating racial inequities within the justice system.

Regions

- Chair Rader recognized the important work of the four regions throughout the year. The Executive Committee relied heavily on regions to provide feedback on critical issues throughout the year, including:
 - proposed amendments to ICJ Rules;
 - ending suspension of enforcement of certain ICJ Rules initiated due to the COVID-19 pandemic;
 - UNITY preparation and rollout; and
 - the new nominations & election process.
- Regional representatives have been fully engaged in all Commission business throughout the year and frequently volunteered to lead other initiatives or projects. Reports from each representative were included in the Docket Book.
- Chair Rader recognized each regional representative for their contributions:
 - East Region – Becki Moore (Massachusetts)
 - Midwest Region – Chuck Frieberg (South Dakota)
 - South Region – Daryl Liedecke (Texas)
 - West Region – Michael Farmer (California)

2021 Recognitions

2021 ICJ Leadership Award

- Chair Rader explained that each year commission members are invited to nominate individuals who have exhibited extraordinary commitment and leadership for the annual ICJ Leadership Award. Nine (9) nominations were submitted this year.
- Chair Rader presented the 2021 ICJ Leadership Award to Roy Yapple, ICJ Commissioner for Michigan. Commissioner Yapple has served the Commission faithfully for many years. In the preceding year, he demonstrated exceptional leadership as a member of the Training Committee, Finance Committee, UNITY User Acceptance Work Team, and UNITY Training Work Team.

Long-Term Service

- This year, the Executive Committee also issued proclamations to honor four (4) individuals for their exemplary, long-term service with the Commission:
 - Traci Marchand, former Commissioner from North Carolina;
 - Jeff Cowger, former Commissioner from Kansas;
 - Trudy Gregorie, former ICJ Victims Representative; and
 - Steve Jett, former ICJ Ex Officio Member, representing the National Partnership for Juvenile Services.
- **J. Niksa (RI) made a motion to accept the Executive Committee Report as presented. A. Connor (ID) seconded. The motion carried.**

Information Technology Committee by Anne Connor (ID)

- Information Technology Committee Chair Connor reported the committee was extremely busy the preceding year due to the development and implementation of the UNITY system. The committee met ten (10) times between October 2020 and September 2021.

The following work teams and subcommittee worked diligently to advance related projects:

- Business Analysis Work Team
- User Acceptance Testing Work Team
- Reporting & Data Visualization Work Team
- Technical Assistance Work Team; and
- Enhancements Subcommittee.
- The Technology Committee provided countless hours of time and expertise in the months leading up to the launch of UNITY in May 2021. Technical support continues as the Commission acclimates to UNITY.
- Recommendations from the Technology Committee to the Executive Committee regarding UNITY were many, including:
 - UNITY Privacy Policy;
 - UNITY User Agreement; and
 - Extensions of the UNITY Go-Live date.
- The Technology Committee also collaborated closely with other committees this year, particularly the Rules and Training Committees.
- As proposed by the Business Analysis Work Team, the Technology recommended an amendment to Rule 8-101. The Technology Committee also drafted a proposed amendment to Rule 3-101; reviewed current rule proposals to determine impact to UNITY; and updated fourteen (14) ICJ Forms, which were rolled-out with UNITY.
- The Technology Committee worked closely with the Training Committee to develop the UNITY Training & Transition Feedback Survey. Committee members also provided technical assistance to ICJ Offices throughout the nation to help with the transition.
- Commission resources were addressed throughout the year as they related to UNITY which included:
 - Formalizing the Enhancement Request Process based on ICJ Administrative Policy 02-2020: Information Systems Modifications;
 - Drafting the Administrative Policy 01-2021: Juvenile Record Expungement;
 - Modifying ICJ Form II relative to accused delinquents; and
 - Developing the new Transportation Identification Form and related training bulletins. The form will be made available in UNITY when approved rule amendments take effect on March 1, 2022.
- The focus for the Information Technology Committee next year will be to maximize resources to support UNITY users across the country.
- **N. Belli (OR) made a motion to approve the Information Technology Committee Report as presented. F. Bianco, Jr. (NY) seconded. The motion carried.**

Training, Education and Public Relations Committee by Felicia Dauway (SC)

- Training, Education and Public Relations Committee Chair Dauway reported the committee met six (6) times during the preceding year, and focused on training and resources related to UNITY.
 - The UNITY Training Toolkit provides resources to support states who choose to provide instructor-led trainings using the UNITY Training Site.
 - Committee members presented numerous Live Training Sessions, both before and after the transition to UNITY. These sessions featured live demonstrations and open dialogue tailored to each operational model.
 - A wide range of courses was made available through TalentLMS, which allowed users to complete training online at their convenience.
- The Training and Technology Committees collaborated to develop a post-rollout survey to gather feedback from UNITY users. Users ranked the following resources as most helpful: On Demand courses; UNITY Training Site; and Live Transition Preparation Sessions. The Survey Report is included in the Docket Book.

New Learning Management System for On Demand Training

- The Training Committee supported the expansion of the Commission's on-demand learning platform through the implementation of ICJ.TalentLMS, which rolled out in November 2020. The new platform is a highly flexible, cloud-based learning management system. It facilitates progressive learning and enables state ICJ Offices to effectively manage their state training requirements.
- On Demand courses allow users to take trainings at their convenience, which was especially important this year as approximately 5,000 professionals needed training. Currently there are 30 on-demand training courses available. This year was a record-breaking year for online trainings, with 63,360 course completions by 4,860 professionals.
- The Training Committee recently approved restructuring on-demand courses for a better flow. Effective November 1, 2021, courses will be renumbered and prerequisites will no longer be required. No information regarding previously completed courses will be lost.

Other Training

- Additionally, four web-based, instructor-led training sessions regarding ICJ Rules were presented for 483 professionals. More than 3,000 participants were trained via in-state trainings offered in 27 states.
- The Training Committee revised the "ICJ Commissioner Handbook" to produce the "Handbook for Commissioners, Compact Administrators, and Other State ICJ Leaders."
- The Committee approved an update to the "Best Practice: States in Transition."
- The Training Committee assisted in creating the agenda for the 2021 Annual Business Meeting. Training Committee Chair Dauway facilitated the panel discussion featuring ex officio members entitled "Envisioning the Future of Juvenile Justice."
- **E. James (VI) made a motion to approve the Training, Education and Public Relations Committee Report as presented. P. Pendergast (AL) seconded. The motion carried.**

Compliance Committee by Natalie Dalton (VA)

- Compliance Committee Chair Dalton noted that the Committee met twice the preceding year and reported on compliance-related actions.
- Due to the onset of the COVID-19 pandemic, the Commission suspended enforcement of the ICJ Rules outlined in Sections 400-800 on April 23, 2020. Since this suspension of enforcement took effect, all compliance-related concerns were resolved informally.
- The Committee completed its review of the 2019 Performance Measurement Assessment. All corrective action plans have been successfully completed.
- The Compliance Committee reviewed the summary of state council reports, as reflected in the "2020 State Councils for Interstate Juvenile Supervision Report." As of March 1, 2021, all 52 member states/territories had submitted their 2020 State Council Reports. Forty-four (44) states reported fully formed state councils. Only three (3) states had no state council. Seventeen (17) state councils did not meet in 2020, ten (10) of which cited COVID-19 as a barrier. Nineteen (19) states reported at least one membership vacancy. Letters were sent to each of the states without a council, advising that the Compact requires formation of state councils by all members. In addition, the Compliance Committee offered training and technical assistance to states that reported no state council and those where the state council had not met in the last six (6) years. Due to the pandemic, the committee determined that no punitive action would be taken based on the 2020 state council reports. Letters advising of the committee's decision were sent to states which held no state council meetings in 2020.
- Due to the retirement of JIDS and transition to UNITY, a change in the ICJ Performance Measurement Standards (PMA) was necessary. The Committee voted to change the

references to JIDS in Priority C-01 and C-02, which pertains to Compact Office Operations, and to eliminate Priorities C-03 and C-04. The Executive Committee approved these recommendations on July 15, 2021.

- The Compliance Committee established a list of reports that would be essential for future Performance Measure Assessments (PMA). This information was provided to the UNITY Reporting and Data Visualization Work Team.
- In the coming year, the Compliance Committee will conduct a thorough review of current performance measurement assessment practices and policies, as updates are needed due to the transition to UNITY and its enhanced reporting capabilities.
- **C. Gordon (MT) made a motion to approve the Compliance Committee Report as presented. S. Horton (NC) seconded. The motion carried.**

Finance Committee by Corrie Copeland (TN) and Nate Lawson (OH) Treasurer

- Finance Committee Chair Copeland reported that the ICJ Finance Committee met quarterly during the preceding year. With the support of the National Office, members regularly reviewed reports to ensure the budget adequately met the Commission's ongoing needs. The Finance Committee also reviewed the long-term investment fund to ensure it remained on track for continued growth.
- In the wake of the COVID-19 pandemic, funds allocated for in-person meetings were re-allocated for UNITY development and the Leadership Exchange Series.
- Due to careful fiscal management, the Commission finished fiscal year (FY) 2021 within the planned budget of \$1,402,000. Significant expenditures were made for the new on-demand learning management system and the development of UNITY. Due to the delayed rollout of UNITY, the amount transferred from the reserve fund was reduced. The Commission's investment accounts grew by 5.5%, with a year-end balance of \$1,918,421.
- The Finance Committee developed a new resource: "ICJ Dues Quick Reference Guide" which provides helpful information to assist commissioners in understanding their state's responsibility in ensuring ICJ dues are paid in a timely manner. Additionally, the Executive Committee approved revisions to the Commission's Dues Assessment and Enforcement Policy recommended by the Finance Committee.
- Recognizing the difficulties states faced due to the pandemic, the Finance Committee recommended, and the Executive Committee approved, a one-year delay for the reassessment of annual dues.
- Chair Copeland reported that the Commission is well-positioned to start FY 2022 on solid financial footing with cash reserves/investments funds being used to complete the UNITY data management system.
- Treasurer Nate Lawson (OH) presented the Finance Committee's recommended budget for FY 2023 for approval, as supported by the Executive Committee.
- Treasurer Lawson noted that the budget is balanced, with income and expenses totaling \$1,108,000.
- **D. Dodd (NM) made a motion to approve the Fiscal Year 2023 Budget as presented. T. Casanova (VT) seconded. The motion passed by a 52-0-0 vote.**
- Chair Copeland acknowledged the work of the Finance Committee members, Vice Chair Nina Belli (OR), Treasurer Nate Lawson (OH), and Executive Director MaryLee Underwood.
- **N. Belli (OR) made a motion to approve the Finance Committee Report as presented. S. Jones (MD) seconded. The motion carried.**

Rule Committee by Tracy Hudrlik (MN)

- Rules Committee Chair Hudrlik reported the Commission is charged with promulgating rules to implement the Compact. The Commission's rule promulgation and amendment process operates on a two-year cycle.

- Based on the systematic review of the rules conducted in 2020 and 2021, the Rules Committee developed several proposed rule amendments and one proposed new rule. With the rollout of UNITY and other ICJ initiatives, other committees submitted rule proposals to align with new practices/procedures. The Rules Committee reviewed all proposed rule amendments and justifications and provided feedback to those proposals.
- The Rules Committee reviewed all comments provided after posting and made additional changes to the proposals for clarity. She reiterated that comments made during the comment period are invaluable to providing sound rule proposals.
- The public hearing was held on Thursday, September 9, 2021. On Monday, October 4, the proposed rule amendment training was provided.
- Rules Committee Chair Hudrlik presented fifteen (15) proposed rule amendments for vote.

Rule 1-101: Definition of Absconder submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 1-101: Definition of Absconder, as presented by the Rules Committee. N. Lawson (OH) seconded. The motion passed by a 50–1–0 vote.**

Rule 1-101: Definition of Court submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 1-101: Definition of Court, as presented by the Rules Committee. C. Frieberg (SD) seconded. The motion passed by a 52–0–0 vote.**

Rule 1-101: Proof of Entitlement submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 1-101: Definitions the new term Proof of Entitlement as presented by the Rules Committee. M. Clifton (WY) seconded. The motion passed by a 48-3-0 vote.**

Rule 2-103: Adoption of Rules and Amendments submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 2-103: Adoption of Rules and Amendments as presented by the Rules Committee. F. Bianco, Jr. (NY) seconded. The motion passed by a 48-2-0 vote.**

Rule 3-101: Forms submitted by the Technology Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 3-101: Forms as presented which was submitted by the Technology Committee and recommended by the Rules Committee. D. Liedecke (TX) seconded. The motion passed by a 51-0-0 vote.**

Rule 4-102: Sending and Receiving Referrals submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 4-102: Sending and Receiving Referrals as presented by the Rules Committee. M. Clifton (WY) seconded. The motion passed by a 48-1-1 vote.**

Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders as presented by the Rules Committee. C. Bickford (NH) seconded. The motion passed by a 45-3-2 vote.**

Rule 4-104: Authority to Accept/Deny Supervision submitted by the Technology Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 4-104: Authority to Accept/Deny Supervision submitted by the Technology Committee and recommended by the Rules Committee. S. Horton (NC) seconded. The motion passed by a 49-2-0 vote.**

Rule 5-101: Supervision/Services Requirements submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 5-101: Supervision/Services Requirements as presented by the Rules Committee. J. Miller (AR) seconded. The motion passed by a 52-0-0 vote.**

Rule 5-102: Absconder Under ICJ Supervision submitted by the Rules Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 5-102: Absconder Under ICJ Supervision as presented by the Rules Committee. D. Dodd (NM) seconded. The motion passed by a 52-0-0 vote.**

Rule 5-103

- Rules Committee Chair Hudrlik explained that there are two proposals to Rule 5-103 by two separate committees. The proposals effect different paragraphs and therefore are not in conflict.

Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Juvenile/Adult Issues

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Juvenile/Adult Issues and recommended by the Rules Committee. J. Hawkins (MO) seconded. The motion passed by a 51-0-0 vote.**

Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Racial Justice

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Racial Justice and recommended by the Rules Committee. B. Moore (MA) seconded. The motion passed by a 46-3-2 vote.**

Rule 7-104: Warrants submitted by the Juvenile/Adult Ad Hoc Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 7-104: Warrants submitted by the Ad Hoc Committee on Juvenile/Adult Issues and recommended by the Rules Committee. P. Pendergast (AL) seconded. The motion passed by a 51-1-0 vote.**

Rule 7-105: Detention and Hearing on Failure to Return submitted by the Juvenile/Adult Ad Hoc Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 7-105: Detention and Hearing on Failure to Return submitted by the Ad Hoc Committee on Juvenile/Adult Issues and recommended by the Rules Committee. C. Gordon (MT) seconded. The motion passed by a 52-0-0 vote.**

Rule 8-101: Travel Permits submitted by the Technology Committee

- Rules Committee Chair Hudrlik explained that there were three (3) proposed changes submitted by the Technology Committee. The Rules Committee supported the proposed changes to paragraph 3(c) and paragraph 5. However, the Rules Committee did not recommend the proposed amendment to paragraph 1(b)ii.

- Commission Chair Rader explained the vote will be for the proposal in its entirety.
- **N. Dalton (VA) made a motion to approve for adoption the proposed amendment as presented to Rule 8-101: Travel Permits submitted by the Technology Committee. K. Torres (IA) seconded. The motion failed by a 16-35-1 vote.**

Point of Order regarding Rule 1-101: Definition of Court submitted by the Rules Committee

- R. Masters, Legal Counsel, raised a point of order. He stated that there was an error on the slide for the proposed amendment to Rule 1-101: Court. He noted that correct version of the proposed amendment was published in the Docket Book for the meeting. The correct version includes the phrase “constitutional or statutory authority”, while the version presented on the slide included the phrase “constitutional and statutory authority” (emphasis added). He provided advice regarding how the matter should be addressed pursuant to Roberts’ Rules of Order.
- **Noting that she voted for the previous motion, J. Niksa (RI) made a motion to reconsider the previous motion approving the proposed amendment to Rule 1-101: Definition of Court; D. Dodd (NM) seconded. A voice vote was conducted and the motion carried.**
- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment with the correction discussed, as published in the 2021 Annual Business Meeting Docket Book. C. Frieberg (SD) seconded. The motion passed by a 47-0-0 vote.**

Effective Date

- Chair Hudrlik reported that the Rules Committee recommended that approved amendments to the rules become effective March 1, 2022, to allow sufficient time to update all relative resources.
- N. Dalton (VA) questioned if a recent recommendation from the Technology Committee regarding a change to a form would present a conflict with the effective date. Chair Hudrlik responded that it would not.
- **T. Hudrlik (MN) made a motion to approve March 1, 2022 as the effective date for the approved amendments to the ICJ Rules. M. Clifton (WY) seconded. The motion passed by a 50-0-0 vote.**

Rules Committee Report

- Chair Hudrlik submitted the Rules Committee report for approval and acknowledged the hard work of the Rules Committee members.
- **C. Gordon (MT) made a motion to approve the Rules Committee Report as presented. R. Hendryx (OK) seconded. The motion carried.**

Ad Hoc Committee on Racial Justice by Co-Chair Tasha Hunt (CT)

- Ad Hoc Committee Co-Chair Hunt reported that the Commission began taking action to address racial injustice in 2020, including the creation of the Ad Hoc Committee on Racial Justice. The Ad Hoc Committee was formed to address both explicit and implicit bias and to minimize inequities in the work the Commission is empowered to conduct. The Ad Hoc Committee’s stated purpose is to analyze data regarding ICJ operations, as well as ICJ Rules, policies, and resources, and to make specific recommendations for change to the Commission aimed at promoting racial equity.
- Co-Chair Hunt was pleased to co-chair the committee with Rebecca Moore (MA) and to present the major accomplishments by the Ad Hoc Committee this year:
 - Proposed amendment to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking in regards to ensure equitable use of Graduated Responses.
 - Proposed revisions to the Commission’s Mission, Vision, and Values Statements.

- Created Nominations and Elections Process to increase fairness, expand the pool of nominees, and encourage more diversity in ICJ leadership positions.
- Co-Chair Hunt presented the proposed revisions to the Commission’s Mission, Vision, and Values Statements.

Mission

The Interstate Commission for Juveniles, the governing body of the Interstate Compact for Juveniles, through means of joint and cooperative action among the compacting states, preserves child welfare and promotes public safety interests of citizens, including victims of juvenile offenders. With a focus on racial justice, by the Commission providing enhanced accountability, enforcement, visibility, and communication in the return of juveniles who have left their state of residence without permission and in the cooperative supervision of delinquent juveniles who travel or relocate across state lines.

Vision

The Interstate Commission for Juveniles will promote public safety, victims' rights, and juvenile accountability that is balanced with safeguarding those juveniles in a fair and equitable way.

Values

The Interstate Commission for Juveniles values:

1. We **honor the Compact’s spirit** of communication, collaboration and mutual respect among all parties in the Compact.
2. We **hold ourselves accountable** to our compact agreements.
3. We expect and support **continuous knowledge and skill development.**
4. We **seek sustainability of ICJ** via leadership development and national visibility.
5. We value **racial diversity** and seek **equitable outcomes and experiences** for all juveniles served by the Compact and all parties in the Compact.
6. We ensure that **everything we do supports the outcomes** stated in our mission.

- Co-Chair Hunt noted that much has changed since the Commission adopted these statements at the 2009 Annual Business Meeting in New Mexico. The proposed changes respect the spirit of the Commission’s Vision, Mission, and Values Statements, while recognizing the critical nature of addressing racial equity.
- **T. Hunt (CT) made a motion to adopt the amended ICJ Vision, Mission, and Values Statements as presented. T. Casanova (VT) seconded. The motion passed by a 46-4-0 vote.**
- **E. James (VI) made a motion to approve the 2021 Racial Justice Ad Hoc Committee Report as presented. S. Jones (MD) seconded. The motion carried.**

Legal Counsel Report

- Richard L. Masters, Legal Counsel, referenced his report and directed attendees to review the legal documents in full in the Docket Book.
- In 2021, 3 new legal advisory opinions were issued:
 - Advisory Opinion 01-2021 regarding HIPAA
 - Advisory Opinion 02-2021 regarding authority to conduct records checks
 - Advisory Opinion 03-2021 regarding communication between states and juveniles/family members
- Also in 2021, the following White Papers were issued:

- “Distinction Between Suspension of ICJ Rules and Suspension of Enforcement”
- “ICJ Returns, Human Trafficking, and Federal Authorities”
- “Use of ICJ Records rather than Testimony by Out-of-State Personnel”
- R. Masters reported that he also provided legal guidance regarding multiple issues, including: release of juveniles required to be detained pursuant to a warrant; confidentiality of personnel appraisals; non-voluntary return of juvenile victims of human trafficking; and interpretation of ICJ Rules in relation to UNITY enhancements.
- R. Masters reported that he also conducted a review of ICJ Bench Book and related resources, in light of the transition from JIDS to UNITY.
- **S. Jones (MD) made a motion to approve the Legal Counsel Report as presented. N. Belli (OR) seconded. The motion carried.**

Old Business

There was no old business.

New Business

There was no new business.

Call to the Public

- There was no response.

Commission Chair Recognition

- Vice Chair Jedd Pelander (WA) acknowledged Commission Chair Jacey Rader (NE) for her outstanding leadership as Commission Chair and presented her with a sculpture honoring her steadfast leadership in the wake of a global pandemic.
- Chair Rader was touched to hear the accolades and to receive the award of recognition.

2022 Officer Elections

- To lead the election of officers, Chair Rader introduced the Judge Hiram Puig-Lugo, President of the National Council of Juvenile and Family Court Judges (NCJFCJ) and ICJ Ex Officio Member.
- Judge Puig-Lugo provided an overview of Article III of the Compact and the Commission’s By-laws, as they relate to officer elections. He also noted that the Commission recently established a new nominations and elections process to be more inclusive and promote diversity. Nominees were accepted prior to the meeting, and information regarding candidates was shared with Commission members ahead of the election so that they could be more fully prepared.

CHAIR

- Judge Puig-Lugo presented nominees for the position of Commission Chairperson: Tasha Hunt (CT) and Nina Belli (OR).
- He opened the floor for other nominations. There were none. He closed the nominations. Each candidate addressed the Commission. Members voted.
- Director Underwood announced Tasha Hunt (CT) was elected as Commission Chair.

VICE CHAIR

- Judge Puig-Lugo presented nominations for the position of Commission Vice Chairperson: Nina Belli (OR) and Charles Frieberg (SD).
- He opened the floor for other nominations. F. Bianco, Jr. (NY) nominated Stephen Horton (NC).
- Judge Puig-Lugo closed the nominations. Each candidate addressed the Commission. Members voted.
- Director Underwood announced Nina Belli (OR) was elected as Commission Vice Chair.

TREASURER

- Judge Puig-Lugo reported that no nominations for the position of Treasurer were submitted during the initial nomination period. He opened the floor for nominations.
- Nate Lawson (OH) nominated Sherry Jones (MD).
- Howard Wykes (AZ) nominated Dale Dodd (NM).
- Judge Puig-Lugo closed the nominations. Each candidate addressed the Commission. Members voted.
- Director Underwood announced Sherry Jones (MD) was elected as Commission Treasurer.

- Judge Puig-Lugo congratulated the newly-elected ICJ Officers, adding that these individuals undertake responsibilities which must not to be assumed lightly. With policies, rules and bylaws to provide guidance, they are charged with governing this organization.
- The ICJ Oath of Office states: "Each officer will affirm that she or he swears to faithfully execute their responsibilities as an officer to the Interstate Commission for Juveniles, and that they will faithfully perform the duties of the office." Due to the virtual format of this year's meeting, the oath of office will be administered in writing.

- Commission Chairperson Rader congratulated the newly-elected officers and virtually passed the gavel to the new-elected Commission Chairperson, Tasha Hunt (CT).

Adjourn

Felicia Dauway (SC) made a motion to adjourn. Chairperson Hunt (CT) adjourned the meeting without objection by acclamation @ 4:06 p.m. ET.