

# INTERSTATE COMMISSION FOR JUVENILES

## *Rules Committee Meeting Minutes*

July 16, 2025

2:00 p.m. EST

Via Zoom



---

### **Preliminary Business**

#### **Call to Order**

Rules Committee Chair J. Hawkins (MO) called the meeting to order at 2:03 p.m. EST.

#### **Roll Call**

Director Underwood called the roll, and a quorum was established.

#### **Commissioners/Designees in Attendance:**

1. Julie Hawkins (MO), Commissioner, Chair
2. Stephen Horton (NC), Commissioner, Vice Chair
3. Judy Miller (AR), Designee
4. Tracy Hudrlik (MN), Commissioner
5. Natalie Dalton (VA), Commissioner
6. Dawn Bailey (WA), Designee

#### **Additional State ICJ Personnel in Attendance:**

1. Nita Wright (IN)
2. Rebecca Hillestead (MN)

#### **Commissioners/Designees Not in Attendance:**

1. Howard Wykes (AZ), Designee
2. Caitlyn Bickford (NH), Commissioner
3. Dr. Jennifer LeBaron (NJ), Commissioner
4. Edwin Lee Jr. (NJ), Designee
5. Trissie Casanova (VT), Designee
6. Casey Gerber (WI), Commissioner
7. Jedd Pelander (WA), Commissioner

#### **National Office and Legal Counsel Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist
3. Joe Johnson, Systems Project Manager
4. Thomas Travis, Legal Counsel

N. Dalton (VA) made a motion to approve the agenda as presented. The motion passed.

J. Miller (AR) made a motion to approve the minutes of the meeting on June 13, 2025. The motion passed by unanimous consent.

### **Unfinished Business**

#### **Improving Rule Making Process: Consideration for Moving to a 3-Year Rules Cycle**

- Chair J. Hawkins (MO) reviewed the proposal to extend the rule amendment cycle to 3-years, which will be introduced at the next region meetings at the 2025 Annual Business Meeting (ABM) in August.

- Chair J. Hawkins (MO) will submit a memorandum to help facilitate the discussion and generate feedback during the regional meetings.

## **New Business**

### **UNITY Enhancements**

- Chair J. Hawkins (MO) reported that the Technology Committee approved enhancements for the UNITY data system. The Rules and Executive Committees have 30-days to review the proposed enhancements and return comments for consideration to ensure compliance with the Commission's rules.

### **Final Review of Rule Amendment Proposal Packet**

- Chair J. Hawkins (MO) conducted a final review of the Rule Amendment Proposals packet. She asked members to send any concerns or comments to J. Adkins (National Office) by Friday, July 18, 2025.
- S. Horton (NC) made a motion to approve the publication of 2025 ICJ Rule Amendment Proposals for final posting, barring any objections submitted by Friday, July 18. The motion passed.

### **Determine Rule Proposal Effective Date**

- Chair J. Hawkins (MO) reported that National Office staff recommended April 1, 2026, as the effective date for rule proposals.
- T. Hudrlik (MN) made a motion to set April 1, 2026, as the date for rule proposals to go into effect. The motion passed.

### **Virtual Hearing Preparation**

- Chair J. Hawkins (MO) stated that the upcoming virtual public hearing regarding proposed rule amendments was scheduled for August 6, 2025, at 1:00pm EDT. She reminded Rules Committee members to register individually to access the Zoom meeting link.
- Vice Chair S. Horton (NC) suggested clarification of the registration form. J. Adkins (National Office) noted the importance of ensuring members of the public can provide advance notice of the intention to speak in order to meet the requirements of [Rule 2-103, Adoption of Rules and Amendment](#), and agreed to modify the form to address the concern and maintain alignment with the rule.

## **Next Steps**

- The Public Hearing will be held on Wednesday, August 6, at 1:00pm EST.

## **Adjourn**

Chair Hawkins (MO) adjourned the meeting by acclamation without objection at 2:24 p.m. EST.