

# **INTERSTATE COMMISSION FOR JUVENILES**

## **Midwest Region Meeting Minutes**

April 6, 2022

11:00 a.m. ET

Via WebEx



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### **Commissioners/Designees in Attendance:**

1. Charles Frieberg (SD), Commissioner, Region Representative
2. Kellianne Torres (IA), Designee
3. Roy Yapple (MI), Commissioner
4. Michael Tymkew (MI) Designee
5. Jessica Wald (ND), Designee
6. Nate Lawson (OH), Commissioner
7. Casey Gerber (WI), Commissioner

### **Commissioners/Designees not in Attendance:**

1. Mary Kay Hudson (IN), Commissioner, Alternate Representative
2. Tomiko Frierson (IL), Commissioner
3. Hope Cooper (KS), Commissioner
4. Tracy Hudrlik (MN), Commissioner
5. Jacey Rader (NE), Commissioner
6. Lisa Bjergaard (ND), Commissioner

### **Compact Staff in Attendance:**

1. Holly Kassube (IL)
2. Angel Jones (IL)
3. Molly Dearing (IL)
4. Ian Doyle (IN)
5. Angie Hensley-Langrel (IN)
6. April Simmons (IN)
7. Nita Wright (IN)
8. Matt Billinger (KS)
9. Liz Wilson (KS)
10. Rebecca Hillestead (MN)
11. Abbie Christian (NE)
12. Cheryl Frost (SD)
13. Joy Swantz (WI)

### **Guest in Attendance:**

1. None

### **National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Joe Johnson, Project Manager
4. Amanee Cabbagestalk, Training and Administrative Specialist

### **Call to Order**

Representative Frieberg called the meeting to order at 11:00 a.m. ET.

## Roll Call

Director Underwood called the roll and a quorum was established.

## Agenda

**N. Lawson (OH) made a motion to approve the agenda. K. Torres (IA) seconded. The motion carried.**

## Minutes

**K. Torres (IA) made a motion to approve the January 6, 2022, meeting minutes as presented. N. Lawson (OH) seconded. The motion carried.**

## Discussion

## Committee Updates

### Compliance Committee

- In the absence of Compliance Committee Chair J. Rader (NE), Director Underwood provided an update on the work of the Compliance Committee.
- The Compliance Committee recommended changes which were approved by (the Executive Committee) to the annual Performance Measurement Assessment (PMA) Standards.
- The Compliance Committee is developing new strategies that promote proactive monitoring. Now that states have immediate access to their data in UNITY via Tableau Reports and can take action immediately to address any deficiencies, it is no longer necessary to wait to receive an annual written report.
- This year there will not be a traditional Performance Measurement Assessment (PMA) of states individually as in years past.
- Instead, a UNITY National Data Assessment will be conducted to identify trends and gaps in training or rules or other items the Commission should consider on the national level.
- The focus in this year's UNITY National Data Assessment will be the following three standards related to violation reports and returns in the transfer of supervision cases:
  - **A-03:** Sending States shall respond to a report of violation, to include action to be taken by the sending state and the date the action will occur, no later than 10 business days following receipt. **Rule 5-103(2)**
    - The response should contain substantive information, and include the action taken by the sending state and dates.
  - **B-03:** As it applies to Rule 5-103(3)(d), when Sending States determine a violation requires retaking, it shall return the juvenile within 5 business days. **Rule 5-103(3)(d)**
  - **B-04:** When a juvenile is not residing with a legal guardian and that person requests the juvenile be removed from his/her home, the sending state shall secure alternative living arrangements within five (5) business days or the juvenile shall be returned. **Rule 5-103(4)(b)**
- The UNITY National Data Assessment will identify trends and gaps as aggregate data rather than individual states. Therefore, states will not receive individual reports or corrective action plans this year.

- Director Underwood updated that a bug fix is in progress related to Rule 5-103(4)(b) to address a processing issue of that arises when no guardian resides in the sending state, but the juvenile must be returned due to a failed supervision.
- The Compliance Committee's review of the aggregate data will identify areas of concern that may result in recommendations to other committees.
- Director Underwood encouraged everyone to participate in the monthly UNITY Workshops.

#### Training Committee

- Training Committee Chair N. Lawson (OH) updated that the Training Committee has been planning for the 2022 ABM training session topics. Ideas submitted by the body last year in the 2021 ABM Survey are being considered and narrowed to 2 or 3 topics. Leadership development and communication a leading topic.
- The Training and Technical Assistance (TTA) Policy and the Mentoring Program are being reviewed and evaluated for improvements. The training on the new Transportation Identification Form has been completed and the recording is now available on ICJ.TalentLMS. The form is live and being used.
- The ICJ in Action Work Team continues to meet to develop this new series of on demand training courses. The goal is launch ten new courses prior to the ABM.

#### Technology Committee

- Technology Committee Chair K. Torres (IA) updated that the Technology Committee meets monthly and receives updates from the two very active Subcommittees. The Enhancement Requests Subcommittee meets weekly, and is reviewing UNITY enhancement requests to assist the vendor in preparing accurate quotes. The Data Reporting and Visualization Subcommittee continues their work reviewing and developing Tableau Reports. The Technology Committee has provided comments and ideas via round robin discussions on reports. A timeline regarding forms and UNITY modifications is being developed.
- The new Form II will be available April 20.
- An update is provided each month on the status of UNITY bug fixes and support tickets. Next, the Committee will discuss recommendations to amend the ICJ Administrative Policies related to forms and information system modifications.
- Additionally, it was determined that an airline itinerary should be attached when using the new Transportation Identification Form.

#### Executive Committee

- Representative Frieberg (SD) updated that the Executive Committee conducted its Spring Extended Meeting March 22-24 virtually. Commission Chair Hunt (CT) and Immediate Past Chair/Compliance Committee Chair Rader (NE) facilitated the sessions. In addition to the monthly Executive Committee meeting, they led the group through teambuilding activities, training on implementation science, and updates to the Commission's strategic plan which included extending two-years.
- The Executive Committee approved an in-person 2022 Annual Business Meeting in Burlington, Vermont. However, a survey was issued to Commissioners and Designees to gather information on how many would attend to determine the cost effectiveness of a hybrid meeting before making final decisions on the format.

#### State Updates / Concerns

- Representative Frieberg recognized Commissioner Yapple (MI) who is retiring next week. Commissioner Yapple recognized the ICJ National Office staff, the Midwest states, and the great work in Michigan by Michael Tymkew, who will continue working in the Michigan Compact office.
- Representative Frieberg reminded the membership that elections are coming up in October for the 2023 ICJ Officers and the Regional Representatives positions.

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Adjourn**

**K. Torres (IA) made a motion to adjourn. N. Lawson (OH) seconded. Representative Frieberg adjourned the meeting by acclamation at 11:37 a.m. ET.**