

**INTERSTATE COMMISSION FOR JUVENILES**  
**South Region Meeting**  
**Minutes**

November 20, 2019

2:00 PM ET

Via WebEx



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**Commissioners/Designees in Attendance:**

1. Traci Marchand (NC), Commissioner
2. Patrick Pendergast (AL), Designee
3. Judy Miller (AR), Designee
4. Jefferson Regis (DC), Commissioner
5. Amy Welch (KY), Commissioner
6. Sherry Jones (MD), Commissioner
7. Maxine Baggett (MS), Designee
8. Julie Hawkins (MO), Commissioner
9. Robert Hendryx (OK), Designee
10. Felicia Dauway (SC), Designee
11. Cathlyn Smith (TN), Commissioner
12. Daryl Liedecke (TX), Commissioner
13. Natalie Dalton (VA), Commissioner
14. Stephanie Bond (WV), Commissioner

**Commissioners/Designees not in Attendance:**

1. Agnes Denson (FL), Commissioner
2. Angela Bridgewater (LA), Commissioner

**Compact Staff and Guests in Attendance:**

1. Kaki Sanford (AL)
2. Tracy Bradley (FL)
3. Demetrius Pigford (FL)
4. Tracy Cassell (GA)
5. Anna Butler (KY)
6. James Maccarone (MS)
7. Stephen Horton (NC)
8. Rachel Johnson (NC)
9. Mason Harrington (SC)
10. Corrie Copeland (TN)

**National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Leslie Anderson, Logistics and Administrative Coordinator

**Call to Order**

T. Marchand (NC) called the meeting to order at 2:00 p.m. ET.

## **Roll Call**

Executive Director Underwood called the roll and a quorum was established.

## **Agenda**

**M. Baggett (MS) made a motion to approve the agenda. A. Welch (KY) seconded. The motion carried.**

## **Minutes**

**J. Miller (AR) made a motion to approve the September 10, 2019 meeting minutes as amended. P. Pendergast (AL) seconded. The motion carried.**

## **Discussion**

### **Executive Committee Update**

Representative T. Marchand (NC) reported the following updates:

- The welcome and introduction of the newly elected Commission Officers and Committee Chairs.
- At the 2019 Annual Business Meeting, 98 attendees were present. Fifty-two (52) states and territories were represented with 50 voting representatives present at the General Session. The post ABM survey results have been received. Seventy-five percent (75%) of the respondents provided an overall rating of excellent for the 2019 ABM, printed materials, Training Day, General Session, National Office Support and efficiency of technology. Several suggestions were received for the upcoming Annual Business Meeting.
- A two-day meeting was held in Lexington with Optimum Technology where the contract was officially signed for the UNITY data system. The development phase of the project has begun with the formation of several committees to ensure implementation and development.
- FY 2019 Annual Reports have been mailed out. Seven (7) copies were mailed to each state and territory as well as one (1) copy to each ex-officio. This year, special attention was also paid to ensure copies were mailed to Commissioners and separate Compact Administrators that may not otherwise receive regular communications from the Commission.
- The Group 4 PMA assessment begins in November 2019. Announcement letters were mailed October 7, 2019 and the reports are to be mailed within the first two weeks of December 2019.
- The Executive Committee re-elected Trudy Gregorie to serve in the Victims Representative Ex-officio position.
- Executive Director Underwood thanked the South Region members for their participation in the current committees and work groups.

### **State Updates**

- P. Pendergast (AL) reported that their office had recently purchased and installed new computers. He asked that fellow states be patient as they continue to work through issues with accessing data bases.
- J. Miller (AR) reported that their office had recently purchased and installed new telephone systems. She asked that fellow states be patient as they continue to work through training.
- D. Pigford (FL) announced Florida is currently holding their State Council meeting today.

- T. Cassell (GA) reported that the State of Georgia's State Council meeting is scheduled for tomorrow and provided a brief staffing update.
- A. Welch (KY) reported that Kentucky's Department of Juvenile Justice (DJJ) had appointed a new Commissioner. There has also been a new Governor elect that could result in forthcoming changes.
- Executive Director Underwood reported that Louisiana is currently experiencing widespread network issues and is unable to access email or JIDS. Please contact the Louisiana ICJ via telephone for all inquiries until further notice.
- S. Jones (MD) reported that the Maryland ICJ office will be moving to a new location on December 13, 2019 and that the office would also be closed on November 24, 2019.
- M. Baggett (MS) reported that their State Council meeting has been scheduled for next month. She continues to provide collaborative training with ICTS and ICJ field staff as requested. Their office recently received several data system updates. There has been a new Governor elect that could result forthcoming changes.
- J. Hawkins (MO) reported Missouri will be conducting a regional training next date.
- R. Hendryx (OK) reported that the State of Oklahoma had agreed to not change their age of majority at this time.
- F. Dauway (SC) reported South Carolina has held their second State Council meeting for the year and that field staff training is nearly completed across the state for this year.
- C. Smith (TN) reported that Tennessee has completed all scheduled field staff and AOC trainings for the year.
- D. Liedecke (TX) reported that their office will be conducting an ICJ Rules webinar for probation staff scheduled for December 11, 2019.
- S. Bond (WV) reported that the State of West Virginia is scheduled to hold their State Council meeting December 5, 2019.

### **Old Business**

- S. Jones (MD) provided an update on her request for review of the current requisition process regarding concerns of underutilization resulting in ineffective tracking providing child safety and public safety. The review will be presented to the Executive Committee at their next meeting.
- Representative T. Marchand reported that she would provide an update on the Executive Committee review at the next region meeting.

### **New Business**

- Representative T. Marchand (NC) discussed the ICJ Transition/Succession Plan template and asked all region members to complete their succession plans and have them submitted to her no later than February 28, 2020. Members were encouraged to contact Representative T. Marchand (NC) for any questions, concerns or examples of how the succession plan should be completed.

### **Adjourn**

**T. Marchand (NC) adjourned the meeting by acclimation at 2:37 p.m. ET.**