

**INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE**

Minutes

March 13, 2020, 2:00 PM ET

WebEx



Committee Members in Attendance:

1. Jacey Rader (NE) Chair
2. Jedd Pelander (WA) Vice Chair
3. Nate Lawson (OH) Treasurer, Finance Committee Chair
4. Anne Connor (ID) Immediate Past Chair
5. Natalie Dalton (VA) Compliance Committee Chair
6. Tony De Jesus (CA) Technology Committee Chair
7. Agnes Denson (FL) Training Committee Chair
8. Tracy Hudrlik (MN) Rules Committee Chair
9. Charles Frieberg (SD) Midwest Region Representative
10. Traci Marchand (NC) South Region Representative
11. Dale Dodd (NM) West Region Representative

Committee Members Not in Attendance:

1. Becki Moore (MA) East Region Representative
2. Trudy Gregorie Victims Representative Ex officio

ICJ National Office Staff & Legal Counsel in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Training and Administrative Specialist
3. Jenny Adkins, Operations and Policy Specialist
4. Leslie Anderson, Logistics and Administrative Coordinator
5. Rick Masters, Legal Counsel

Call to Order

Chair J. Rader (NE) called the meeting to order at 2:00 PM ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

- **A. Connor (ID) made a motion to approve the agenda. C. Frieberg (SD) seconded. The motion carried.**
- **A. Connor (ID) made a motion to suspend the ten (10) day requirement for the notice of ICJ meetings. T. Hudrlik (MN) seconded. The motion carried.**

Discussion

- **COVID-19 Pandemic Response Needed**
 - State ICJ Office Updates
 - Executive Director Underwood reported that the World Health Organization (WHO) had issued a global pandemic for the COVID-19 virus outbreak. In response, at least twenty-two (22) states have currently declared a State of Emergency, with several states placing travel restrictions on state employees and suspending ICJ related field staff from conducting transfers and home evaluations until further notice. It was noted that this greatly impacts the day to day operations of the Commission and that measures to ensure ICJ juvenile safety, staff safety and community safety must be prioritized at this time.
- **ICJ 05-2009: Emergency Guidelines Policy and other ICJ Guidance**
 - Chair J. Rader (NE) presented the draft revision of ICJ 05-2009: Emergency Guidelines Policy to the committee. The proposed amendments included guidance for Commission members and field staff regarding different types of emergency situations that could potentially impact the day to day work of the Commission. The floor was opened for discussion.
 - R. Masters, Legal Counsel, stressed that at this time accommodation and grace are warranted in this situation and that compliance action should not be taken where state and federal emergency declarations have been made that make it impossible for states to comply with the compact statute. He also suggested that this policy is feasible for a short-term means of guidance for the Commission however, if situations moves into lasting several months or longer that emergency rule making processes be engaged to address more permanent solutions to imminent threat situations.
 - The committee reviewed the current policy guidance that states should follow their state's guidelines and procedures for managing, locating, and supervising juveniles in the event of an emergency without distinction from supervision of intra-state juveniles. They also discussed the extension of timeframes beyond the ICJ Rule-related time frames due to lack of essential transportation services that may be unavailable or severely limited due to a government-imposed travel restriction, airport closures and staff availability with agreement of both ICJ offices. They also discussed potential alternative methods for transportation and supervision.
 - **A. Connor (ID) made a motion to approve and publish ICJ Policy 05-2009: Emergency Guidelines as amended and presented. A. Denson (FL) seconded. The motion carried.**

○ Next Steps

- Executive Director Underwood reported that a landing page had been developed on the Commission's website to serve as a hub for information regarding the approved amended ICJ Policy 05-2009: Emergency Guidelines.
- The committee discussed making available state-specific restrictions on the Commission website. Some concerns discussed were the dependency upon states to provide updates regularly to the National Office to ensure that accurate information was being supplied.
- The committee discussed issuing a survey requesting each state to submit if a state of emergency had been issued, any airport and home visit restrictions, a point of contact and any other restriction information available.
- The National Office agreed to create a method for states to submit the requested information and to provide a link that will be accessible on the Commission website for members to access and follow current restrictions for each individual state in real time.

Adjourn

Chair J. Rader (NE) adjourned the meeting by acclamation at 3:26 PM ET.