

INTERSTATE COMMISSION FOR JUVENILES

Information Technology Committee Meeting Minutes

October 20, 2025

2:00 p.m. EDT

Via Zoom



Preliminary Business

Committee Chair K. Torres (IA) called the meeting to order at 2:00 p.m. EDT.

Director Underwood called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Kellianne Torres (IA), Designee, Chair
2. Roy Curtis (ME), Commissioner, Vice Chair
3. Judy Miller (AR), Designee
4. Antonio DeJesus (CA), Commissioner
5. Natalie Dalton (VA), Commissioner

Additional State ICJ Personnel in Attendance:

1. Jon Garcia (CA)
2. Nordia Napier (CT)
3. Shirleen Cadiz (HI)
4. Nita Wright (IN)
5. Benjamin Turner (KY)
6. Abbie Christian (NE)
7. Shyra Bland (NJ)
8. Jenny McFadden (WI)

Commissioners/Designees Not in Attendance:

1. Sasaun Lane (OH), Commissioner

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Joe Johnson, Systems Project Manager
3. Jenny Adkins, Operations and Policy Specialist
4. Amanee Cabbagestalk, Training and Administrative Specialist
5. Kirsten Wade, Logistics and Administrative Specialist

N. Dalton (VA) made a motion to approve the agenda, as amended. The motion passed by unanimous consent.

J. Miller (AR) made a motion to approve the minutes of the Technology Committee on July 8, 2025, as presented. Virginia and Connecticut abstain. The motion passed by unanimous consent.

Unfinished Business

- No unfinished business was discussed.

New Business

Review Fiscal Year (FY) 2026 Technology Committee Objectives

- Chair K. Torres (IA) reviewed the Technology Committee's Fiscal Year (FY) 2026 objectives, focusing on three main areas: releasing UNITY enhancements and rule-related updates by April 1, 2026, reviewing training and education strategies for UNITY, and improving UNITY onboarding courses.

Review IT Sub-Committee Teams

- Chair K. Torres (IA) outlined the structure of two subcommittees: the Business Analysis and Enhancement Subcommittee and the Training Subcommittee.
- Chair K. Torres (IA) announced plans to select leaders for the subcommittees.
- She encouraged members to email her if they prefer a subcommittee other than the one to which they were assigned.

Select Regional Ambassadors

- Chair K. Torres (IA) selected the following members to serve as the regional ambassadors, that will provide updates on the Technology Committee at regional meetings:
 - A. Christian (NE) and J. McFadden (WI) will serve as the Midwest regional ambassadors.
 - B. Turner (KY) and A. Garrett (NC) will serve as the South regional ambassadors.
 - N. Napier (CT) and S. Bland (NJ) will serve as the East regional ambassadors.
 - J. Garcia (CA) and A. DeJesus (CA) will serve as the West regional ambassadors.

Next Steps

- Members discussed meeting dates and times to set subcommittee meetings for October.
- The next Technology Committee meeting will be held on November 10, 2025.

Adjourn

R. Curtis (ME) made a motion to adjourn the Technology Committee meeting. Vice Chair Curtis (ME) adjourned the meeting by unanimous consent at 2:45 p.m. EDT.