Call to Order
Chair J. Cowger (KS) called the meeting to order at 2:00 PM ET.

Roll Call
Director Underwood called the roll and a quorum was established.
**Agenda**
A. Connor (ID) made a motion to approve the agenda as presented. T. Hudrlik (MN) seconded. The motion carried.

**Minutes**
A. Connor (ID) made a motion to approve the June 5, 2019 meeting minutes with a correction to the time noted by K. Brown (NJ) and correction to a vote for Rule 4-103 as noted by T. Hudrlik (MN). J. Miller (AR) seconded. The motion carried.

**Discussion**

**Update from East Region**
- **Rule 4-102: Sending and Receiving Referrals**
  - Chair J. Cowger (KS) updated that the East Region modified their proposal to Rule 4-102(2)(b) relating to the supervision summary language by relocating the phrase “if available” to the beginning of the sentence to clarify that the supervision summary is required if it is available.
  - K. Brown (NJ) explained that the changes by the East Region mirrors the suggestions made by the Rules Committee.
  - J. Miller (AR) asked for clarification on required documents as they are specified by Rules 4-102(2)(a)(i) and (2)(b). She noted that the requirements for parole and probation transfers appear to differ, particularly as they relate to the arrest reports. For parolees, she explained, it is to be provided only “if available,” while for probation cases the arrest report requirement does not contain the exception “if available.”
  - K. Brown (NJ) clarified where the “if available” language was relocated.
  - J. Miller (AR) explained that the way these two paragraphs are written is inconsistent, as one section does not include the “if available” exception regarding the arrest report.
  - T. Hudrlik (MN) indicated that the language relating to this portion of the rule is not part of the proposed change.
  - J. Hawkins (MO) said that the rule states “and/or” and noted that this proposal is coming from a region and cannot be changed by the Rules Committee, but that the committee might take up the issue in the future.
  - J. Cowger (KS) thanked Ms. Miller for her comments and said that the Rules Committee couldn’t take action on a new proposal to address this at this time.
  - **T. Hudrlik (MN) made a motion to support the East Region’s proposal to Rule 4-102 as modified by the East Region. K. Brown (NJ) seconded. D. Dodd (NM) voted nay. The motion carried.**

- **Rule 8-101: Travel Permits**
  - Chair J. Cowger (KS) updated the committee that the East Region has withdrawn its proposed amendment to Rule 8-101.

**Update from Midwest Region**
- **Rule 6-102: Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders**
  - Chair J. Cowger (KS) updated the committee that the Midwest Region has withdrawn their proposal to Rule 6-102.
Old Business

- Chair J. Cowger (KS) reminded the presenters to send biographies and photographs to Emma Goode at the National Office for the Annual Business Meeting’s Rule Amendment session.
- E. Goode (National Office) added that she needs outstanding items submitted by August 8 in order to finalize preparations for the session.

New Business

No New Business was discussed.

Adjourn

A. Connor (ID) made a motion to adjourned the meeting. T. Frierson (IL) seconded. The meeting was adjourned at 2:24 p.m. ET.