

# INTERSTATE COMMISSION FOR JUVENILES

## East Region Meeting

*Minutes*

July 18, 2019

*Webex*

11:00 a.m. ET

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### **Commissioners/Designees in Attendance:**

1. Becki Moore (MA), East Region Representative
2. Tasha Hunt (CT), Commissioner
3. Galan Williamson (ME), Commissioner
4. Caitlyn Bickford (NH), Commissioner
5. Kevin Brown (NJ), Commissioner
6. Francesco Bianco (NY), Designee
7. Wendy Lautsbaugh (PA), Commissioner
8. Patricia Casanova (VT), Designee

### **Commissioners/Designees Not in Attendance:**

1. Jessica Nash (RI), Commissioner
2. Eavey-Monique James (USVI), Commissioner

### **Compact Staff in Attendance:**

1. Jason Criscio (CT)
2. Mike Casey (DE), Designee
3. Donna Reed (MA)
4. Edwin Lee, Jr. (NJ)
5. Kelly Palmateer (NY)
6. Kathleen Griffin (NY)

### **National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist
3. Emma Goode, Administrative and Training Specialist
4. Leslie Anderson, Logistics and Administrative Coordinator
5. Joe Johnson, Systems Project Manager

### **Call to Order**

Representative Moore called the meeting to order at 11:03 a.m. ET.

### **Roll Call**

Executive Director Underwood called the roll and quorum was established.

### **Agenda**

**T. Casanova (VT) made a motion to approve the agenda. C. Bickford (NH) seconded. The motion carried.**

## Minutes

- **K. Brown (NJ) made a motion to approve the January 17, 2019 meeting minutes. F. Bianco (NY) seconded. The motion carried.**

## Discussion

### Executive Committee Updates

- Representative B. Moore (MA) reported the following updates:
  - The deadline for ABM registration and hotel registration is August 2, 2019. The Travel Reimbursement Policy has been amended to increase the pre-authorized airline fare from \$500 to \$550 for Commissioners. Prior approval from the Executive Director is required if airfare is to exceed \$550.00. The deadline for airfare booking is August 23, 2019.
  - Welcomed Joe Johnson, the new Systems Project Manager for the Commission.
  - The Technology Committee submitted the revised Request for Proposals (RFP) for a new data system that resulted in eight (8) proposals in response from vendors. The RFP Team reviewed two (2) potential vendors that participated in a vendor demonstration session July 15-16, 2019. The RFP Team presented a final recommendation to the Technology Committee that has been approved and will be presented for recommendation to the Executive Committee at their July 25, 2019 meeting. If approved, development work on the new data system is scheduled to begin this fall. Representative B. Moore (MA) thanked C. Alfonso (NJ) for her representation of the East Region by participating on the RFP Team.
  - One of the Commission goals is to have representation from each region on each committee. At the Annual Business Meeting Commission members will be encouraged to participate on the committees. East Region members were encouraged to sign up for each committee to ensure the region is consistently represented at the table.
    - Representative B. Moore recognized the following East Region members for their participation on the committees this year:
      - Compliance Committee: Eavey-Monique James (VI), Caitlyn Bickford (NH) and Kelly Palmateer (NY).
      - Information Technology Committee : Candice Alfonso (NJ), Bob Lemieux (MA) and Vaughn Walwyn (VI).
      - Rules Committee: Kevin Brown (NJ), Edwin Lee, Jr. (NJ) and Galan Williamson (ME).
      - Training Committee: Francesco Bianco (NY) and JoAnn Niksa (RI).
      - Human Trafficking Ad hoc Committee: Trissie Casanova (VT) served as Vice Chair, Sheila Poole (NY), JoAnn Niksa (RI) and Edwin Lee, Jr. (NJ).

## **Staff Recognition Nominations**

Representative B. Moore (MA) reminded the region members that August 2, 2019 is the deadline for staff recognition nominations to be recognized at the Annual Business Meeting. The link for the recommendation form can be located in the ICJ Newsletter or on the ICJ website.

## **FBI Collaboration Survey**

Representative B. Moore (MA) reminded the region members that the deadline for completion of the FBI Collaboration Survey is August 9, 2019. The survey will provide more information regarding the use and processes surrounding the NCIC system by the different state ICJ offices. This information will assist both the FBI CJIS Division and the ICJ in creation of their new data system, training materials and the FBI presentation at the ABM.

## **Follow-up on Rules Proposals**

- **Rule 4-102: Sending and Receiving Referrals**
  - Representative B. Moore (MA) discussed the recommendations proposed by the Rules Committee to add the language “if available” and move the information regarding the supervision summary regarding referrals to the beginning of 2. a. I. (regarding parole cases) and III. b. (regarding probation cases for consistency).
  - Representative B. Moore (MA) opened the floor for regarding Rule 4-102.
  - K. Palmateer (NY) expressed concerns that having the language “if available” moved to the beginning may imply that a Supervision Summary is optional.
  - K. Brown (NJ) clarified that, as a Rules Committee member, this language change was primarily for consistency with both parole and probation cases, and that supervision summaries must still be provided if available.
  - **K. Brown (NJ) made a motion to adopted the alternative language as suggested by the Rules Committee and re-submit to the Rules Committee for re-consideration to support. W. Lautsbaugh (PA) seconded. The motion carried by an 9-0-0 vote.**
  
- **RULE 8-101: Travel Permits**
  - Representative B. Moore (MA) presented the proposed amendment and opened the floor to K. Palmateer (NY) to further discuss the justification of the proposal.
  - K. Palmateer (NY) discussed that the rule currently is silent regarding the receiving state’s obligation. It does not allow the receiving state to initiate contact or take action on these travel permits resulting in the lapse of direct supervision and any services provided to the juvenile and the family for up to seventy-five (75) days. This leaves the receiving state exposed to potential liability issues by having knowledge of the juvenile’s presence in the community and not making efforts to ensure the needs of the juvenile and family are being met. This amendment would provide the receiving state the authority to make contact and reinforces that the sending state maintains responsibility until the case is officially accepted by the receiving state.

- Representative B. Moore (MA) opened the floor for discussion on whether to move the proposal forward as is; amend the proposal and resubmit to the Rules Committee; or to withdraw the proposal all together.
- The committee discussed the comments provided by both the Rules Committee and Commission members during the rules comment period. Representative Moore noted that if the proposal were withdrawn, the region could continue to work on more favorable language and submit a different proposal during the next Rules cycle.
- **K. Brown (NJ) made a motion to withdraw the proposal. T. Hunt (CT) seconded. The motion carried with an 9-0-0 vote.**

### **State Updates/Concerns**

- T. Hunt (CT) reported that Connecticut continues to go through a number of legislative changes. It is anticipated that in 2020 all status offenses that require juvenile court referrals will be removed from statutes. She requested future region discussions to assist Connecticut moving forward on the impact those changes will have on the handling of runaway cases regarding transport and continuing to provide services to the juvenile and their family.

### **Adjourn**

Representative B. Moore (MA) adjourned the meeting by acclamation at 12:04 p.m. ET.