INTERSTATE COMMISSION FOR JUVENILES
Executive Committee Meeting Minutes
Thursday, June 25, 2026
12:00 p.m. EDT
via Zoom

Preliminary Business

Call to Order

Commission Chair H. Wykes (AZ) called the meeting to order at 12:01 p.m. EDT.

Roll Call

Director Underwood called the roll, and quorum was established.

Committee Members in Attendance:

1. Howard Wykes (AZ), Commission Chair
2. Stephen Horton (NC), Commission Vice Chair
3. Dale Dodd (NM), Commission Treasurer
4. Kellianne Torres (IA), Information Technology Committee Chair
5. Francis “Mike” Casey (DE), Racial Diversity, Equity, and Inclusion (RDEI) Committee Chair
6. Julie Hawkins (MO), Rules Committee Chair
7. Raymundo Gallardo (UT), Training, Education, and Public Relations Committee Chair
8. Trissie Casanova (VT), East Regional Representative
9. Felicia Dauway (SC), South Regional Representative
10. Megan Riker-Rheinschild, Victims Representative

Guests in Attendance:

1. A. Roy Curtis (ME), Work Group on Returning Non-Delinquent Youths Chair
2. Michael Tymkew (MI), Compliance Committee Acting Chair
3. Corrie Copeland (TN), Finance Committee Acting Chair

Committee Members Not in Attendance:

1. Nina Belli (OR), West Regional Representative

National Office Staff and Legal Counsel in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Director of Operations, Rules, and Compliance
3. Joseph Johnson, Technology Systems Manager
4. Amanee Cabbagestalk, Training and Development Manager
5. Kirsten Wade, Logistics and Administrative Specialist
6. Thomas Travis, Legal Counsel

S. Horton (NC) made a motion to approve the agenda, as presented. Chair H. Wykes (AZ) indicated the agenda was approved by unanimous consent.

J. Hawkins (MO) made a motion to approve the minutes of the meeting on April 28, 2026, as presented. Chair H. Wykes (AZ) indicated the minutes were approved by unanimous consent.

Reports

Commission Chair Report *by Howard Wykes (AZ)*

- Chair H. Wykes (AZ) presented recommendation for the 2026 Annual Business Meeting's General Session, as discussed in a memorandum sent to members in advance.
- **J. Hawkins (MO) made a motion to adopt the recommendation for the Executive Committee members to provide oral summary reports at the Annual Business Meeting (ABM). The motion passed.**
- Executive Committee members discussed the recommendation to display tallies of voting results for officer elections. No motion was made to adopt the recommendation.
- Chair H. Wykes (AZ) announced that the end-of-year committee and region reports were due on July 23, 2026.

National Office Report *by MaryLee Underwood, Executive Director*

- Director Underwood reported the following state updates:
  - Alaska affirmed Sarah Abramcyzk's appointment as commissioner.
  - In Mississippi, Maxine Baggett and Eileen Anderson retired at the end of June. Robert Anderson continues to serve as commissioner.
  - Nebraska appointed Abbie Christian as commissioner.
  - New York appointed Nicholas Steinbock-Spratt as authorized representative/voting designee for the 2026 ABM.
  - Ohio appointed Sarah McCoy as commissioner.
- Director Underwood reported the following administrative updates:
  - The Commission's website server would be upgrade in July to update security and transition to a reserve Amazon Web Service instance plan, expected to result in cost savings.
  - Fiscal Year (FY) 2027 dues collection process was underway, with 20% of states having paid.
  - Amanee Cabbagestalk would lead development of the 2026 Annual Report. Suggestions for the publication should be sent to her attention
  - The annual spring-cleaning project for UNITY was underway to keep the database health and ensure accurate data for end-of-year reporting.
- Director Underwood reported the following Commission updates.
  - The 2026 Committee Action Plan review was due back to the National Office by July 3, 2026.
  - The new Performance Measurement Assessment (PMA) Program was launched in June 2026. The new PMA program was designed to identify needs for training, guidance, and support, while ensuring compliance with Compact requirements. She noted that the program was overhauled after the rollout of UNITY, to make the most of the system's data tracking capabilities. She highlighted recent updates to assessment standards and processes, including a procedure for challenging findings.
  - In the first quarter of the new program, three states submitted challenges to their home evaluation compliance reports for standard A-01. Challenges would be reviewed by the Compliance Committee at their next meeting.

Finance Committee

- Finance Committee Vice Chair C. Copeland (TN) presented the Fiscal Year (FY) 2028 budget.
- Director Underwood explained the budget reflected a 2.2% increase and noted that the projected rate of inflation was 3-5%. She advised that significant cost containment measures have been implemented in the last 5 years to offset inflation and the increased costs associated with information technology and travel.
- Committee members discussed factors related to the growth of the budget, including meeting expenses and UNITY.
- Committee members suggested additional information regarding cost containment be provided as part of the Finance Committee's report to the Commission at the 2026 ABM.
- **D. Dodd (NM) made a motion to endorse the FY 2028 budget recommendation at the 2026 Annual Business Meeting. The motion passed unanimously.**

Rules Committee

- Rules Committee Chair J. Hawkins (MO) reported on the Rules Committee's activities, including updates to the *2026-2027 Rule Proposals and Amendments Calendar.* The committee also approved a proposed amendment regarding "best interest" determinations for returning runaways and accused status offenders.
- She shared that the Rules Committee formed a subcommittee to address home evaluation concerns and another subcommittee to re-envision the process for returning non-delinquent youth.

Training Committee

- Training Committee Chair R. Gallardo (UT) shared that the committee met and was introduced to Gailen Elmore, the keynote speaker for the 2026 ABM.
- The Training Committee also discussed preparations for the *Wednesday Workshop* on Quarterly Progress Reports and planned projects for FY27.
- T. Casanova (VT) inquired about the status of a draft family resource guide that was submitted for review. R. Gallardo (UT) explained that it would be reviewed and finalized next year.

East Region

- Regional Representative T. Casanova (VT) reported that the region reviewed law enforcement resources shared by states and conducted an Airline Refusal of Youth Boarding survey.
- Regional Representative T. Casanova (VT) shared that region members received updates on the ABM registration and nominations.

South Region

- Regional Representative F. Dauway (SC) shared that the region continued to discuss ICJ response procedures for an airline refusal of youth boarding and conducted a survey titled Airline Refusal of Youth Boarding.
- Regional Representative F. Dauway (SC) shared that the region began discussing the ICJ Administrative Policy 01-2011, State Council Enforcement.
- Regional Representative F. Dauway (SC) shared that region members received updates on the ABM registration and nominations.

West Region

- H. Wykes (AZ) shared that the West Region conducted an Airline Refusal of Youth Boarding Survey and shared updates regarding the ABM registration and nominations period.

Work Group on Returning Non-Delinquent Youth

- Work Group Chair R. Curtis (ME) reported that the group will be meeting in July with plans to introduce the Impact Feasibility Mapping Tool and aim to have draft recommendations for the Executive Committee by the in-person meeting at the ABM.

Legal Counsel

- Legal Counsel T. Travis reported that he prepared a memorandum regarding the concerns raised *In re: G.W.* case from the D.C. Court of Appeals, which would be forwarded to the Rules Committee for discussion.

<u>Unfinished Business</u>

Identify Ways to use Executive Committee Mission and Vision in decision making

- Chair H. Wykes (AZ) presented the Executive Committee's recently adopted mission and vision statements, and asked members how these could be incorporated in decision making.
    - Mission: The Executive Committee serves the Commission by providing leadership, guidance, and oversight to ensure the consistent administration of the compact while promoting a spirit of collaboration and respect.
    - Vision: Inspire every Commission member to provide youth with pathways to success.
- Executive Committee members discussed suggestions, including using them as a guiding framework and discussing them with regional members at the upcoming meetings.

Review Proposal for Developing New Strategic Plan for Commission in FY 2027

- Director Underwood presented a proposal from Dr. Nicholas Powell to facilitate the development of a new strategic plan at the Executive Committee's 2027 Spring Planning Meeting, outlining plans a plan to gather input from commission members prior to the meeting.
- Members discussed the effectiveness of Dr. Powell's work with the Executive Committee at the 2026 Spring Planning Meeting. While some members expressed concerns regarding the expense, others indicated that strategic planning is a critical investment in the Commission's future.
- Director Underwood added that the Commission has previously engaged strategic planning facilitators and reviewed the four long-standing priorities that resulted from the investment:
    - Improve data system for better outcomes
    - Promote leadership development, and racial justice
    - Address gaps in the ICJ Rules and resources
    - Leverage relationships to promote awareness and improve outcomes
- Chair H. Wykes (AZ) stated that the discussion of strategic planning would continue at the next Executive Committee meeting.

<u>New Business</u>

Affirm retirement of [Administrative Policy 01-2020: Access to Historical Data Policy]

- Director Underwood recommended retiring Administrative Policy 01-2020, which provided access to historical JIDS data for five years after the system's transition to UNITY. She advised that retirement of the policy was the final step required to fully retire JIDS, the data system that was replaced by UNITY in 2021.
- **J. Hawkins (MO) made a motion to affirm the retirement of Administrative Policy 01-2020: Access to Historical Data Policy. The motion passed.**

Adopt recommended changes to UNITY Privacy Policy
- Chair H. Wykes (AZ) stated that this discussion would be postponed until the next Executive Committee meeting.

Other new business
- Representative T. Casanova (VT) suggested extending committee work plans and chair terms to two-year cycles. Chair Wykes agreed to add the topics to the agenda for the next meeting.

Next Steps
- The next Executive Committee meeting was scheduled for Thursday, July 23, 2026, at 10:00 a.m. EDT.

Adjourn

Chair Wykes adjourned the meeting by unanimous consent without objection at 1:35 p.m. EDT.