



## INTERSTATE COMMISSION FOR JUVENILES

### East Region Meeting

*Minutes*

October 25, 2018

*Webex*

11:00 a.m. ET

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#### **Commissioners/Designees in Attendance:**

1. Becki Moore (MA) East Region Representative
2. Tasha Hunt (CT) Commissioner
3. Melanie Grimes (DE) Commissioner
4. Galan Williamson (ME) Commissioner
5. Pam Leonard (NH) Commissioner
6. Kevin Brown (NJ) Commissioner
7. Wendy Lautsbaugh (PA) Commissioner
8. Eavey-Monique James (VI) Commissioner
9. Patricia Casanova (VT) Designee

#### **Commissioners/Designees Not in Attendance:**

1. Sheila Poole (NY) Commissioner
2. Kevin McKenna (RI) Commissioner/JoAnn Niksa (RI) Designee

#### **Compact Staff in Attendance:**

1. Jason Criscio (CT)
2. Jen Mattson (MA)
3. Donna Reed (MA)
4. Caitlyn Bickford (NH)
5. Candice Alfonso (NJ)
6. Sherry Miller (NJ)
7. Kelly Palmateer (NY)
8. Francesco Bianco, Jr. (NY)
9. Raymond Tashjian (NY)
10. Matt Charton (NY)
11. Cathy Griffin (NY)
12. Amanda Behe (PA)

#### **National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Administrative and Training Specialist
3. Leslie Anderson, Logistics and Administrative Coordinator
4. Jenny Adkins, Project Manager

## **Call to Order**

Representative Moore called the meeting to order at 11:03 a.m. ET.

## **Roll Call**

Executive Director Underwood called the roll and quorum was established.

## **Agenda**

**E. James (USVI) made a motion to approve the agenda. T. Casanova (VT) seconded. The motion carried.**

## **Minutes**

- **P. Leonard (NH) made a motion to approve the June 21, 2018 meeting minutes. G. Williamson (ME) seconded. The motion carried.**
- **P. Leonard (NH) made a motion to approve the September 11, 2018 meeting minutes. K. Brown (NJ) seconded. The motion carried.**

## **Discussion**

### **Executive Committee Updates**

- Representative Moore reported the following updates from the Executive Committee Meeting on September 9, 2018:
  - Leslie Anderson is the new National Office Logistics and Administrative Coordinator.
  - The On-line State Council Toolkit was introduced.
  - Discussion regarding South Carolina Corrective Action Plan, significant progress has been made, training has been completed for new staff members and policies and procedures have been submitted for review by either the Compliance Committee or the Technical Assistance provider. Technical Assistance is continuing through the beginning of November 2018.
  - The FBI is reviewing a working paper regarding the creation of an ICJ indicator to the wanted person file in NCIC. However, the current draft is based on information related to the "old Compact." Director Underwood provided FBI CJIS with information regarding changes from the old compact to the current compact. The working paper has been presented to the NCIC Subcommittee is likely to be tabled for an alternate proposal consideration in the Spring. Director Underwood advised a response has not been received from the FBI at this time and she will follow up.
  - ICJ's first independent audit findings were that no significant concerns were identified. Five recommendations made by the auditors for improved policies and procedures, which were referred to the Finance Committee.
- Representative Moore reported the following updates from the Executive Committee Meeting on October 11, 2018:
  - Committee report provided that sixty-eight (68) individuals had signed up to be on committees this year. There are forty-four (44) states represented on the committees.

- In order to assist members in developing leadership skills, each Committee Chair is encouraged to identify a committee member to be appointed Vice-Chair and each Region Representatives to identify an alternative. These individuals would assist the Chair with any assigned duties and fill in if the Chair is absent or unable to fulfill their duties. Anyone interested in serving for the East Region was encouraged to contact Representative Moore.
- Wrap up summary of the ABM was provided. Ninety-nine (99) individuals attended the 2018 Annual Business Meeting (ABM). Fifty-three (53) attendees responded to the post ABM Survey. From those responses an overall rating for the ABM was “Excellent”, the printed materials were “Excellent”, and the reception was “Excellent”. Lots of good overall feedback was received.
- Dues update was provided. Currently forty-three (43) states have paid their dues and only six (6) states are currently overdue.
- South Carolina Corrective Action Plan update: Backlog has been eliminated and they continue to move forward in a positive direction.
- Executive Director Underwood updated that the draft RFP was presented to the Technology Committee who is now in the process of finalizations. Requests for proposals are expected to be issued after the Executive Committee in November. The proposals are expected to be submitted by mid-January with a vendor selected by March. The process is expected to be completed by the end of 2019 or early 2020.

### **2019 Rule Amendments Proposals**

- Representative Moore announced that an additional East Region meeting will be held November 27, 2018 at 10:00 a.m. ET to finalize any rules proposals recommended by the region.
- Representative Moore requested that T. Casanova (VT) summarize the proposal that VT had recommended.

#### **RULES 4-101 and 4-104**

- T. Casanova (VT) discussed a proposed amendment be made to Rule 4-101 and Rule 4-104, regarding eligibility and transfer to add language stating that the parent/legal guardian/caregiver had to agree to participate in the home evaluation process and that the parent/legal guardian needed to have the ability to care for the juvenile, i.e. not be incarcerated, living in senior housing, etc. Also adding that if there was still a parent residing in the sending state that it may be considered a reason for denial.
- Region members focused on the notation for added language to Rule 4-104 under Authority to Accept/Deny Supervision.
- Representative Moore will work with T. Casanova (VT) and J. Niksa (RI) to rework the language and have another draft to review before the next meeting in November.
- Representative Moore requested that K. Palmateer (NY) summarize the proposals that NY had recommended.
- K. Palmateer (NY) discussed a proposed amendment to Rule 4-102, Sending and Receiving Referrals. When referral packets are sent prior to the transfer acceptance to the receiving state, packets are sometimes sent without sufficient

information about the juvenile, conditions, expectations, etc. The rule amendment proposals would require “reporting instructions” as well as “case updates” to be sent with all transfer requests to the receiving state adequately reflecting the most recent progress and conditions for juveniles that have been under supervision for more than 30 days.

- Due to limited time, Representative Moore recommended tabling this discussion until the November meeting.
- Representative Moore requested K. Palmateer (NY) provide a brief summary on the two older proposed amendments to Rule 4-103, Transfer of Supervision for Juvenile Sex Offenders.
- K. Palmateer (NY) proposed a change in language that would require a receiving state to issue reporting instructions to any juvenile who is being provided with a travel permit, testing a proposed residence in the receiving state. Currently the Rule allows for the receiving state to issue reporting instructions, but is not a requirement. The current travel permit Rule requires notification to the sending state that a juvenile is being sent to a proposed residence, but the receiving state is not required to meet with them or take any action on that, the sending state just follows up on the transfer request. This allows the juvenile to be relocated to a different state, sometimes up to 75 days, without any kind of direct supervision or contact in the receiving state. To eliminate that, it is proposed to have the receiving state provide reporting instructions to the juvenile and have some kind of direct contact before formally accepting the case.

#### **RULE 8-101**

- K. Palmateer (NY) reviewed why the proposals were not accepted in the last Rules Proposal year. The issue surrounding Rule 8-101 Travel Permits was concern for the liability being on the receiving state before supervision is accepted but, the language in the proposed rule includes language to include that the liability would still remain on the sending state until the case is officially accepted by the receiving state. There were also concerns about the juveniles not completing the transfer process and going and pursuing the residence in the receiving state. Close to 74% of these cases are being followed through with a transfer referral.
- Representative Moore suggested that possibly more justification could be received by utilizing the data to support this proposed amendment. She will reach out to NY and VT to discuss and work on the proposals further before the November meeting.

#### **State Updates**

Due to time limitations, no State Updates were reported.

#### **Old Business**

There was no Old Business to discuss.

#### **New Business**

- 2020 ABM will be held in the East Region. If any state is interested in recommending a particular city email it to Leslie Anderson of the National Office no later than October 30, 2018.

**Adjourn**

Representative Moore adjourned the meeting by acclamation at 12:07 p.m. ET.

DRAFT