

# INTERSTATE COMMISSION FOR JUVENILES

Finance Committee Meeting Minutes

April 16, 2026

2:00 p.m. EDT

Via Zoom



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## Preliminary Business

### Call to Order

Finance Committee Vice Chair C. Copeland (TN), called the meeting to order at 2:01 p.m. EDT.

### Roll Call

Director Underwood called the roll, and a quorum was established.

### Commissioners/Designees in Attendance:

1. Corrie Copeland (TN), Commissioner, Vice Chair
2. Dale Dodd (NM), Commissioner, Treasurer
3. Kellianne Torres (IA), Designee

### Additional State ICJ Personnel in Attendance:

1. Rhonda Turner (FL)
2. Latoya Oliver (MD)
3. Abbye Tyler (MD)
4. Shyra Bland (NJ)
5. Mason Harrington (SC)

### Commissioners/Designees Not in Attendance:

1. Anne Connor (ID), Commissioner, Chair
2. Amy Welch (KY), Commissioner

### National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Joe Johnson, Technology Systems Manager
3. Kirsten Wade, Logistics and Administrative Specialist

K. Torres (IA) made a motion to approve the agenda as presented. The motion passed by unanimous consent.

K. Torres (IA) made a motion to approve the minutes from the meeting on January 15, 2026, as presented. The motion passed by unanimous consent.

## Chair Report

- Vice Chair C. Copeland (TN) provided an update on fiscal responsibility across states, noting that some states are tightening budgets and implementing cost-saving measures.

## Unfinished Business

- There was no unfinished business discussed.

## New Business

## Review Fiscal Year (FY) 2026 Budget Update

- Director Underwood provided an update on cost containment measures implemented by the Commission over the years, including disaffiliation from the Council of State Governments and transitioning to virtual offices during the pandemic.
- Director Underwood explained that due to limited options for further cost reductions, the focus would be on managing expenses effectively, particularly in meetings and at annual business meetings (ABMs).
- Finance Committee members discussed potential adjustments to conference costs, such as modifying breakfast options and eliminating certain snacks, while emphasizing the importance of in-person meetings for networking and collaboration.
- Members expressed a preference for maintaining in-person meetings over reducing costs by meeting virtually.
- Members discussed the cost and necessity of streaming in-person meetings, noting that only 19 people participated in the 2025 ABM streamed virtual sessions. The group agreed that the current low attendance did not justify the expense, especially given the high cost of the video camera operator.
- **K. Torres (IA) made a motion to recommend to the Executive Committee to eliminate video recording and virtual streaming from the annual business meetings. The motion passed.**
- Members discussed alternatives to the current first-time attendees luncheon, which costs around \$50 per person.
- K. Torres (IA) suggested making it virtual or incorporating it into the reception.
- Director Underwood shared that the training committee was planning a pre-meeting virtual information session about two weeks in advance.
- Members agreed it was important to keep the content of the luncheon program but suggested revamping the format, with D. Dodd (NM) sharing positive feedback from previous attendees about learning about committees and the national office functions.
- **K. Torres (IA) made a motion to recommend to the Executive Committee to discontinue the first-time attendee's luncheon and integrate into breakfast, the welcome reception, or virtual event. The motion passed by a 2-1-0 vote.**
- Director Underwood presented the FY26 Budget update, with most expenses tracking on target.

## Review FY 2028 Budget Preparation

- Vice Chair C. Copeland (TN) stated this topic will be discussed at the next Finance Committee meeting.

## Next Steps

- The next Finance Committee meeting was scheduled for June 18, 2026, at 2:00 p.m. EDT.

## Adjourn

**K. Torres (IA) made a motion to adjourn the Finance Committee meeting. Vice Chair Copeland (TN) adjourned the meeting by acclamation without objection at 3:03 p.m. EDT.**