

INTERSTATE COMMISSION FOR JUVENILES
South Region Meeting
Minutes

February 4, 2020
2:00 PM ET
Via WebEx



Commissioners/Designees in Attendance:

1. Traci Marchand (NC), Commissioner
2. Patrick Pendergast (AL), Designee
3. Judy Miller (AR), Designee
4. Jefferson Regis (DC), Commissioner
5. Agnes Denson (FL), Commissioner
6. Amy Welch (KY), Commissioner
7. Angela Bridgewater (LA), Commissioner
8. Sherry Jones (MD), Commissioner
9. Maxine Baggett (MS), Designee
10. Julie Hawkins (MO), Commissioner
11. Robert Hendryx (OK), Designee
12. Felicia Dauway (SC), Designee
13. Daryl Liedecke (TX), Commissioner
14. Natalie Dalton (VA), Commissioner
15. Lynn Fielder (WV), Designee

Commissioners/Designees not in Attendance:

1. Tyrone Oliver (GA), Commissioner
2. Cathlyn Smith (TN), Commissioner

Compact Staff and Guests in Attendance:

1. Kaki Sanford (AL)
2. Chanda Leshoure (AL)
3. Tracy Howard (FL)
4. Brodean Shepherd (FL)
5. Tracy Cassell (GA)
6. Victor Roberts (GA)
7. Anna Butler (KY)
8. Kimberly Dickerson (LA)
9. Stephen Horton (NC)
10. Rachel Johnson (NC)
11. Mason Harrington (SC)
12. Tiffany Howard (SC)
13. Corrie Copeland (TN)
14. Jacqueline Moore (TN)
15. Quincy Hughes (TN)

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Leslie Anderson, Logistics and Administrative Coordinator

Call to Order

T. Marchand (NC) called the meeting to order at 2:01 p.m. ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

D. Liedecke (TX) made a motion to approve the agenda. N. Dalton (VA) seconded. The motion carried.

Minutes

J. Miller (AR) made a motion to approve the November 20, 2019 meeting minutes. A. Welch (KY) seconded. The motion carried.

Discussion

o Executive Committee Update

Executive Director Underwood provided the following updates:

- Executive Committee and the National Office have been working to prepare for the rule amendments that become effective March 1, 2020. This involves updating all of the Commission resources and website. Among the resources updated were:
 - Updates to forms, include seven (7) forms updated to reflect the amendment of the word “Judge” to “Court” throughout the rules. After negotiations between the Technology Committee, which is responsible for forms, and the Rules Committee, and a consensus was reached to utilize the language “Judge/Court” on any forms where it had previously stated “Judge.”
 - All the trainings are being updated. Significant changes have been made to the On Demand trainings. Members were encouraged to retake those trainings, even if they had completed them in the past, and provide feedback.
 - Two training sessions will be presented in February regarding rule amendments, with registration available through the website. A recorded training will be made available via On Demand through the Commission’s website.
 - White Papers and Advisory Opinions are under review. Some Advisory Opinions will be archived, as they are no longer applicable due to the rules changes. Two Advisory Opinions are still under review by committees.
- The Finance Committee is working on some policy issues, including investment planning.
- The Rules Committee is conducting a complete systematic review of the ICJ Rules, beginning with Section 100 and working to the end. The Committee is also accepting proposals for rule amendments. Proposals will be accepted until January of 2021, but members are encouraged to submitted sooner rather than later. The proposals should be through a Region or through a committee.
- The Executive Committee and other committees are also working to implement the the Strategic Plan,
- The first initiative is development and implementation of a new data system.

- Four (4) teams that have been created to work on the UNITY (new data system) project.
- The Business Analysis Team is focused on developing a solid architecture for this system. The priorities include improved user interface and ensuring the system is browser agnostic. The team met in Covington, KY with Optimum Technology in January to review the first iteration.
- The Training Team is working on development of plans for training on the new system. They are exploring methods such as Burst Learning & Gamification, which are very modern training strategies.
- The Reporting Team has just begun to meet.
- The Testing Team will oversee testing across the country at various points in the development process.
- The projected Go-Live date for the UNITY system is December 1, 2020. Pre-training will begin prior to the 2020 Annual Business Meeting (ABM). There will also be a focus on UNITY on Training Day at the 2020 ABM. Technical assistance will be provided throughout the rollout.
- The second initiative of the Strategic Plan is member engagement and leadership development.
 - The Training Committee conducted a survey of Commission members requesting feedback on the most beneficial ICJ Resources and Training Materials. Ninety-eight (98) members completed the survey and their responses will be utilized to set priorities over the next several years for development of resources.
 - The Executive Committee is reviewing the Committee Guidelines Policy. A draft will be released to the Regions for feedback and suggestions before those amendments are adopted.
 - The Executive Committee will soon review the Mentoring Program. Commission members are encouraged to consider signing up as mentors. The form is available on the website or you can contact the National Office for more information.
 - The Executive Committee is working on developing an Orientation for New Chairs & Region Representatives. To clarify and outline the responsibilities and expectations for those roles.
- Vice Chair C. Smith (TN) has resigned from her position with the TN ICJ Office effective February 7, 2020. Since it is mid-year, the Executive Committee will address the Vice Chair vacancy at its February meeting.
- **ICJ Transition/Succession Plans**
 - Representative T. Marchand (NC) reminded all region members to complete their ICJ Transition/Succession Plans and have them submitted to her no later than February 28, 2020.
- **State Updates**
 - P. Pendergast (AL) reported that their State Council had recently held it's first meeting for the calendar year.
 - J. Miller (AR) requested assistance with completing the ICJ Transition/Succession Plans for Arkansas. Representative T. Marchand (NC) agreed to provide assistance and will reach out to schedule a time.
 - A. Denson (FL) announced Florida is preparing for the new Rules trainings and updated webinars.

- A. Welch (KY) reported that Kentucky's Department of Juvenile Justice (DJJ) had appointed a new Commissioner. There has also been a new Governor elect that could result in forthcoming changes.
- K. Dickerson (LA) thanked members for their patience as Louisiana continues to recover from the widespread network issues caused by ransomware attacks and data breaches to the state system. She asked for continued patience as they continue to work through the backlog caused by the attacks. In response to the attacks, Louisiana is discussing a potential backup plan for their state as well as other states if this situation were to occur again.
- S. Jones (MD) reported that she will be participating this weekend in the Baltimore City Human Trafficking Collaborative Public Awareness Event. She will discuss the role ICJ plays in the recovery of human trafficking victims and runaways. Maryland and the District of Columbia are scheduled to hold a meeting February 10, 2020 to discuss mutual cross boarder cases that they are currently supervising to ensure needed services are being provided and placement is maintained.
- F. Dauway (SC) reported that field staff training has been completed in all forty-six (46) counties across the state. The staff also attended a Human Trafficking Training provided by their State Victim Services Department. South Carolina has developed new laws regarding human trafficking that are expected to take effect soon.
- J. Moore (TN) reported that they plan to fill the vacant Commissioner position after March 5, 2020. A new Deputy Commissioner has been appointed for the TN Department of Juvenile Justice.
- D. Liedecke (TX) reported that their office conducted an ICJ Rules webinar training for probation staff in December. The training covered both current rules and the new rules that will take effect March 1, 2020.
- L. Fielder (WV) reported that their State Council meeting was held in December. They have completed and submitted their State Transition/Succession Plan.

Old Business

- Executive Director Underwood reported that forty-eight (48) State Council Reports were received by the January 31, 2020 deadline. She encouraged the remaining states to submit their reports so that the data for FY 2019 could be completed and issues could be addressed to assist states with support for better creation and implementation of State Councils across the nation in the future.
- Executive Director Underwood reported that sixty-one (61) Code of Conduct Forms had been submitted by forty-four (44) states. Members were reminded that policy requires a completed form be on file for all Commissioners and Designees. She encouraged any remaining members to submit their forms as soon as possible.

New Business

There was no New Business to report.

Adjourn

Representative T. Marchand (NC) adjourned the meeting by acclamation at 2:42 p.m. ET.