

INTERSTATE COMMISSION FOR JUVENILES

Rules Committee Meeting Minutes

December 17, 2025

2:00 p.m. EST

Via Zoom



Preliminary Business

Call to Order

Rules Committee Chair J. Hawkins (MO) called the meeting to order at 2:01 p.m. EST.

Roll Call

Director Underwood called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Julie Hawkins (MO), Commissioner, Chair
2. Natalie Dalton (VA), Commissioner, Vice Chair
3. Judy Miller (AR), Designee
4. Howard Wykes (AZ), Designee
5. Tracy Hudrlik (MN), Commissioner
6. Stephen Horton (NC), Commissioner
7. Caitlyn Bickford (NH), Commissioner
8. Daryl Liedeker (TX), Designee
9. Trissie Casanova (VT), Designee
10. Dawn Bailey (WA), Designee

Additional State ICJ Personnel in Attendance:

1. Cindy Wang (GA)
2. Nita Wright (IN)

Commissioners/Designees Not in Attendance:

1. Rebecca Moore (MA), Commissioner
2. Jedd Pelander (WA), Commissioner
3. Casey Gerber (WI), Commissioner

National Office and Legal Counsel Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist
3. Joe Johnson, Systems Project Manager
4. Kirsten Wade, Logistics and Administrative Specialist
5. Thomas Travis, Legal Counsel

S. Horton (NC) made a motion to approve the agenda, as presented. The motion passed by unanimous consent.

J. Miller (AR) made a motion to approve the minutes of the meeting on July 16, 2025. The motion passed by unanimous consent.

Introduction to Rules Committee *by Chair J. Hawkins*

- Chair J. Hawkins (MO) shared the following Rules Committee’s purpose with members:
 - The Rules Committee provides oversight and guidance regarding proposed rule amendments through the Interstate Compact for Juveniles (ICJ) rule-making process. The Rules Committee is responsible for administering the Commission’s rule-making process, drafting proposed rule amendments, and considering proposed rule amendments from other committees and regions. The Rules Committee ensures the rule amendments are properly formatted and include adequate justifications.
- Chair J. Hawkins (MO) reviewed the Fiscal Year (FY) 2026 [Rules Committee action plan](#) with committee members. She asked members to share any additional goals that they would like to take up.

Unfinished Business

Determine whether to amend [Rule 2-103: Adoption of Rules and Amendments](#)

- Chair J. Hawkins (MO) stated that the proposed rule amendment change would not be considered until 2027 and would like to create a subcommittee to consider all the pros and cons of modifying language to the rule.
- Chair J. Hawkins (MO) shared the Regions’ feedback on extending the rule amendment cycle to three years.
- Positive feedback for changing the rule amendment cycle included that it would increase time to analyze root causes of challenges, provide opportunities to explore alternative solutions before proposing rule changes, reduce financial costs associated with UNITY enhancements, enhance rule stability, and allow more time to evaluate the effectiveness of rule changes.
- Chair J. Hawkins (MO) mentioned that Region members also shared a concern about clarifying that emergency rules may still be considered outside of the cycle.
- Chair J. Hawkins (MO) asked for volunteers to serve on the Review Rulemaking Process subcommittee, led by S. Horton (NC).
- C. Bickford (NH), T. Casanova (VT), and C. Wang (GA) volunteered to join the subcommittee.

New Business

Update on Legal Research Request

- Chair J. Hawkins (MO) reported that in October, she and Vice Chair N. Dalton (VA) met with Judge K. Quigley (The National Council of Juvenile and Family Court Judges) and Legal Counsel T. Travis to discuss some questions centered around non-delinquent runaways and how to apply due process.
- Chair J. Hawkins (MO) presented [Chapter 2.1.1, Right of Interstate Movement](#), and [Chapter 4.3, Non-Delinquent Runaways](#), from the [Interstate Compact for Juveniles Bench Book](#) as a background for why legal research was requested.
- Director Underwood shared that the Commission developed a partnership with Maine Laws Youth Justice Clinic at the University of Maine’s Law School. The Commission will be working with Professor Jill Ward and a youth justice fellow to research due process related questions.
- Chair J. Hawkins (MO) stated that the following due process questions were sent to the Maine Law Youth Justice Clinic:
 - Does a minor have a right to refuse to return to their legal guardian (without cause).

- Without cause (warrant, abuse, human trafficking, etc.), should the Compact prevent a parent/guardian from picking up a child.
- Assuming there is no cause to hold, are the parents'/guardians' constitutional rights violated if local authorities refuse to release a youth who has run away to a parent/guardian because of the ICJ Rules or an interpretation of the ICJ Rules.
- How long can a law enforcement officer or state official detain a youth identified as a runaway to determine whether they are wanted by another jurisdiction (Sometimes youths are detained over a weekend).
- C. Wang (GA) offered to contact Georgia's Criminal Justice Coordinating Council to obtain statistics on the length of stay and number of stays for a youth. She shared that the Criminal Justice Coordinating Council reports the data to the Office of Juvenile Justice and Delinquency Prevention (OJJDP).
- Chair J. Hawkins (MO) stated that the Rules Committee will be updated as progress is made on the research.

Rule 5-103A and Rule 4-103(3) Revisions

- Chair J. Hawkins (MO) presented memorandums for revisions to correct grammatical errors in regulations for [Rule 5-103A, Failed Supervision Determined by Receiving State](#), and [Rule 4-103, Transfer of Supervision Procedures for Juvenile Sex Offenders](#).
- She asked if members had any comments on the revisions, no comments were made.
- She shared that comments on Rule 5-103A proposed revisions are due on December 22, 2025, and comments on Rule 4-103 proposed revisions are due on January 19, 2026.

Regional Ambassadors

- Chair J. Hawkins (MO) requested volunteers to serve as the Regional Ambassadors for the Rules Committee. She will serve as the Regional Ambassador for the South Region.
- C. Bickford (NH) volunteered to serve as the Regional Ambassador for the East Region.
- T. Hudrlik (MN) volunteered to serve as the Regional Ambassador for the Midwest Region.
- D. Bailey (WA) volunteered to serve as the Regional Ambassador for the West Region.

Next Steps

- The next Rules Committee meeting was scheduled for January 21, 2026, at 2:00 p.m. EST.

Adjourn

Chair Hawkins (MO) adjourned the meeting by acclamation without objection at 2:49 p.m. EST.