

INTERSTATE COMMISSION FOR JUVENILES

Rules Committee Meeting Minutes

April 8, 2025

9:30 a.m. EDT

The Origin Hotel

4174 Rowan, Lexington, Kentucky 40517



Preliminary Business

Call to Order

Rules Committee Chair J. Hawkins (MO) called the meeting to order at 9:25 a.m. EDT.

Roll Call

Director Underwood called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Julie Hawkins (MO), Commissioner, Chair
2. Stephen Horton (NC), Commissioner, Vice Chair
3. Judy Miller (AR), Designee
4. Tracy Hudrlik (MN), Commissioner
5. Caitlyn Bickford (NH), Commissioner
6. Natalie Dalton (VA), Commissioner
7. Trissie Casanova (VT), Designee
8. Dawn Bailey (WA), Designee

Commissioners Not in Attendance:

1. Dr. Jennifer LeBaron (NJ), Commissioner
2. Edwin Lee JR. (NJ), Designee
3. Jedd Pelander (WA), Commissioner
4. Casey Gerber (WI), Commissioner

National Office and Legal Counsel Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist
3. Joe Johnson, Systems Project Manager
4. Amanee Cabbagestalk, Training and Administrative Specialist
5. Kirsten Wade, Logistics and Administrative Specialist
6. Thomas Travis, Legal Counsel

Guests in Attendance:

1. Robert Heide (AK), Commissioner
2. Francis "Mike" Casey (DE), Commissioner
3. Kellianne Torres (IA), Designee
4. Sherry Jones (MD), Commissioner
5. Dale Dodd (NM), Commissioner
6. Felicia Dauway (SC), Designee
7. Nina Belli (OR), Commissioner

S. Horton (NC) made a motion to approve the agenda as presented. The motion passed by unanimous consent.

J. Miller (AR) made a motion to approve the edited minutes of the meeting on February 19, 2025. The motion passed by unanimous consent.

New Business

- Chair J. Hawkins (MO) reported that New York submitted comments to the 2025 Rule Amendment Proposals after the deadline and asked for input regarding whether they should be reviewed.
- **S. Horton (NC) made a motion to not entertain comments submitted by New York because they were submitted after the deadline. The motion did not pass by a 2-4-1 voted. WA abstained.**

Review Commission Members' Comments to Rules Committee Rule Amendment Proposals and Determine if Edits are Necessary

- Rule 4-102: Sending and Receiving Referrals
 - Chair J. Hawkins (MO) presented the comments on Rule 4-102: Sending and Receiving Referrals. Members discussed the 45-day timeline for home evaluations set forth in Rule 4-102(4).
 - **T. Hudrlik (MN) made a motion to advance the proposed rule amendment for Rule 4-102(4) as published. The motion did not pass by a 3-5-0 vote.**

{Meeting was recessed at 10:46 a.m. and reconvened at 11:07 a.m. EDT}

- Chair J. Hawkins (MO) proposed to add a sentence to Rule 4-102(4) to specify what actions must be taken when home evaluations cannot be completed within the 45-day timeframe.
 - **H. Wykes (AZ) made a motion to adding the following sentence to Rule 4-102(4): "If the receiving state is unable to complete the home evaluation within forty-five (45) calendar days, it shall provide the sending state with written explanation for the delay, including all documented efforts to meet the deadline," which would allow the opportunity to gather information on the root cause of why home evaluations are not being completed. The motion passed by a 7-1-0 vote.**
 - Chair J. Hawkins (MO) presented comments to Rule 4-102(2)(a)(ii). Members discussed the proposed edits and the comments.
 - **T. Hudrlik (MN) made a motion to advance the proposed rule amendment as published, without changes. The motion passed by an 8-0-0 vote.**
- Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders
 - Chair J. Hawkins (MO) presented the comment submitted by Oregon for discussion. No committee action was taken.
 - Chair J. Hawkins (MO) presented the comment submitted by Utah related to Rule 4-103(3) for discussion. Members agreed with Utah's comment, noting that it is not always feasible to issue a travel permit before a youth's departure to the receiving state.
 - Chair J. Hawkins (MO) shared that the proposed amendment to Rule 4-103(3) is consistent with Rule 8-101: Travel Permits. Members discussed whether travel permit requirements should be the same or different for juveniles subject to sex offender registry. Chair J. Hawkins (MO) suggested continuation of this discussion during a future rule amendment cycle, as it was not directly related to the proposed rule amendment, as published.
 - **J. Miller (AR) made a motion to re-evaluate Rule 4-103 and Rule 8-101 during a future rule amendment cycle. The motion passed by an 8-0-0 vote.**
 - Chair J. Hawkins (MO) presented the comment submitted by New York on Rule 4-103(3)(d) and Rule 4-103(4) for discussion.

- T. Casanova (VT) made a motion to change the rule amendment proposal so that the language in Rule 4-103(3)(d) is not struck and to change the suggested verbiage from “supervise” to “monitor” in Rule 4-103(3)(d). The motion passed by an 8-0-0 vote.
[Summary: Modified proposal included the following sentence “The receiving state shall have the authority to monitor juveniles pursuant to reporting instructions issued under 4-103(3)(c).”]

{Meeting was recessed at 12:10 p.m. and reconvened at 1:32 p.m. EDT}

- Rule 5-103A: Failed Supervision Determined by Receiving State
 - Chair J. Hawkins (MO) presented the comments submitted for discussion.
 - T. Casanova (VT) made a motion to advance the proposed rule amendment as published, without changes. The motion passed by an 8-0-0 vote.
- Rule 6-102: Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders
 - Chair J. Hawkins (MO) presented the comments on Rule 6-102 for discussion. No action was taken.
- Rule 8-101: Travel Permits
 - Chair J. Hawkins (MO) presented the comments on Rule 8-101 for discussion. No action was taken.

Review Commission’s Comments to Regional Rule Amendment Proposals

- Rule 1-101: Definitions
 - Chair J. Hawkins (MO) presented the comments on the East Region’s proposal to add a definition of “Human Trafficking” to Rule 1-101. No action was taken.
- Rule 4-104: Authority to Accept/Deny Supervision
 - Chair J. Hawkins (MO) presented the comments on Midwest Region’s proposal to amend Rule 4-104 for discussion.
 - J. Miller (AR) made a motion to recommend the Midwest Region consider amending the proposal to substitute the word “meet” for “enforce” and to consider the comments submitted to Rule 4-104. The motion passed by an 8-0-0 vote.

Plan Virtual Hearing

- Chair J. Hawkins (MO) reported that the Executive Committee recently approved the committee’s recommendation to hold the required public hearing virtually prior to the 2025 Annual Business Meeting (ABM).
- J. Adkins (National Office) suggested holding the virtual hearing on Wednesday, August 6, at 1:00 p.m. EDT.
- Legal Counsel T. Travis will look into the legal requirements to host the virtual public hearing and will report back to the Rules Committee.
- Chair J. Hawkins (MO) asked members for suggestions on who to invite to the public hearing.
- Members suggested posting information regarding the virtual public hearing as part of the final posting of proposed rule amendments, as well as in the newsletter, on the Commission’s website, and by sending an email invite to the compact administrators.

Next Steps

- Chair J. Hawkins (MO) asked members for topic suggestions for future meetings.
- Vice Chair S. Horton (NC) suggested discussing changing the current two-year rule-making cycle to a three-year rule-making cycle at the next Rules Committee meeting.
- The next meeting was scheduled for June 18, 2025.

Adjourn

Chair J. Hawkins (MO) adjourned the meeting by acclamation without objection at 2:39 p.m. EDT.