

**INTERSTATE COMMISSION FOR JUVENILES**  
**South Region Meeting**  
**Minutes**  
April 9, 2019  
2:00 PM ET  
Via WebEx

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**Commissioners/Designees in Attendance:**

1. Traci Marchand (NC), Commissioner
2. Judy Miller (AR), Designee
3. Agnes Denson (FL), Commissioner
4. Avery Niles, (GA), Commissioner
5. Amy Welch (KY), Commissioner
6. Angela Bridgewater (LA), Commissioner
7. Maxine Baggett (MS), Designee
8. Julie Hawkins (MO), Commissioner
9. Robert Hendryx (OK), Designee
10. Daryl Liedecke (TX), Commissioner
11. Natalie Dalton (VA), Commissioner

**Commissioners/Designees not in Attendance:**

1. Patrick Pendergast (AL), Commissioner
2. Sherry Jones (MD), Commissioner
3. Elizabeth Hill (SC), Commissioner
4. Cathlyn Smith (TN), Commissioner
5. Stephanie Bond (WV), Commissioner

**Compact Staff and Guests in Attendance:**

1. Kaki Sanford (AL)
2. Jefferson Regis (DC)
3. Tracy Bradley (FL)
4. Tracy Cassell (GA)
5. Victor Roberts (GA)
6. Anna Butler (KY)
7. Kimberly Dickerson (LA)
8. Latoya Oliver (MD)
9. Stephen Horton (NC)
10. Mason Harrington (SC)
11. Felicia Dauway (SC)
12. Corrie Copeland (TN)
13. Jacqueline Moore (TN)

**National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Training and Administrative Specialist
3. Leslie Anderson, Logistics and Administrative Coordinator

**Call to Order**

T. Marchand (NC) called the meeting to order at 2:00 p.m. ET.

**Roll Call**

Executive Director Underwood called the roll and a quorum was established.

**Agenda**

**A. Niles (GA) made a motion to approve the agenda. A. Welch (KY) seconded. The motion carried.**

### **Minutes**

**J. Miller (AR) made a motion to approve the January 10, 2019 meeting minutes. M. Baggett (MS) seconded. The motion carried.**

### **Discussion**

#### **Executive Committee Update**

Representative T. Marchand (NC) reported the following updates:

- The Executive Committee held their Face-to-Face meeting March 27-28, 2019 in Lexington, KY. A Strategic Planning Session was facilitated by Derek Young, who will also attend the 2019 ABM as a Keynote Speaker at the General Session.
- All dues have been paid for the FY2019.
- State Council Reports have been submitted with one outstanding state pending reporting.
- The National Office has been in collaboration with FBI CJIS Division regarding NCIC, and how it and the ICJ can work together to update training materials and foster new opportunities for tracking ICJ cases. Kim Lough of the FBI CJIS Division will also be attending the 2019 ABM as a Special Guest and will conduct a presentation on the NCIC system. There will be a questionnaire sent out to the Commission to determine issues, questions and concerns so that those can be discussed during her presentation.
- The Executive Committee selected Burlington, VT as the location for ABM 2020.
- The Compliance Committee approved several policies at their last meeting and reviewed the First Quarter PMA results. Only four (4) states were required to submit CAPs. All four (4) states submitted their CAPs and TTA was offered if requested.
- The RFP Work Team, a subset of the Technology Committee, had a Face-to-Face meeting in February to score the four (4) vendor proposals submitted. The committee agreed to not select any of the submitted proposals and will be reissuing a revised RFP with the assistance of SEARCH. The RFP Team is scheduled to meet again to score the vendor proposals received from the reissued RFP on June 11-12, 2019.
- The Rules Committee has received and finalized all the Rules Proposals that were submitted. The committee is scheduled to hold a Face-to-Face meeting on June 5, 2019 in Lexington, KY to review the comments, make final edits to the proposals and work on proposal training for the 2019 ABM.
- Executive Director Underwood reported that on May 1, 2019, the publication of Rules Proposal submissions will be available for Commission review and comment for 30 days.
- The Training Committee has been working on Training Sessions for the 2019 ABM. One training session will be focused on airports and returns and will include a panel discussion. They are also working on a training session that will be scenario based. Members can still continue to register on the website for Rules Training and JIDS Training I and II. Members are encouraged to report any in-state trainings or conferences that are conducted through the website.
- The Human Trafficking Ad Hoc Committee is reviewing different states policies around assessments and screenings for possible human trafficking victims and methods to make those resources available to the Commission.
- The Legal Council issued Advisory Opinion 02-2019 addressing the issue brought forth by the state of Maine regarding a state's obligation to inform a juvenile that he/she may not be returned to the home state and whether the Form III may be withdrawn. This allows for transparency with the juveniles about the process and their placement.
- Executive Director Underwood reported the revised RFP for the new data system is currently being marketed to potential software vendors. Commission members are encouraged to be part of this process and make recommendations and feedback on

any vendors they have utilized within their state and think may be able to meet the requirements of the ICJ. The RFP deadline is May 17, 2019. There will be a Vendor Information Session held on April 17, 2019 for potential vendors to ask questions and gain information related to the ICJ needs.

- The Finance Committee will meet on April 23, 2019. An update will follow at the next region meeting.

#### **State Updates**

- J. Miller (AR) reported that the Director of the Division of Youth Services position has been filled and by AR statute the Director will become the ICJ Commissioner.
- A. Denson (FL) expressed gratitude on behalf of the Florida ICJO staff for the condolences, cards and calls received in response to the sudden passing of staff member Onome Edukore.
- A. Niles (GA) reported two new internal staff appointments.
- F. Dauway (SC) reported that their State Council will be meeting on June 5, 2019. To be discussed at the meeting will include possible appointments.
- C. Copeland (TN) reported that a new full-time staff position had been filled.
- D. Liedecke (TX) reported a contract is currently undergoing the approval process to address airport surveillance supervision staff at Dallas Fort Worth Airport.

#### **Old Business**

There was no old business.

#### **New Business**

There was no new business.

#### **Adjourn**

**Meeting adjourned by acclimation at 2:30 p.m. ET.**