INTERSTATE COMMISSION FOR JUVENILES

Information Technology Committee Meeting Minutes
June 9, 2026
2:00 p.m. EDT
Via Zoom

Preliminary Business

Committee Chair K. Torres (IA) called the meeting to order at 2:01 p.m. EDT.

Director Underwood called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Kellianne Torres (IA), Designee, Chair
2. Roy Curtis (ME), Commissioner, Vice Chair
3. Judy Miller (AR), Designee
4. Antonio DeJesus (CA), Commissioner
5. Natalie Dalton (VA), Commissioner
6. Jenny McFadden (WI), Designee

Additional State ICJ Personnel in Attendance:

1. Nordia Napier (CT)
2. Terrance Clayton (FL)
3. Nita Wright (IN)
4. Benjamin Turner (KY)
5. Alan Garret (NC)
6. Abbie Christian (NE)
7. Shyra Bland (NJ)

Commissioners/Designees not in Attendance:

1. Kristen Davidson, Commissioner (HI)
2. Shirleen Cadiz, Designee (HI)
3. Casey Gerber, Commissioner (WI)

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Director of Operations, Rules, and Compliance
3. Joe Johnson, Technology Systems Manager
4. Kirsten Wade, Logistics and Administrative Specialist

Vice Chair R. Curtis (ME) made a motion to approve the agenda, as presented. The motion passed by unanimous consent.

J. Miller (AR) made a motion to approve the minutes of the Technology Committee on May 12, 2026, as presented. The motion passed by unanimous consent.

Unfinished Business

Home Evaluation Discussion

- J. Adkins presented a report on home evaluation compliance, finding that 87% of reports were submitted within the required timeframe, with 14 states below the 85% compliance rate threshold. The analysis revealed that most overdue reports were only slightly delayed, and only 14% of overdue cases had a communicated reason for lateness, which were categorized as "family-based" or "state-based."
- J. Adkins presented recommendations for the Technology Committee to consider:
    - Technology Committee: Operationalize a uniform way (potentially a new "event" in UNITY or task in "home evaluation task") for the receiving state to provide an explanation of delay to the sending state for conformity with Rule 4-102(4), Sending and Receiving Referrals.
    - Technology Committee: Consider providing a standardized list of reasons for delays, while retaining an option to add "other" with a free-text field.
- Chair K. Torres (IA) proposed that members discuss ideas for potential solutions rather than taking immediate action and suggested assigning this to next year's tech committee for further development.
- Technology Committee members discussed implementing a uniform mechanism for notifying sending states when home evaluations will be delayed.
- A. Christian (NE) and A. DeJesus (CA) suggested creating an "event"-similar to the "return event" that would allow tracking of delay reasons through a predefined list with an "other" option.
- Chair K. Torres (IA) noted this would help standardize case location for delay reasons in PMA reports.
- Members discussed challenges with relocation cases after supervision acceptance, where receiving states can conduct new home evaluations but cannot deny supervision in UNITY because the supervision has already been transferred.
- Members agreed to continue this discussion at future Technology committee meetings after the Annual Business Meeting (ABM), with specific focus on creating a new "request additional information event" and enhancing "case closure event" guardrails" to prevent receiving states from closing cases when not authorized by the ICJ rules.
- Chair K. Torres (IA) discussed issues with UNITY's handling of intrastate relocations.
- N. Dalton (VA) announced that the Rules Committee would take up this topic the following week to address rule gaps and suggested that Technology Committee wait for the Rules Committee's recommendations before proceeding.
- Technology Committee members discussed existing guardrails for case closures and potential training needs. Chair K. Torres (IA) emphasized that while UNITY is working according to current rules, human intervention may still be necessary in some situations.
- Technology Committee members discussed enhancements needed for home evaluation processes, particularly requests for additional information and alternative living arrangements.
- Chair K. Torres (IA) suggested that the Rules and Technology Committees should work together on addressing these issues and noted that Rules Committee Chair Julie Hawkins (MO) was open to collaboration.

- S. Bland (NJ) raised concerns about the redundancy between new address notifications and home evaluations, with different states having varying approaches to these processes.
- N. Napier (CT) raised a concern about conflicting timelines when a receiving state denies supervision.
- Members discussed whether the home evaluation timer stops once a denial is submitted and whether cases can be reopened after closure, with Chair K. Torres (IA) agreeing to investigate the specific issue.
- Chair K. Torres thanked the Technology Committee members for their work throughout the year.

New Business

- No new business was discussed.

Adjourn

Chair K. Torres (IA) adjourned the meeting by acclamation without objection at 2:54 p.m. EDT.