

INTERSTATE COMMISSION FOR JUVENILES

Technology COMMITTEE

Minutes

January 15, 2019

2:00 PM ET

WebEx



Voting Members in Attendance:

1. Tony DeJesus (CA), Chair
2. Judy Miller (AR), Designee
3. Anne Connor (ID), Designee
4. Maxine Baggett (MS), Designee
5. Jacey Rader (NE), Commissioner
6. Natalie Dalton (VA), Commissioner

Voting Members Not in Attendance:

1. Nate Lawson (OH), Vice Chair
2. Summer Foxworth (CO), Commissioner
3. Sherry Jones (MD), Commissioner

Non-Voting Members in Attendance:

1. Holly Kassube (IL)
2. Bob Lemieux (MA)
3. Rachel Johnson (NC)
4. Abbie Christian (NE)
5. Candice Alfonso (NJ)
6. Gladys Olivares (NV)
7. David Hensley (TX)
8. Raymundo Gallardo (UT)
9. Brandon Schimelpfenig (WY)

Guests in Attendance:

None Present

Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jennifer Adkins, Operations and Policy Specialist
3. Emma Goode, Training Coordinator and Administrative Specialist

Call to Order

Chair DeJesus called the meeting to order at 2:00 p.m. ET.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

J. Rader (NE) made a motion approve the agenda. A. Connor (ID) seconded. The motion carried.

Minutes

J. Miller (AR) made a motion to approve the November 27, 2018 meeting minutes. A. Connor (ID) seconded. The motion carried.

Discussion

JIDS Enhancements

- **User Management Approved Edits**
Chair DeJesus (CA) reported that Instream is currently in the processes of editing reports for this enhancement and will be establishing an implementation date once testing has been completed.
- **Request for Transfer of Supervision Workflow and Travel Permit – Testing Residence Workflow**
 - Chair DeJesus (CA) asked the Committee for feedback as to whether ICJ should continue to pursue the Transfer of Supervision Workflow and Travel Permit - Testing Residence Workflow enhancements, given the current work to develop a new system.
 - A. Christian (NE) reminded the committee of the purpose of the proposed edits.
 - A. Connor (ID) asked if the proposed edits would have any impact on the Performance Measurement Assessment (PMA) process.
 - A. Christian (NE) responded that it will not have an effect on the PMA.
 - N. Dalton (VA) asked if the proposed edits to the Travel Permit-Testing Residence Workflow could be implemented without effecting the reports that are currently utilized.
 - J. Adkins indicated that she is currently utilizing a specific report to conduct the PMAs and that any edits to this workflow would affect that report.
 - **J. Rader (NE) made a motion to table the Request for Transfer of Supervision Workflow and Travel Permit – Testing Residence Workflow enhancement requests. A. Connor (ID) seconded. The motion carried.**

- Chair DeJesus (CA) asked if there had been any new JIDS enhancement requests received.
- J. Adkins indicated that the last two submitted were the two Workflow edits from A. Christian (NE).
- Chair DeJesus (CA) asked if the committee should continue to encourage and accept JIDS enhancement requests.
- A. Connor (ID) indicated that the committee should cease encouragement of the JIDS enhancements to allow more focus on the development of the proposed new system.
- J. Miller (AR) asked if there was funding available to support the proposed new system.
- Executive Director Underwood responded that the RFP has been issued based on an expectation that funding is available at this time, assuming that proposal costs are within the appropriate range. The deadline for vendors to submit RFPs is January 18, 2019. After review of the proposals received, there should be a more clear understanding of financial costs by the next committee meeting.

Old Business

- Connor (ID) asked if any committee members had any information or experiences to share regarding the recently edited return workflows.
- B. Schimelpfenig (WY) responded that he had utilized the edit return workflows this morning and that the process was seamless.
- J. Adkins announced to the committee that On-Demand training for the edited return workflows was available on the website.

New Business

- Given the recent edits to return workflows, A. Connor (ID) asked if the committee should consider how to handle any pending requests for apprehension for states that have individuals who are currently incarcerated.
- J. Adkins explained that the National Office currently does not have the ability to effectively assess the exact number of these cases in the current system.
- The committee discussed what instructions should be provided to states with these types of cases pending.
- A. Connor (ID) suggested that she, C. Alfonso (NJ), A. Christian (NE) and the National Office work further to develop instructions on how to handle these cases.
- J. Adkins will arrange a WebEx meeting for the suggested committee members to discuss possible instructions for these cases for January 16, 2019 at 2:00 p.m. ET.

Adjourn

Chair DeJesus (CA) adjourned the meeting by acclimation at 2:43 p.m. ET.