

**INTERSTATE COMMISSION FOR JUVENILES**  
**South Region Meeting**  
**Minutes**

April 22, 2020  
2:00 PM ET  
Via WebEx

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**Commissioners/Designees in Attendance:**

1. Traci Marchand (NC), Commissioner
2. Patrick Pendergast (AL), Designee
3. Judy Miller (AR), Designee
4. Jefferson Regis (DC), Commissioner
5. Amy Welch (KY), Commissioner
6. Angela Bridgewater (LA), Commissioner
7. Maxine Baggett (MS), Designee
8. Rachel Holt (OK), Commissioner
9. Felicia Dauway (SC), Designee
10. Corrie Copeland (TN), Commissioner
11. Daryl Liedecke (TX), Commissioner
12. Lynn Fielder (WV), Designee

**Commissioners/Designees not in Attendance:**

1. Agnes Denson (FL), Commissioner
2. Tyrone Oliver (GA), Commissioner
3. Sherry Jones (MD), Commissioner
4. Julie Hawkins (MO), Commissioner
5. Natalie Dalton (VA), Commissioner

**Compact Staff and Guests in Attendance:**

1. Tracy Howard (FL)
2. Demetris Pigford (FL)
3. Tracy Cassell (GA)
4. Anna Butler (KY)
5. Kimberly Dickerson (LA)
6. Yolanda Latimer (LA)
7. Stephen Horton (NC)
8. Rachel Johnson (NC)
9. Audrey Rockwell (OK)
10. Mason Harrington (SC)
11. Jacqueline Moore (TN)
12. Richetta Johnson (VA)

**National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Leslie Anderson, Logistics and Administrative Coordinator

**Call to Order**

T. Marchand (NC) called the meeting to order at 2:01 p.m. ET.

## **Roll Call**

Executive Director Underwood called the roll and a quorum was established.

## **Agenda**

**F. Dauway (SC) made a motion to approve the agenda. A. Welch (KY) seconded. The motion carried.**

## **Minutes**

**J. Miller (AR) made a motion to approve the February 4, 2020 meeting minutes. F. Dauway (SC) seconded. The motion carried.**

## **Discussion**

### **Executive Committee Update and ICJ Response to COVID-19**

Representative T. Marchand (NC) reported the following updates:

- The Executive Committee addressed the Commission Vice Chair vacancy at its February meeting. J. Pelander (WA) was elected Commission Vice Chair and N. Lawson (OH) was elected Commission Treasurer in conjunction with his current role as Finance Committee Chair.
- The new rules and related resources were published on March 1, 2020 to the Commission with no reported issues. The resources included the Bench Book with all rule-related updates and two newly developed tri-fold brochures: "Introduction to ICJ" and "Quick Reference Guide for ICJ Cases." All resources are currently available on the ICJ website.
- All State Council Reports have been submitted at this time.
- Seventy-one (71) Code of Conduct Forms from forty-nine (49) states were submitted by Commissioners and their Designees. Reminders have been sent to those members who have not submitted the form. There is no further action outlined in the policy.
- Planning is underway for the 2021 Annual Business Meeting (ABM) to be held in Billings, Montana.
- Several tools and resources had been developed to assist Commission members during the COVID-19 emergency, including: revised Emergency Guidelines Policy, an electronic form for submission of state updates; and matrix of current state specific restriction on the ICJ website; and supplemental guidance regarding documentation in JIDS.
- The Executive Committee reviewed and approved amendments to ICJ Policy 05-2009: Emergency Guidelines.
- A special meeting of the Commission is scheduled for April 23, 2020 at 2:00 p.m. ET for the Commission to discuss and vote on adoption of proposed Rule 2-108: Emergency Suspension of Enforcement.
- Executive Director Underwood briefly discussed two additional resources that had been developed to provide support and guidance to the Commission members during the COVID-19 emergency, including:
  - "Monday Meet-ups" provides a forum for ICJ Office staff to come together every Monday at 4:00 p.m. ET to discuss solutions for difficult and complex issues related concerns. The first "Monday

Meet-up” was conducted on April 20, 2020 with fifty-one (51) attendees.

- “Successful Strategies” will be a section included in the *Weekly Updates*. This section will feature success stories for difficult returns and transfers of supervision while under state restrictions. There is an e-form available on the ICJ website that can be submitted.

### **State Updates**

- P. Pendergast (AL) reported that Alabama staff are rotating office shifts. There have been some delayed transfers of supervision that were addressed with collaboration and communication with fellow states.
- J. Miller (AR) reported that Arkansas staff is currently working remotely. One day a week a staff member will go to the office to complete specific duties. All out of state runaways that are returning to Arkansas must complete a screening procedure prior to returning into the state.
- J. Regis (DC) reported that staff is working remotely at this time. They have encountered some delayed transfers due to cancelled/delayed flights and ground transportation restrictions.
- T. Cassell (GA) reported that staff have been working remotely since mid-March. The state will begin “soft opening” some businesses and restaurants beginning April 24, 2020. All face-to face visits with juveniles remain suspended through May 13, 2020. The state’s Shelter in Place Order is set to expire at midnight April 30, 2020. Airport surveillance has been suspended due to the Shelter in Place Order issued by the Governor. Transport officers have been assigned to facilities to assist with limited corrections staff due to contraction of COVID-19. An additional staff member was hired on April 1, 2020. T. Cassell (GA) participated on behalf of the ICJ in a county Human Trafficking Symposium in February 2020.
- A. Welch (KY) reported that Kentucky had been working remotely since the end of March. All schools are closed statewide. Any juveniles transferred interstate and intrastate must be quarantined for fourteen (14) days before going into general population in facilities. All courts statewide are currently closed through June 1, 2020, it is expected that this closure will be extended to a future date.
- A. Bridgewater (LA) reported that Louisiana staff are working remotely with limited Probation and Parole staff. A Stay at Home Order has been issued by the Governor.
- K. Dickerson (LA) reported that staff received new computer equipment; however, they are unable to access IT personnel to assist with technological issues. The state currently has numerous facilities where juveniles and corrections staff have tested positive for COVID-19. Probation and Parole Officers have been tasked to work within the facilities to assist with the limited corrections staff. It is requested that advance notice be provided for any transports and expect delays in completion of home evaluations due to limited staffing.
- M. Baggett (MS) reported that staff are working remotely. A Shelter in Place Order issued by the Governor is still in place. The state is in the beginning stages of a “soft open” for businesses.
- S. Horton (NC) reported that North Carolina is working remotely, as well as rotating shifts at the office. Transfer cases have declined during the period while returns and runaway cases are maintaining the average. Staff continues

- to work diligently to keep the state restrictions matrix updated for the state of North Carolina. Airport surveillance is suspended due to the Stay at Home Order issued by the Governor.
- R. Holt (OK) reported that Oklahoma staff are currently working remotely.
  - F. Dauway (SC) reported South Carolina staff are working remotely. All court hearings are being conducted virtually. The state has encountered issues with judges issuing consent to release to home as opposed to the usual procedures set forth with a Form III. F. Dauway (SC) has been appointed to the board for Lighthouse for Life, a non profit human trafficking facility that houses victims.
  - J. Moore (TN) reported that she had been appointed Compact Administrator and C. Copeland had been appointed Commissioner for Tennessee. All staff are working remotely. The Stay at Home Order issued by the Governor will expire April 30, 2020 and the state is in the beginning stages of a “soft open” to support the economy.
  - D. Liedecke (TX) reported that contact with staff from the contracted company conducting airport surveillance supervision at Dallas Fort Worth Airport has lapsed. Attempts to gain contact will resume next week. All staff is working remotely. Probation and Parole continue to work, however there are delays due to county by county restrictions. The state is in the beginning phase of their “soft opening”.
  - R. Johnson (VA) reported that Virginia staff are working remotely. Ground transportation staff resumed on April 13, 2020 and are working on a case by case basis.
  - L. Fielder (WV) reported that West Virginia staff are working remotely. A Stay at Home Oder issued by the Governor is set to expire on May 1, 2020. There have been some delays due to state restrictions.

### **Old Business**

There was no Old Business to report.

### **New Business**

There was no New Business to report.

### **Adjourn**

**Meeting adjourned by acclimation at 2:58 p.m. ET.**