

INTERSTATE COMMISSION FOR JUVENILES
Human Trafficking Ad Hoc Committee



Minutes

May 14, 2019

2:00 p.m. ET

Teleconference

Commissioners/Designees in Attendance:

1. Peter Sprengelmeyer (OR), Chair
2. Trissie Casanova (VT), Vice Chair
3. Agnes Denson (FL), Commissioner
4. Jeff Cowger (KS), Commissioner
5. Sheila Poole (NY), Commissioner
6. Cathlyn Smith (TN), Commissioner
7. Jedd Pelander (WA), Commissioner
8. Maureen Clifton (WY), Commissioner

Commissioners/Designees in Not Attendance:

1. Anne Connor (ID), Designee
2. Sherry Jones (MD), Commissioner
3. Nate Lawson (OH), Commissioner

Non-Voting Committee Members in Attendance:

1. Mike Casey (DE)
2. Tracy Bradley (FL)
3. Holly Kassube (IL)
4. Liz Wilson (KS)
5. Anna Butler (KY)
6. Jessica Wald (ND)
7. Gladys Olivares (NV)
8. Dawn Bailey (WA)
9. Carol Watson (Ex-officio FBI)

ICJ Staff in Attendance:

1. Marylee Underwood, Executive Director
2. Jennifer Adkins, Operations and Policy Specialist
3. Emma Goode, Administrative and Training Specialist
4. Leslie Anderson, Administrative and Logistics Coordinator
5. Joe Johnson, Systems Project Manager

Call to Order

Chair P. Sprengelmeyer (OR) called the meeting to order at 2:04 p.m. ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

- A. Denson (FL) made a motion to approve the agenda. C. Smith (TN) seconded. The motion carried.

Minutes

- A. Smith (TN) made a motion to approve the March 12, 2019 meeting minutes as presented. J. Pelander (WA) seconded. The motion carried.

Discussion

Updates to Matrix

- Chair P. Sprengelmeyer (OR) reported that updates for 2019 had been provided by C. Smith (TN) for the South Region and were currently available on the ICJ website. Chair P. Sprengelmeyer (OR) advised updates had also been received by A. Connor (ID) for the West Region, H. Kassube (IL) for the Midwest Region and T. Casanova (VT) for the East Region and that those updates would be forwarded to the National Office to be included on the website.

Developing Promising Practices

- Chair P. Sprengelmeyer (OR) opened the floor for discussion regarding how the committee wished to proceed with the draft document that outlined evidence-based practices that were narrowed to the scope of ICJ application that was presented by S. Dawson (VT) at the last meeting.
- The committee agreed that this document was more of a resource document than a Best Practices document at this time. The committee agreed to release the document as a resource document after omitting Section VI: Things to Consider Related to ICJ, striking “Transfer of Supervision Cases” from the title of Section V: Transfer of Supervision Cases/On-Going Support to Victims and then moving the information on transfers of supervision from Section V to Section VI.
- The omission of Section VI: Things to Consider Related to ICJ will allow for further discussion on this section and the possibility of utilizing it to developed a Best Practices document in the future.
- The committee discussed possible titles for the amended resource document and agreed on the title “Key Concepts in Human Trafficking.”
- The committee also discussed how to incorporate the points raised in Section VI of the resource document to develop them into a Best Practices document.
- D. Bailey (WA) recommended starting the Best Practices document at a basic level addressing how ICJOs identify high risk youth, available screening tools, collaboration with area Human Trafficking Task Forces and who to contact to provide referrals for services to a youth whom is a victim of human trafficking.
- M. Clifton (WY) recommended crating workflow charts to assist ICJOs in the proper steps to take regarding human trafficking cases related to ICJ including protection of victims from their traffickers.
- The committee continued to discuss collaboration with federal authorities who have jurisdiction over cases that cross state lines and when it is appropriate to reach out to the federal level, training of ICJOs on proper screening tools, assessments, support options and creating/obtaining reference documents.

- Chair P. Sprengelmeyer (OR) and T. Casanova (VT) requested the committee members to continue to submit suggestions for the Key Concepts in Human Trafficking resource document to them so that they may be relayed to the National Office
- Executive Director Underwood advised that the National Office will make the requested amendments and any additional suggestions received to the Key Concepts in Human Trafficking resource document and distribute it to the committee members by mid-June.
- H. Kassube (IL) volunteered to research previous documents and suggestions submitted to the committee that may address and contain information that can be utilized for creating a Best Practices document.
- A. Denson (FL) reported that Florida currently has a prescreening tool that covers all these topics that have been discussed and has been made available to the committee previously. This document could simply be amended to fit the needs of other states while keeping with their individual statutes and policies.
- The committee agreed to table further discussion on the Key Concepts in Human Trafficking resource document, Best Practices document and the Purpose Statement until the July meeting.

Old Business

No Old Business to report.

New Business

Topics for July

- Chair P. Sprengelmeyer (OR) discussed the adoption of the Ad Hoc Committee Purpose Statement at the previous meeting and opened the floor for discussion regarding whether the Ad Hoc Human Trafficking Committee is of value, if so, what is the intentions, goals and intended output for the future committee if it is put in place.
- Executive Director Underwood reminded the committee that the Purpose Statement for Ad Hoc committees is only constituted for one year. She suggested that it may be helpful to have a Purpose Statement prepared to present to the Executive Committee when constituting to continue the committee for FY2020 if the committee so wished to continue.
- Executive Director Underwood agreed to review the available documents that had been submitted and frame them into a draft Purpose Statement for discussion at the next meeting.

Adjourn

T. Casanova (VT) made a motion to adjourn the meeting. J. Pelander (WA) seconded. The meeting was adjourned at 3:03 p.m. ET.