

INTERSTATE COMMISSION FOR JUVENILES

Racial Diversity, Equity, and Inclusion Committee Meeting Minutes

October 21, 2025

2:00 p.m. EDT

Via Zoom



Preliminary Business

Call to Order

Racial Diversity, Equity, and Inclusion (RDEI) Committee Chair M. Casey (DE) called the meeting to order at 2:03 p.m. EDT.

Roll Call

Director Underwood, National Office, called the roll and a quorum was established.

Commissioners/Designees in Attendance:

1. Francis “Mike” Casey (DE), Commissioner, Chair
2. Brooke Montelongo (CO), Commissioner, Vice Chair
3. Becki Moore (MA), Commissioner
4. Felicia Dauway (SC), Designee
5. Maureen Clifton (WY), Commissioner

Additional State ICJ Personnel in Attendance:

1. Bridget Webb (SC)
2. Lynn Fielder (WV)

Commissioners/Designees Not in Attendance:

1. Tasha Hunt (CT), Commissioner
2. Jennifer LeBaron (NJ), Commissioner
3. Edwin Lee, JR (NJ), Designee
4. Charles Frieberg (SD), Commissioner

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist
4. Joe Johnson, Systems Project Manager
5. Kirsten Wade, Logistics and Administrative Specialist

M. Clifton (WY) made a motion to approve the agenda, as presented. The motion passed.

F. Dauway (SC) made a motion to approve the June 17, 2025, meeting minutes, as presented. The motion passed.

Unfinished Business

There was no unfinished business discussed.

New Business

Committee Orientation

- Vice Chair B. Montelongo (CO) presented the RDEI Committee's overview and purpose.
- Chair M. Casey (DE) reviewed meeting norms, which included: one person speaks at a time, embrace the power of active listening, be willing to be uncomfortable, demonstrate cultural humility, make "I" statements, and commit to having conversations that matter by speaking up.
- Members introduced themselves and shared their goals for the committee's work this year.
- Chair M. Casey (DE) and Vice Chair B. Montelongo (CO) presented an overview of the committee's previous initiatives.
- The goals for Fiscal Year (FY) 2026 are to facilitate the RDEI Movie Club, review best practices and resources related to home evaluations, improve data collection on human trafficking, and educate state ICJ Offices about the importance of screening for human trafficking.

Discuss and Select members for subcommittees

- Vice Chair B. Montelongo (CO) asked members to volunteer for the Home Evaluation Resource Review Subcommittee.
- F. Dauway (SC), B. Moore (MA), and B. Webb (SC) volunteered to participate on the subcommittee.
- Vice Chair B. Montelongo (CO) asked members to volunteer for the Movie Club Subcommittee. She stated the movie presentations would begin in January, but the first subcommittee meeting would start in November.
- Chair M. Casey (DE) and M. Clifton (WY) volunteered to be on the subcommittee.

Select Regional Ambassador

- Chair M. Casey (DE) asked for volunteers to serve as the regional ambassadors for the East, Midwest, South and West region meetings.
- M. Casey (DE) volunteered to serve as the East regional ambassador.
- F. Dauway (SC) recommended that L. Mallory (AL) serve as the South regional ambassador. Chair M. Casey (DE) stated that, since she was not in attendance, he would email her to ask.
- B. Montelongo (CO) volunteered to serve as the West regional ambassador.
- Since no Midwest Region members were in attendance, Chair M. Casey (DE) stated that he would email RDEI members from the Midwest Region seeking volunteers.

Next Steps

- The next Racial, Diversity, Equity and Inclusion meeting was scheduled for November 18, 2025, at 2:00 pm EDT.

Adjourn

Chair M. Casey (DE) adjourned the meeting by acclamation without objection at 2:53 p.m. EDT.