

INTERSTATE COMMISSION FOR JUVENILES

Executive Committee Meeting Minutes

April 27, 2023

12:00 noon ET

Via Zoom



Committee Members in Attendance:

1. Nina Belli (OR), Chair
2. Julie Hawkins (MO), Vice Chair
3. Sherry Jones (MD), Treasurer and Racial Diversity, Equity, and Inclusion Committee Chair
4. Tasha Hunt (CT), Immediate Past Chair
5. Kellianne Torres (IA), Information Technology Committee Chair
6. Corrie Copeland (TN), Training Committee Chair
7. Stephen Horton (NC), Rules Committee Chair
8. Caitlyn Bickford (NH), East Region Representative
9. Chuck Frieberg (SD), Midwest Region Representative
10. Felicia Dauway (SC), South Region Representative

Committee Members Not in Attendance:

1. Jacey Rader (NE), Compliance Committee Chair
2. Dale Dodd (NM), Finance Committee Chair
3. Howard Wykes (AZ), West Region Representative
4. Nataki Brown, Victims Representative

Guest in Attendance:

1. Patrick Pendergast (AL), Finance Committee, Vice Chair

National Office Staff and Legal Counsel in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist
3. Joe Johnson, Systems Project Manager
4. Emma Goode, Logistics and Administrative Specialist
5. Amanee Cabbagestalk, Training and Administrative Specialist
6. Rick Masters, Legal Counsel

Call to Order

Commission Chair N. Belli (OR) called the meeting to order at 12:00 noon ET.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

S. Jones (MD) made a motion to approve the agenda. T. Hunt (CT) seconded. Chair Belli (OR) indicated the agenda was approved by unanimous consent without objection.

Minutes

S. Horton (NC) made a motion to approve the March 22, 2023 meeting minutes as presented. F. Dauway (SC) seconded. Chair Belli (OR) indicated the minutes were approved by unanimous consent without objection.

Commission Chair Report *by Nina Belli (OR)*

Spring Executive Committee Meeting Follow Up

- Chair Belli expressed her appreciation to the Executive Committee for the interaction at the March Face-to-Face Meeting in Lexington, Kentucky, and the willingness to embrace the implementation science strategies presented by Glenn Tapia, ACJI Institute.

Committee Activities for FY23

- Chair Belli shared the progress to date of the FY23 Committee Activities in the 2023 Overview Chart. She opened the floor for input on any modifications.

2023 Overview of ICJ Committee Activities

	Executive	Compliance	Information Technology	Training, Education, and Public Relations	Rules	Racial Diversity, Equity, Inclusion	Finance
Ongoing Activities	Act on behalf of Commission throughout the year	Monitor Compact-requirements and address compliance issues	Publish "UNITY Spotlight" newsletter series and expand "ICJ Help Desk" content	Develop materials to support in-state trainings by ICJOs (Wed. Workshops, editable PPTs, how-to use ICJ resources)	Develop, analyze, publish ICJ Rule amendment proposals	Distribute RDEI resources to state ICJOs via monthly newsletter	Oversee ICJ budget development and implementation
Continued Evolution	Increase ICJ's understanding and use of implementation science	Develop and launch "Proactive Monitoring Plan," including UNITY maintenance and Rule-based standards; Provide training and technical assistance (Compliance leads)		Develop and launch plans for implementing 2022 Ad Hoc Committee's recommendations related to home evaluations, mandatory acceptance, and violation reports through further analysis, rule amendment proposals, best practices, and trainings (Racial DEI leads)			
Improving Responses to Juveniles		UNITY National Data Assessment: Address trends, training needs, and other issues related to home evaluations, quarterly progress reports, violation reports, and returns due to failed supervision through UNITY best practices, rule amendments, and trainings (Compliance leads)					
Improving Systems		Develop plans for future assessments	2023 UNITY Enhancements: Test enhancements; collaborate with ICJOs to provide training for UNITY users; and implement enhancements (Technology leads)				
Review Policies and Tools	Final review of new and revised policies	Review/update assessment and compliance-related policies	Review and launch additional reports/dashboards	Review current "ICJ in Action" LMS courses and launch additional LMS courses	Review and address comments related to proposals		Review/create policies: Travel Reimbursement and Investment
Resource Partnerships	Revise and distribute <i>ICJ Bench Book</i> , in collaboration with state ICJOs, COSCA, NCJFCJ		Develop and distribute UNITY Workflow Guides (Technology leads)			Collaborate with Justice System Partnership for Racial Equity	
ABM	Oversee planning of 2023 & 2024 ABMs			Develop and present trainings on Training Day	Present proposals at Public Hearing and Training Day		

- Director Underwood updated that the West Region's discussion on collaborating with child welfare agencies is drawing a lot of attention and will be a topic for the 2023 ABM Agenda and into the future. The topic included under Training and ABM.
- S. Jones (MD) added that the Racial Diversity Equity and Inclusion (DEI) Committee could also be involved in addressing related issues, as lesbian, gay,

bisexual, transgender, queer and questioning community (LBGTQ) are particularly impacted.

- There were no modifications to the 2023 ICJ Committee Activities Chart.

Committee Activities for FY24

- Chair Belli presented the FY24 Committee Activities chart below and explained the color-coded blocks. The yellow blocks indicate new items. The blue blocks indicate items for consideration to move to FY25. The remaining blocks are items in progress from FY23.
- Chair Belli requested that members review the chart and prepare to continue the discussion at the next meeting.
- S. Horton (NC) supported integrating the implementation science strategies into the rule proposals process. The goal is to enhance the process, not to re-invent it.
- C. Freiberg (SD) supported retaining the Tribal Nation-related activity in FY24. N. Belli (OR) praised Commissioner Freiberg's tribal experience and suggested he join the RDEI Committee next year to share his expertise.
- One new item presented for consideration was the participation in the ACJI Implementation Leadership Institute. The course lasts 8 weeks with 2 hours a month of preparation and 1-hour online class. Currently, the budget includes \$10,000, which could sponsor up to 15 ICJ leaders. Participants could include executive committee members, committee vice-chair persons, alternate region representatives, and national office staff.
- The Executive Committee will consider costs and advantages of enrollment into the ACJI Implementation Leadership Institute and vote in May.

2024 Overview of ICJ Committee Activities

	Executive	Compliance	Information Technology	Training, Education, and Public Relations	Rules	Racial Diversity, Equity, Inclusion	Finance
Priority 1: Rules Amendments	Review Advisory Opinions and other Resources	Review Compliance Standards	Test Rule-based UNITY enhancements; collaborate with ICJOs to provide training for users	Review Best Practices, Training Guides, and other training resources for Rule amendment updates	Develop and provide training for ICJOs and field staff regarding amendments		
Ongoing Activities	Act on behalf of Commission throughout the year	Monitor Compact-requirements and address compliance issues	Publish "UNITY Spotlight" newsletter series and expand "ICJ Help Desk" content	Continue Wed. Workshop series to support in-state trainings by ICJOs	Develop and analyze rule amendment proposals	Distribute RDEI resources to state ICJOs via monthly newsletter	Oversee ICJ budget development and expenses
Continued Evolution	Sponsor ACJI Implementation Leadership Training for ICJ leaders	Continue "Proactive Monitoring Program;" Provide training and technical assistance (Compliance leads)	Address 2022 Ad Hoc Committee's recommendations re: to home evaluations and violation reports through further analysis, rule proposals, best practices, and trainings (Racial DEI leads)				
Improving Responses to Juveniles	Collaborating with Child Welfare on Returns with Abuse/Neglect	Conduct 2024 assessment or continue responding to 2022 UNITY National Data Assessment: Address trends, training needs, and other issues related to home evaluations, quarterly progress reports, violation reports, and returns due to failed supervision through UNITY best practices, rule amendments, and trainings (Compliance leads)				Develop "best practice" or training re: violation reports and/or use of graduated sanctions	
Improving Systems	Engage evaluation partner to assess Commission programs	Develop plans for future assessments and responding to state council reports	Develop and distribute UNITY Workflow Guides		Assess rule amendment proposal process	Collaborate with Justice System Partnership for Racial Equity	
Review Policies and Tools	Final review of new and revised policies	Review assessment and compliance-related policies	Launch multi-factor authentication for UNITY	Update current LMS courses, with focus on Rule Amendments and UNITY Enhancements		Review Ad Op re: tribal nations, engage tribal experts, provide guidance re: collaborating	Review investment policy (annually)
ABM	Oversee planning of 2024 & 2025 ABMs			Develop and present trainings on ABM Training Day			

After-Hours Matrix

- Chair Belli presented the results of the online After-Hours Matrix that the Executive Committee members were asked to complete.
- The Executive Committee reviewed the responses and agreed it could be helpful; noting, the completion is not mandatory and not every state would have a phone number or information to add.
- F. Dauway (SC) suggested that for states who may have additional after-hours information, perhaps their information document could be linked to the matrix page.
- Director Underwood indicated the National Office would need to assess the ability to include a such a link to the matrix page.
- J. Hawkins (MO) noted that in Missouri, local law enforcement officers know who to contact after-hours.
- C. Bickford (NH) suggested adding additional information at the top of the page to explain that the information is for after-hours only and that the ICJ office handles everything during normal business hours.
- C. Copeland (TN) supported the addition of the language, and suggested reviewing with the added language and voting at the next meeting.

What's your "Why" Video

- Chair Belli reminded the members to email their video or contact Amanee Cabbagestalk if you need help making a video. It could be accomplished via Zoom.

Treasurer's Report

- Treasurer S. Jones (MD) provided the following update of the ICJ accounts and balances through March 31, 2023.

Account	Balance as of 3/31/22	Balance as of 3/31/23
Investments	\$1,877,801	\$1,807,765
Savings	\$300,013	\$318,092
Checking	\$310,405	\$283,469
Total	\$2,488,219	\$2,409,326

National Office Report *by MaryLee Underwood, Executive Director*

State Commissioners/Staff/Ex-Officios Updates

- KENTUCKY
 - Commissioner Amy Welch (KY) was successful in expanding the Kentucky ICJ Office into a branch under the Kentucky Department of Juveniles Justice effective April 1, 2023. The Kentucky Compact Office has expanded its staff from two to six. Additionally, Amy Welch has been appointed as the ICJ Compact Administrator in addition to her ICJ Commissioner role.
- CALIFORNIA
 - Marvin Speed was recently appointed as the California ICJ Commissioner. Director Underwood will speak with him Friday to determine his plans for ICJ involvement.

- NPJS
 - The National Partnership for Juvenile Services (NPJS) Ex-Officio, Rich Gordon, stepped down and the NPJS is in the process of appointing, Juan Sepulveda.
- IOWA
 - The ICJ Iowa Commissioner role has been vacant since January 27, 2023; therefore, a letter will be issued next week regarding filling the vacancy.
 - Kellianne Torres (IA) continues as the Iowa full-time Designee and DCA.

National Office Updates

FY 24 Dues

- All ICJ FY 24 Dues Invoices have been issued via email. Director Underwood reported that South Dakota was the first to pay their dues.

Survey

- The first formal research project related to ICJ has been completed by Jenny Adkins. Forty-nine (49) persons responded to the survey. A report will be forthcoming in the months ahead for review.

Bench Book Distribution

- The revised ICJ Bench Book for Judges and Court Personnel, Version 10.0 has been released and is being distributed electronically by states. Additionally, the following ICJ ex officios organizations distributed the Bench Book to their members Council of Juvenile Justice Administrators (CJJA) and the American Probation and Parole Association (APPA).

Committee Reports

Compliance Committee Report

- Chair Belli (OR) advised that the Compliance Committee Chair J. Rader (NE) could not make the meeting today and will provide her report at the May meeting.

Finance Committee Report *by Patrick Pendergast (AL)*

- Finance Committee Vice Chair Pendergast (AL) reported that the Finance Committee met April 13, 2023. He presented the Finance Committee's recommendations below for approval on behalf of Chair Dale Dodd (NM) who was not in attendance.

New Investment Policy #01-2023

- Vice Chair Pendergast (AL) provided background information about the new Investment Policy and presented the draft recommended by the Finance Committee.
- He noted that the policy authorizes the Executive Committee to approve distribution of assets to support emergent needs of the Commission; and that the consolidated funds shall be managed to produce a highly diversified portfolio.
- Chair Belli (OR) asked who was the "designee" referenced in Section III.C. of the policy. Director Underwood explained the text to be standard policy language

that allows the Executive Director authority to delegate a designee, but that she would only do so in the rare instance of an emergency.

- **C. Frieberg (SD) made a motion to approve the new ICJ Administrative Policy #01-2023: Investment Policy as presented and recommended by the Finance Committee. S. Jones (MD) seconded. The motion passed unanimously.**

FY 2023 Budget

- Vice Chair Pendergast (AL) provided an update on the ICJ FY23 Budget and reported that with 66 percent of the year completed, the budget is in good standing to date.
- The development and testing of the UNITY enhancements are in process. Roll out will commence in June 2023. As a result, the incremental payments to the vendor will occur during both the FY 2023 and the FY 2024. To date, the costs have been paid from the operating budget, delaying any withdrawals from the reserves/investment account.

FY 2024 Budget

- Vice Chair Pendergast (AL) presented recommended adjustments to the FY 2024 Budget as recommended by the Finance Committee.
 - Carry Over to/from Investments (Line Item 5)
 - A reduction was recommended due to the extension of the timeline for payment of previously approved UNITY enhancements. In FY 2023, \$228,000 was budgeted for enhancements. The enhancements will be rolled out June – September, 2023, deferring the final payment of \$114,000 into FY 2024. Both the UNITY development and the initial investments will have been funded without withdrawal of funds from the long-term investments.
 - Administrative (Line Item 28)
 - Due to the reduction in printing, postage, and renegotiated agency insurance premiums, the line item can be decreased.
 - Communications (Line Item 32)
 - The recommended increase includes the recent upgrade to the ICJ Zoom Account to increase the cap to 500 attendees in live Zoom meetings, as required for live workshops.
 - Computer and Information Technology (Line Item 39)
 - The recommended decrease is a result of the modifications in the National Office infrastructure by streamlining software applications.
 - Meetings and Conferences (Line Item 52)
 - The recommended increase reflects the national inflation in costs for travel, lodging, and audio-visual services provided by the Commission for the Annual Business Meetings.
 - National Data System (Line Item 57)
 - The recommended increase includes the addition for the recently approved UNITY enhancements testing site.
 - Payroll Expenses (Line Item 75)
 - The recommended increase reflects the approved cost of living salary adjustments.

- Professional Services (Line Item 80)
 - Recommendations would reduce the leadership development by \$10,000 and the evaluation partnership by \$30,000.
- **S. Jones (MD) made a motion to adopt the ICJ FY24 Budget amendments as recommended by the Finance Committee. C. Bickford (NH) seconded the motion passed unanimously.**

JIDS Recommendation

- Vice Chair Pendergast (AL) reported that the Finance Committee discussed the cost savings that could result from terminating the contract for JIDS, as compared to the advantages of retaining access to JIDS for the next three years. The Committee recommended terminating the vendor contract and JIDS.
- Director Underwood explained that during the initial development of UNITY, the Commission agreed to retain a contract with Instream to provide limited access JIDS for 5 years. In the last year, there have been only two requests for access to information regarding JIDS cases. Accessing any historical data requires filing a request for historical data with the National Office. J. Johnson, Systems Project Manager, affirmed that all the JIDS cases and information related to those cases have now migrated into UNITY.
- S. Horton (NC) asked who owns the JIDS data. Director Underwood affirmed the data to be owned by the Commission. She shared there was one inquiry in August 2022 and one in March 2023. The cost savings would be \$7,200 per year for the next 3 years.
- Chair Belli (OR) expressed concern that terminating JIDS would result in no access to any data in JIDS for closed and inactive cases. Therefore, the Commission would have only two years of ICJ data. She asked if there was a fiscal reason to close the contract early. Director Underwood responded there was no specific fiscal reason; instead, it is part of the ongoing search for cost cutting measures.
- S. Jones (MD) questioned the frequency of accessing the data for statistical reports. J. Hawkins (MO) shared that she was one of the inquiries. The request was related to a high-profile case whereby Missouri was accused of not notifying another state. The access in JIDS in addition to her records was extremely important in that instance.
- Chair Belli (OR) suggested that the Compliance and the Technology Committees discuss terminating the JIDS contract early and provide input based on the technology and compliance impacts.
- **S. Horton (NC) made a motion to refer the recommendation to close JIDS to the Technology and the Compliance Committees to provide feedback to the Executive Committee. C. Bickford (NH) seconded. The motion passed.**

Proposed FY 2025 Budget

- Vice Chair Pendergast (AL) presented a proposed ICJ FY 2025 Budget of \$1.2 million for consideration. He provided highlights of the recommended budget recommended by the Finance Committee. The budget projections reflect a three-to-five percent inflation rate for expenses, except where more precise information is available.
 - Meetings and Conferences (Line Item 52)

- The Rules Committee meets in-person during odd numbered years; therefore, this line increases during those years.
- UNITY – System (Line Item 54)
 - This cost estimate reduction includes hosting, maintenance, new enhancement testing site, and \$100K for rule-based enhancements. This could be substantially less, depending upon what rule amendments are adopted.
 - Additionally, the initial Optimum Technology Contract will end September 2024 and will be renegotiated.
- National Data System (Line Item 57)
 - The National Data System total will be reduced upon completion of initial 2023 enhancements.
- S. Horton (NC) suggested it may be beneficial to table the vote for approving the proposed FY 25 Budget until the Executive Committee receives feedback from the Technology and Compliance Committees regarding the termination of JIDS.
- **S. Jones (MD) made a motion to table the motion to approve the draft ICJ FY25 Budget as presented and recommended by the Finance Committee until the July 27, 2023, Executive Committee meeting to allow time for input from the Technology and the Compliance Committees on closing JIDS. C. Frieberg (SD) seconded. The motion passed.**

Information Technology Committee Report *by Kellianne Torres (IA)*

- Technology Committee Chair Torres (IA) reported the Technology Committee met on March 28 and April 11, 2023.
- The March 28 special meeting was to review the UNITY impact in the proposed 2023 rule amendments.
- At the April 11 meeting, the Technology Committee received updates for the UNITY Enhancement Project and the recommendation of support by the Rules Committee for the proposed amendment to Rule 5-103 and new Rule 5-103A.
- The four UNITY Teams continue to be productive in each of their unique tasks.
 - ENH 23 Team
 - Testing has been completed on the UNITY Phase I and II enhancements. The new testing site has proved to be invaluable towards the effective and efficient testing.
 - Tableau and Reporting Team
 - The team will review metric reports to affirm the information included in the Home Evaluation and Quarterly Progress Reports.
 - UNITY Maintenance Team
 - The first round of emails regarding proactive monitoring related to maximum probation/parole expiration dates was well received and has proven to be effective.
 - Workflow Diagrams Team
 - The team continues to develop a solid workflow diagram framework for now and into the future.
- Members are encouraged to provide ideas for the “UNITY Spotlight” articles.
- The next meeting of the Technology Committee is slated for May 9, 2023.

Racial Diversity, Equity, and Inclusion Committee – Committee Chair Sherry Jones (MD)

- The Racial Diversity, Equity, and Inclusion Committee met March 28 and April 18 since the last Executive Committee Meeting.
- The focus of the March 28 meeting was to review the proposed amendment to Rule 4-104. Committee Chair Jones (MD) thanked everyone from the Racial DEI Committee that were involved in developing the proposal and justification to garner support. RDEI Committee members J. Wald (ND) and M. Casey (DE) attended the Rules Committee meeting to support the proposal; however, the Rules Committee continues not to support the proposal and suggested the development of a best practice.
- The Racial DEI Committee agreed to continue to move the proposal forward without the support of the Rules Committee. A work team has been developed to draft ICJ Best Practices related to mandatory acceptance and home evaluations. The Best Practice(s) will help to identify the purpose of the Home Evaluation Report to operate within the compliance of the ICJ Rules and in the best interest of the juvenile.
- Resources continue to be shared in the “ICJ Updates” newsletter.
- The May meeting was cancelled to allow time for the best practice work team to meet. The next meeting is June 20, 2023.

Rules Committee Report by Stephen Horton (NC)

- The Rules Committee met April 5. The following proposed rule amendments were discussed and recommendations for adoption were as follows:
 - 4-104: Authority to Accept/Deny Supervision submitted by Delaware and Maryland. There was no action taken. The proposal is not recommended for adoption. However, a “Best Practices” guide was suggested.
 - 5-103: Reporting Juvenile Non-Compliance, Failed Supervision, and Retaking submitted by the Technology Committee. The Rules Committee recommended for adoption.
 - NEW 5-103A: Failed Supervision Determined by the Receiving State submitted by the Technology Committee. The Rules Committee recommended for adoption.
 - 7-107: Airport Supervision submitted by South Region. The Rules Committee did recommend for adoption.
- The Rules Committee reviewed the Technology Committee’s assessment of how each proposed amendment could impact ICJ forms and the UNITY system.
- The rule proposals comment period is open until May 8. To date, only two comments have been posted.
- The Rules Committee will meet May 16, 2023, in Lexington, Kentucky, to review all comments.

Training, Education, and Public Relations Committee Report by Corrie Copeland (TN)

- Training, Education, and Public Relations Committee Chair Copeland (TN) reported the Training Committee met April 6, 2023.
- The ICJ Wednesday Workshops live training sessions continue to be well-received. The most recent session was April 26 attended by 102 participants.

- The newly revised ICJ Bench Book for Judges and Court Personnel is now available for download on the Commission's website and a distribution plan was developed.
- Planning for the 2023 ICJ Annual Business Meeting is in full swing. The May Training Committee Meeting was cancelled to allow time for presenters to work on their training sessions. The "Collaboration with Child Welfare Agency" work team will meet May 4. The "Effective Training for Locals" work team will meet May 11.
- She acknowledged that each region now has a Training Committee Ambassador assigned.
- The next meeting will be June 1, 2023.

REGION REPORTS

- Chair Belli (OR) updated that each of the regions modified their region meeting agendas in April by including the following list of hot topics items.
- Chair Belli (OR) asked that each region provide any pertinent information under each of the hot topic items.
 - **Proactive Monitoring**
 - C. Bickford (NH), East Region Representative, updated that Roy Curtis (ME) provided an overview on proactive monitoring and the feedback was positive.
 - **2023 Rule Proposal Comments**
 - C. Frieberg (SD), Midwest Region Representative, reported the Midwest discussed their proposal to Rule 4-102 (which was not recommended by the Rules Committee). The Midwest Region agreed to conduct a special meeting in May to discuss how best to proceed, considering the feedback from the Rules Committee and the comments posted.
 - C. Bickford (NH), East Region Representative, reported that the East Region likes the "spirit" behind the Midwest Region proposal but had concerns to the proposed language. She submitted a proposal on behalf of the East Region and Shyra Bland (NJ) also submitted a comment.
 - **Wednesday Workshop Series**
 - C. Frieberg (SD), Midwest Region Representative, commented about the limited number of attendees that prevented some individuals from joining. That limit has since been remedied.
 - **West Region – Developing Best Practices on Engaging Child Welfare Agencies**
 - F. Dauway (SC), South Region Representative, reported that the region had a lot of conversation about the topic. Missouri and other states shared their states' procedures.
 - C. Bickford (NH), East Region Representative, reported there was interest in the topic and members look forward to reviewing the final

product. In the East Region, several states house their ICJ offices and Interstate Compact on Placement of Children (ICPC) together.

- C. Frieberg (SD), Midwest Representative, updated the Midwest was interested to see the new resource, but did not have a lot to share.

East Region – Representative Caitlyn Bickford (NH)

- Representative C. Bickford (NH) reported the East Region met April 12 and decided to withdraw their proposed amendment to ICJ Rule 6-102 (After Hours Information).
- Pennsylvania shared concerns related to states refusing to hold juveniles not listed in the National Crime Information Center's (NCIC) Missing Persons File. In some cases, law enforcement does not enter data into NCIC because their "whereabouts are known," therefore they do not qualify as "missing." The issue will be discussed again at a future meeting.

South – Representative Felicia Dauway (SC)

- Representative F. Dauway (SC) reported the South Region met April 25.
- No specific new or old business raised, however, there was a lot of discussion about partnering with child welfare agencies.

Midwest – Representative Chuck Frieberg – April 26

- Representative C. Frieberg (SD) reported the Midwest Region met April 26.
- In addition to the hot topics, the primary discussion was the region's proposal and the agreement to meet in May to review the comments and discuss their proposal.

REGION REPORTS continued

- Chair N. Belli (OR) reminded the regions that May 23 and 24 were good times to meet should regions wish to meet again after the rule amendments are finalized and prior to the final publication of proposed amendments to be considered at the Annual Business Meeting.
- Chair N. Belli (OR) asked if region wished to continue the "hot topics" agenda format.
- South Region Representative Dauway (SC) liked the format and will use a version of it again. She particularly liked states reporting only pertinent state information, rather than a round robin update from each state.
- The Midwest and East Regions also liked the hot topic idea. C. Bickford (NH) missed each of the committee's reports and will have a mix of both.
- Director Underwood supported the "hot topic" idea in each of the regions. It was particularly helpful to the National Office to hear from each region regarding the West Region's efforts to improve collaborations with child welfare agencies.

Legal Counsel Report by Rick Masters

- R. Masters, Legal Counsel, updated on the US Supreme Court Decision in a case between NY and NJ in which Legal Counsel was asked to file an amicus brief. Legal Counsel briefed that the case involved a crime control Compact

whereby New Jersey was seeking a unilateral withdraw. The US Supreme Court ruled that Compacts continue to be governed by the principals of contract law.

- R. Masters, Legal Counsel, updated on his research on engaging with child agencies, which was summarized in the memorandum provided prior to the meeting. According to ICJ Rule 6-104, every state is to cooperate and the child abuse and neglect rule. He spoke about how the short time frame for returning juveniles may make it difficult for ICJ offices and child welfare agencies to collaborate. He will continue to work with the West Region as they look to develop guidance and resources.

Old Business

2024 Annual Business Meeting Location Site Visit

- Chair Belli (OR) updated that Emma Goode and Jenny Adkins, National Office staff, visited Mobile, Alabama in April. Emma Goode provided an overview of the findings and presented a comparison of two potential hotels in Mobile, Alabama: The Battle House Renaissance and the Riverview Plaza Renaissance. E. Goode recommended the Riverview Plaza Renaissance Hotel for the ICJ Annual Business Meeting, September 23-25, 2024.
- **J. Hawkins (MO) made a motion to accept the recommendation for the Riverview Plaza Renaissance Hotel, Mobile, Alabama for the 2024 Annual Business Meeting, September 23-25, 2024. C. Bickford (NH) seconded. The motion passed.**

After-Hours Contact Information Matrix

- Chair Belli (OR) updated that the National Office modified the After-Hours Contact Information Matrix as suggested earlier in the meeting.
- The Executive Committee reviewed the modifications and agreed to move it forward and ask states to complete.
- **F. Dauway (SC) made a motion to approve the After-Hours Contact Information Matrix as presented and published on the Commission's website and to ask states to provide their state's information. C. Bickford (NH) seconded. The motion passed.**
- The National Office will send an email to the Compact members to complete the information related to their state and/or territory.

New Business

Rule Proposal Process

- S. Jones (MD) recommended that the Commission review the proposed rule amendments process with regards to generating support for a proposal not submitted by the Rules Committee. The process modification would assist in the areas of how to better promote and collaboration to garner support of the Rules Committee for a recommendation of support.
- S. Horton (NC) referenced the "ICJ Rules Promulgation Guide" which outlines the rule promulgation process. C. Bickford (NH) suggested that whomever submits a

proposal attend the Rules Committee and present their proposal to the Rules Committee.

- J. Hawkins (MO) spoke to the process that has developed over the years. In the past issues and topics were presented to the Rules Committee to draft a rule proposal for the solution. The development and evolution of the “ICJ Rules Promulgation Guide” may have contributed a larger number of proposals submitted by non-Rules Committee members than in previous years.
- Chair Belli (OR) noted that the “2024 Overview of ICJ Committee Activities,” under the Rules Committee’s activities includes: “*assess rule amendment proposal process.*”

Adjourn

Chair Belli (OR) adjourned the meeting by unanimous consent without objection at 2:50 p.m. ET.