

INTERSTATE COMMISSION FOR JUVENILES
Finance Committee Meeting
Minutes
July 23, 2019
2:30 p.m. ET



Commissioners/Designees in Attendance:

1. Jedd Pelander (WA), Chair
2. Pat Pendergast (AL), Designee
3. Jeff Cowger (KS), Commissioner
4. Anne Connor (ID), Designee
5. Mary Kay Hudson (IN), Commissioner
6. Angela Bridgewater (LA), Designee
7. Traci Marchand (NC), Commissioner
8. Peter Sprengelmeyer (OR), Commissioner

Commissioners/Designees Not in Attendance:

1. T. De Jesus (CA), Designee

ICJ Staff in Attendance:

1. MaryLee Underwood, Executive Director
 2. Emma Goode, Training and Administrative Specialist
 3. Leslie Anderson, Administrative and Logistics Coordinator
-

Call to Order

Chair Pelander (WA) called the meeting to order at 2:32 p.m. ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

- **A. Connor (ID) made a motion to approve the agenda. M. Hudson (IN) seconded. The motion carried.**

Minutes

- **P. Pendergast (AL) made a motion to approve the April 23, 2019 meeting minutes. A. Connor (ID) seconded. The motion carried.**

Discussion

○ Fiscal Year 2019 Budget Update

- Chair J. Pelander (WA) reported that the commission is nineteen percent (9.96%) below budget at the final quarter of FY2019. He noted that the spending on salaries and benefits was low, due to a delay in hiring; but that this was balanced by an overage in consultant services, which were used to fill in the gaps and provide onsite training and technical assistance (TTA) required to address a compliance matter. Onsite TTA costs were later reimbursed by the state that received the onsite assistance. Overages related to technology were incurred as the national office upgraded several computers and moved to annual licensing models for several requisite software packages. Spending for rent was under budget due to two months of free rent negotiated to compensate for ongoing issues with water leakage. Spending for JIDS was underbudget because the Technology Committee decided not to pursue some optional modifications since a new system will be introduced soon. Additional modifications may be made as final accounts for FY 19 are settled. The final budget will be included in the Docket Book for the Annual Business Meeting.

Old Business

- No Old Business to report.

New Business

○ Airport Surveillance Costs

- P. Pendergast (AL) reported that the South Region recently discussed airport surveillance costs and the possibility of reimbursing states that provided highest numbers of surveillances. North Carolina, Georgia, and Texas are three of the states providing the most surveillance, and all are in the South Region. He indicated that, with the approval of the Finance Committee, a subcommittee of the South Region would discuss the issue further and possibly develop recommendations. He noted that reimbursement of surveillance-related costs would could be good public relations and help raise awareness about the Commission.
- A. Connor (ID) asked for information regarding response from states that provide extensive supervision. T. Marchand (NC), who serves as the South Region Representative, reported that several states expressed appreciation for the consideration, as well as concerns about unintended consequences, such as states citing reimbursement funding as a rationale for reducing the overall budget provided by the state. She also noted that it there could be administrative complications with providing funding to state ICJ offices. She indicated that a South Region subcommittee was prepared to discuss the matter further. J. Pelander (WA) expressed concern that funds returned to a state might not be returned to the ICJ Office, but instead be used for other purposes.

- M. K. Hudson (IN) asked whether reimbursement would be made for each surveillance or only after a threshold was surpassed, suggesting that some level of expense is expected and the focus should be on addressing disparity between states. She also suggested considering dues adjustment for the following year rather than reimbursement, in order to avoid challenges with taking in funds. J. Pelander (WA) noted that the dues structure is reviewed every five years, and will be reviewed soon.
 - **M.K Hudson (IN) made a motion to have south region move forward with exploration of issues related to surveillance costs. A. Bridgewater (LA) seconded. A. Connor (ID) and T. Marchand (NC) abstained. Motion carried.**
- **FY19 Audit**
 - M. Underwood reported that the FY19 fiscal audit has begun. Representatives of Hicks and Associates, CPAs, were on site at the national office two days of the previous week, and completed their review of records one day sooner than scheduled. M. Underwood noted that L. Anderson, the Commission's Logistics and Administrative Specialist, was very instrumental in preparing for the audit and working with the onsite auditors. She indicated the report should be ready in time for presentation at the Annual Business Meeting.
 - **Change of Personnel**
 - P. Sprengelmeyer (OR) advised the Committee that Oregon is planning to appoint Nina Belli as a full-time designee soon. Therefore, he will not run for Treasurer for the following year. He encouraged members to consider running for the office, noting that the responsibilities are not as daunting as the title might suggest. He invited members to contact him to learn more. J. Pelander (WA) thanked Commissioner Sprengelmeyer for his service, and noted that the nominations will occur through the Regions, and encouraged members to also discuss the option with their committee chair. A. Connor (ID) and T. Marchand (NC) also thanked P. Sprengelmeyer for his service.

Adjourn

- **A. Connor (ID) made a motion to adjourn. Chair J. Pelander (WA) adjourned the meeting at 3:11 p.m. ET.**