



## INTERSTATE COMMISSION FOR JUVENILES

### RULES COMMITTEE

January 10, 2018

2:00 p.m. EST

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#### **Commissioners/Designees In Attendance:**

1. Gary Hartman, (WY) Chair
2. Judy Miller (AR) Designee
3. Anne Connor (ID) Commissioner
4. Julie Hawkins, Commissioner
5. Kevin Brown (NJ) Commissioner
6. Shelly Hagan (WI) Commissioner

#### **Non-Voting Committee Members in Attendance:**

Steve Jett (NPJS) Ex officio

#### **Members Not in Attendance:**

1. Melanie Grimes (DE) Commissioner
2. Tracy Hudrlik (MN), Commissioner
3. Dale Dodd (NM) Commissioner
4. Mike Lacy (WV), Commissioner

#### **ICJ Staff in Attendance:**

1. MaryLee Underwood, Executive Director
  2. Emma Goode, Training and Administrative Specialist
  3. Jennifer Adkins, Project Manager
  4. Monica Gary, Administrative and Logistics Coordinator
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#### **Call to Order**

Chair Hartman called the meeting to order at 2:00 p.m. EST.

#### **Roll Call**

Director Underwood called the roll and a quorum was established.

#### **Agenda**

**A. Connor (ID) made a motion to approve the agenda. K. Brown (NJ) seconded. The motion passed.**

#### **Minutes**

**J. Miller (AR) made a motion to approve the June 13, 2017 meeting minutes. S. Hagan (WI) seconded. The motion passed.**

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## Discussion

### Review Draft Rule Proposal Guide

- Director Underwood introduced a draft “Rule Proposal Guide” prepared by the National Office to be published to assist Commission Members when drafting rules. The proposed guide gives an overview of general authority, policies, and how proposals are made by a standing committee, region or individuals.
- K. Brown and Judy Miller (AR) provided feedback regarding typographical corrections needed.
- The Committee agreed that the Rule Proposal Guide will be helpful.
- S. Hagan made a suggestion of removing the word “convenience” from the draft ICJ Rule Proposal Guide, where it states “a proposal template is attached for convenience”, especially if use of the proposal template is to be mandatory.
- Chair Hartman noted that he would like to see all rule recommendations on one template for consistency and agreed that “for your convenience” should be struck. Committee members had no objections to the recommendation.
- J. Hawkins (AR) asked for clarification purposes if the template would be used for making independent proposals. She noted the importance of allowing for issues to be referred to Rules Committee for discussion and action, without requiring that a formal proposal be submitted. She suggested that language be added to clarify this. National Office agreed to develop revised language to be considered at the next meeting.
- Chair Hartman stated that no action on the draft ICJ Rule Proposal Guide until the National Office has had a chance to make the suggested modifications. The Committee agreed to review the amended draft “Rule Proposal Guide” at its next meeting.

### Rule Committee Meeting Calendar

- Chair Hartman presented the proposed meeting dates for the 2018 Rules Committee.
  - March 7 2018, May 2, 2018, July 11, 2018
- **A. Connor (ID) made a motion to adopt the proposed meeting dates 2018: March 7, May 2, and July 11. K. Brown (NJ) seconded. The motion passed.**
- Chair Hartman noted that the Annual Business Meeting will be September 10-12, 2018 in New Orleans, Louisiana.

### Identify any Existing Assignments

- Chair Hartman asked if there were any existing assignments. The Committee could not identify any.

### Discuss any referrals to date

- A. Connor (ID) inquired about previous suggestion to discuss the pursuit of legal guardianship for non-parents/legal guardians who might be a placement resource. Director Underwood acknowledged that there may have been some discussion but not a formal recommendation of such.
- Director Underwood will research minutes from other committees to identify previous discussions.
- Chair Hartman stated that the Rules Committee should to discuss Rule 7-104 in the future.
- Director Underwood provided an overview of concerns regarding Rule 7-104. As a result from the recommendation from the East Region during the Annual Business Meeting, a survey was conducted to identify barriers to compliance with Rule 7-104. Rule 7-104 states

that all warrants for juveniles subject to the Compact shall be entered into NCIC with a nationwide pick up radius with no bond amount set. She reported that 22% reported barriers.

- Director Underwood reported that the results were shared with the Executive Committee and a subcommittee was formed to address the barriers to compliance issue of Rule 7-104. The Subcommittee is comprised of the Chairs of the Executive Committee (A. Connor), Rules Committee (G. Hartman), Training Committee (C. Smith), and Compliance Committee (J. Rader). A letter has been drafted by the National Office to the states that have identified barriers.
- Chair Hartman suggested that this topic is be added to the next agenda for discussion at next meeting. The Committee members agreed.

### **Old Business**

- **J. Miller (AR) made a motion to adopt January 15, 2019 as the deadline to submit rule proposals to the Rules Committee. K. Brown (NJ) seconded. Motion approved.**

### **New Business**

There was no new business.

### **Adjourn**

- **Chair Hartman adjourned the meeting at 2:33 p.m. EST.**