

INTERSTATE COMMISSION FOR JUVENILES

Finance Committee Meeting Minutes

July 8, 2025

11:00 a.m. EDT

Via Zoom



Preliminary Business

Call to Order

Finance Committee Chair D. Dodd (NM) called the meeting to order at 11:00 a.m. EDT.

Roll Call

Director Underwood called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Dale Dodd (NM), Commissioner, Chair
2. Anne Connor (ID), Commissioner, Vice Chair
3. Sherry Jones (MD), Commissioner, Treasurer
4. Angela Bridgewater (LA), Commissioner
5. Chuck Frieberg (SD), Commissioner

Additional State ICJ Personnel in Attendance:

1. Latoya Oliver (MD)
2. Abbye Tyler (MD)
3. Shyra Bland (NJ)
4. Mason Harrington (SC)

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Joe Johnson, Systems Project Manager
3. Kirsten Wade, Logistics and Administrative Specialist

A. Connor (ID) made a motion to approve the agenda as presented. The motion passed by unanimous consent.

A. Bridgewater (LA) made a motion to approve the April 24, 2025, meeting minutes as presented. The motion passed by unanimous consent.

Chair Report

- Chair Dodd (NM) stated it was the last Finance Committee meeting before the upcoming Annual Business Meeting (ABM) in approximately 45 days.

Unfinished Business

- No unfinished business was discussed.

New Business

Budget Amendments for FY26 to Executive Committee

- Director Underwood reported that no budget amendments were needed for Fiscal Year (FY) 2026 as the changes were minor and did not impact the bottom line.

Proposed budget for FY 2027 to Executive Committee

- Director Underwood presented the proposed budget for FY 2027. She noted that surplus from funds from FY 2025 were available to balance the FY 2027 budget, as anticipated when dues rates for FY 2024 – 2028 were adopted with the understanding that surplus funds from first years would be used to balance the budget in the latter years.
- Members asked questions regarding the increased budget for Professional Services.
- Director Underwood explained that funds were budgeted to engaged expert support for human resources management. She also reported that a consultant was engaged to help with the 2025 ABM and might be needed in the future.
- **A. Connor (ID) made a motion for the Finance Committee to present the proposed budget for the FY27 to the Executive Committee. The motion passed.**

Next Steps

- Director Underwood stated that the National Office is preparing for the FY25 audit, which would take place during the first week of August.

Adjourn

Finance Committee Chair Dodd (NM) adjourned the meeting by acclamation without objection at 11:29 a.m. EDT.