

INTERSTATE COMMISSION FOR JUVENILES



Midwest Region Meeting

Minutes

February 14, 2019

2:00 p.m. ET

WebEx

Commissioners in Attendance:

1. Charles Frieberg (SD), Representative
2. Tomiko Frierson (IL), Commissioner
3. MaryLou Clefisch (IA), Designee
4. Jeff Cowger (KS), Commissioner
5. Roy Yapple (MI), Commissioner
6. Tracy Hudrlik (MN), Commissioner
7. Jacey Rader (NE), Commissioner
8. Jessica Wald (ND), Designee
9. Nate Lawson (OH), Commissioner
10. Casey Gerber (WI), Commissioner

Commissioners Not in Attendance:

1. Mary Kay Hudson (IN), Commissioner

Compact Office Staff in Attendance:

1. Holly Kassube (IL)
2. Turran Blazier (IN)
3. April Simmons (IN)
4. Nita Wright (IN)
5. Liz Wilson (KS)
6. Michael Tymkew (MI)
7. Kathy Christenson (SD)
8. Joy Swantz (WI)

ICJ Staff in Attendance:

1. Mary Lee Underwood, Executive Director
2. Jennifer Adkins, Operations and Policy Specialist
3. Leslie Anderson, Logistics and Administrative Coordinator

Call to Order

Representative C. Frieberg (SD) called the meeting to order at 2:00 p.m. ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

T. Frierson (IL) made a motion to approve the agenda. J. Wald (ND) seconded. The motion carried.

Minutes

J. Rader (NE) made a motion to approve the minutes from December 20, 2018. T. Hudrlik (MN) seconded. The motion carried.

Discussion

o Executive Committee Updates

- Representative C. Frieberg (SD) requested Executive Director Underwood present the Executive Committee updates.
- Executive Director Underwood reported that the Executive Committee last met on January 24, 2019 and provided the following updates:
 - NCJFCJ released an Enhanced Juvenile Justice Guidelines: Improving Court Practice in Juvenile Justice Cases that now contains information regarding the ICJ.
 - The Executive Committee Face-to-Face Meeting is scheduled for the end of March and will focus on drafting the Strategic Plan for 2020-2022. All commission members should receive a survey within the next week requesting their input on the progress of the current plan and suggestions for the 2020 plan.
 - Three new Commissioners have been appointed; Steve Ray (MT), Jessica Nash (RI) and Caitlyn Bickford (NH). The states of Idaho, Utah, Arkansas and the District of Columbia are currently vacant and awaiting appointment.
 - All FY 2019 dues have been received.
 - All but one (1) state and one (1) territory have submitted their 2018 State Council Reports.
 - Three requests for Rules Interpretation and Dispute Resolutions were submitted, resulting in the issuance of three (3) Legal Memorandums.
 - The FY 2018 Annual Report has been published and copies provided to each Commissioner or Full-Time Designee.
 - Planning is underway for the 2019 and 2020 Annual Business Meetings.
 - The Compliance Committee approved proposed amendments to the compliance related rules that were then presented for review to the Rules Committee and approved. The first Performance Measurement Assessment (PMA) was conducted on thirteen (13) states resulting in a high compliance rate for the final summary.
 - The Finance Committee and Executive Committee approved the ICJ's first Accounting Policies and Procedures Manual.
 - The Information Technology Committee continues to review proposals for the new data system project. The committee has agreed to continue the search for a viable vendor. Several JIDS enhancements were made to workflows and are currently in use.
 - T. Hudrlik (MN) agreed to serve as the Vice Chair of the Rules Committee. The committee is continuing to review rule proposals with an expected publish date of May 1, 2019.

- The Training, Education and Public Relations Committee continues to conduct trainings and take place in numerous conferences including intrastate ICJ trainings.
- The Human Trafficking Committee is drafting a “promising practices” document relating to human trafficking and ICJ Offices.
- A Rule Infraction Report was presented and discussed. The Training Committee will develop policies and training materials to help address the issues raised.

○ **State Updates/Concerns**

- N. Wright (IN) reported the Indiana ICJ Office is currently conducting field training on ICJ processes for city and county law enforcement officers, corrections officers, judges, attorneys and prosecutors statewide to maintain and meet compliance.
- M. Clefisch (IA) reported Iowa is currently working on training regarding their State Council and preparing for meetings.
- R. Yapple (MI) reported that Michigan will be holding a State Council meeting on March 20, 2019. They are working to fill two vacant positions, continuing to work on the training initiative to develop a question bank to be utilized to evaluate understanding of ICJ Rules, working to revamp their supervision policy, conducting internal reviews for preparation for the PMA as well as an upcoming state audit.
- T. Hudulik (MN) reported that Minnesota has a new administration and have scheduled state trainings on ICJ and the JIDS system to conduct throughout the year.
- J. Rader (NE) reported that a statewide training for judges and attorneys has been scheduled for April to discuss ICJ and ICAOS rules regarding compact requirements for warrants as well as other compact procedures.
- J. Wald (ND) reported that a new staff member has been hired for their office. J. Wald (ND) received an invitation to the North Dakota State Attorneys Winter Conference to conduct a training on ICJ Rules. They are also conducting a training to state detention facilities and shelters on the commercial sexual exploitation of children and ways to identify possible victims of human trafficking that enter their facilities.
- N. Lawson (OH) reported that ICJ training is being conducted throughout Ohio on a county by county basis for judges and child services agencies. The state and recently had a change in administration and should have updated contact information in the near future.
- C. Gerber (WI) reported that the adult compact and juvenile compact offices have partnered with their State Council to discuss recommendations to present to their state Secretary, as well as working to make finalizations on scheduling for statewide trainings.
- C. Frieberg (SD) reported South Dakota held its State Council meeting in January. Their next meeting is scheduled to be held before the Annual Business Meeting so that Rule Proposals can be discussed.

Old Business

No Old Business to report.

New Business

○ ICJ Airport Surveillance

- Representative C. Frieberg (SD) opened the floor for R. Yapple (MI) to discuss his ICJ Proposal regarding surveillance and ICJ dues credits.
- R. Yapple (MI) suggested allowing states that provide ICJ surveillance service to other states to receive reimbursement in the form of a dues credit, based on the number of surveillances conducted by that state.
- The committee discussed potential issues with tracking, accounting issues, if this is a regional issue or national issue and the potential need for amendments to ICJ Rules and By-laws. The committee agreed that this topic required further discussion with other regions. Representative C. Frieberg (SD) agreed to reach out to other Region Representatives to determine if other regions are experiencing similar issues and concerns regarding airport surveillance.
- **T. Frierson (IL) made a motion to table the discussion until the next meeting. N. Lawson (OH) seconded. R. Yapple (MI) abstained. The motion carried**

○ Standardized Reporting Form for Runaways/AWOL Returns

- Representative C. Frieberg (SD) opened the floor to J. Swantz (WI) to discuss a proposal to the region to utilize a standardized form for reporting runaways/AWOL returns to expedite and streamline the returns.
- Executive Director Underwood discussed ICJ Policy 01-2014 that outlines forms responsibility and that forms used by the ICJ are developed, modified and managed by the Technology Committee.
- Representative C. Frieberg (SD) agreed to reach out to other Region Representatives to determine if other regions are experiencing similar issues and concerns regarding gaining information on runaways/AWOL returns in a timely manner.
- **J. Rader (NE) made a motion to table the discussion until the next meeting. M. Clefisch (IA) seconded. The motion carried.**

Adjourn

Representative Frieberg adjourned the meeting by acclamation at 2:49 p.m. ET.