

INTERSTATE COMMISSION FOR JUVENILES

Training Committee Meeting Minutes

March 3, 2022
2:00 p.m. ET
Via Zoom



Voting Members in Attendance:

1. Nate Lawson (OH), Commissioner, Chair
2. Daryl Liedেকে (TX), Commissioner, Vice Chair
3. Patrick Pendergast (AL), Designee
4. Nordia Napier (CT), Designee
5. Roy Yapple (MI), Commissioner
6. Jessica Wald (ND), Designee

Non-Voting Members in Attendance:

1. Chanda Leshoure (AL)
2. Tracy Cassell (GA)
3. Shirleen Cadiz (HI)
4. Holly Kassube (IL)
5. Latoya Oliver (MD)

Members Not in Attendance:

1. Tasha Hunt (CT), Commissioner
2. Lisa Bjergaard (ND), Commissioner

Guest:

None

National Office Staff & Legal Counsel in Attendance:

1. Marylee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist

Call to Order

Chair Lawson (OH) called the meeting to order at 2:00 p.m. ET.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

D. Liedেকে (TX) made a motion to approve the agenda as presented. J. Wald (ND) seconded. The motion passed.

Minutes

R. Yapple (MI) made a motion to approve the February 3, 2022 meeting minutes as presented. D. Liedেকে (TX) seconded. The motion passed.

Discussion

Annual Business Meeting (ABM) Update

- Chair Lawson updated that the Executive Committee discussed three format options (stream/hybrid/virtual) for the 2022 Annual Business Meeting (ABM) in October. The Executive Committee has not yet made a final decision.
- The Training Committee is tasked with determining the 2022 ABM Training Sessions regardless of the format. Director Underwood updated typically there are three training sessions and a keynote speaker during an ABM. To date, two potential sessions have been discussed: one from the Ad Hoc Committee for Racial Justice and the other a UNITY training presented as a scenario-based session.
- Chair Lawson shared the list of the topic suggestions gathered from the 2021 ABM Survey for discussion and input on suggestions for the third training session and possibly a keynote speaker.

Leadership Development/Communication

- P. Pendergast (AL) commented on the topic related to leadership development and communication. He shared ideas and information from a recent two-day Leadership Development Communication training for the Alabama Department of Youth Services (20 staff members). The facilitator, a Communication Professor at the University of Alabama, led an excellent interactive session on communication in all areas of leadership. P. Pendergast suggested he might be a good choice for a keynote speaker or a break out session, if not a full training session. The Training Committee members welcomed the idea.
- R. Yapple (MI) commented that, while UNITY and Tableau training has value, a session on “leadership communication” would be more appropriate for the Annual Meeting, particularly with the Commissioners and Designees in attendance. He suggested including material related to successful planning. D. Liedecke (TX) commented that extensive training on UNITY has been provided, and suggested other important topics should be addressed. S. Cadiz (HI) agreed.
- J. Wald (ND) also agreed and added that she would like to include material related to self-care for ICJO staff and Compassion fatigue, particularly since the Compact folks have not been together in-person for over two years.
- P. Pendergast (AL) added that proposed speakers would need to know how the ICJ operates and any specific issues to address. Training Committee members will forward any ideas they have for the session to Amanee Cabbagestalk at the National Office.
- P. Pendergast (AL) agreed to contact the professor from the University of Alabama, introduce him to Director Underwood, and report more at the next Training Committee meeting.

ICJ Case Management/Operations/Collaborations

- N. Napier (CT) suggested consideration for a session regarding ICJ returns and any correlation to human trafficking cases. J. Wald (ND) supported this and added that she would like to hear more about how law enforcement in

other states properly handle the juveniles during the days prior to their return. N. Napier (CT) suggested adding collaboration with the FBI and child protection services.

- H. Kassube (IL) suggested a human trafficking panel featuring different areas of expertise and collaboration strategies. C. Leshoure (AL) said she could check with Alabama's human trafficking task force, and will share more information at next month's Training Committee meeting. N. Napier (CT) noted HART, a national organization, could be another resource. Chair Lawson (OH) suggested checking with Vermont, the ABM hosting state too.
- J. Wald (ND) serves on her state's human trafficking task force and would be willing to serve on the panel. C. Leshoure (AL) expressed her willingness to gather resources.
- Director Underwood and Chair Lawson (OH) will look into more information and report at the next meeting.

Sex Offender Registration

- J. Wald (ND) suggested a training that would assist states in explaining the difference in sex offender registrations from state to state. She hears confusion from youth regarding sex offender registration requirements, especially when youth must register for lesser offenses.
- Director Underwood noted that a legal white paper and/or best practice may be more suitable, rather a workshop. She updated that some committees/regions are working on resources to address specific issues related to communicating with others about ICJ.
- D. Liedecke (TX) commented that the ICJ online matrix is not enough. Sometimes direct contact with ICJ personnel in the other state is more effective/ If a training is developed, states that require more extensive sex offender registration should be involved to provide insight on the topic.
- N. Napier (CT) suggested conducting a survey to ask states about their concerns and how ICJ can help. Director Underwood suggested that polling at this stage probably would not produce a lot of responses, based on previous experiences.
- H. Kassube (IL) suggested highlighting the ICJ resources on the website.
- Director Underwood suggested resources related to several could be covered in a panel about "Hot Topics and Resources."
- The Training Committee was undecided on including multiple points under a human trafficking session or a "Hot Topics and Resources" session (including JSO registrations). Chair Lawson (OH) will communicate the idea with Commission Chair Hunt (CT) for her input.

Review Training and Technical Assistance (TTA) Policy #07-2009

- Chair Lawson applauded the work by the committee at the last meeting and the decision to finish the review today. Director Underwood provided an overview of a proposed revisions to Training and Technical (TTA) Policy #07-2009, noting one additional amendment to the "Responsibility" section to reflect the committee's discussion at the last meeting.

- **D. Liedecke (TX) made a motion to approve all proposed modifications to the ICJ Administrative Policy #07-2009 Training and Technical Assistance as presented. P. Pendergast (AL) seconded. The motion passed.**
- Chair Lawson (OH) will share the recommended modifications to the TTA Policy with the Executive Committee for their approval to publish.

Review ICJ Mentoring Program

- Chair Lawson (OH) presented the ICJ Mentoring Program, now in its third year, for discussion and input on modification, if any.
- D. Liedecke (TX) shared his experiences as an ICJ Mentor. First, he was not aware of the program until he was contacted to participate. To date, he has had mentees in two different states. The recipients appreciated having someone to check-in with and provide assistance as needed.
- P. Pendergast (AL) updated that Alabama participated in the Mentoring Program to help support a new staff person. Both Daryl Liedecke (TX) and Jessica Wald (ND) assisted Alabama, where their experience and assistance were greatly appreciated. S. Cadiz (HI) commented that she participated as a mentee in the program.
- Chair Lawson requested the Mentoring Program be included on the agenda for next month to allow more time for members to review the program on the website and provide any additional suggestions for the program.

Old Business

Transportation Identification Form Training

Chair Lawson updated that the training was held on March 24. He acknowledged the trainers and those that assisted. The session was recorded and is now available on the ICJ TalentLMS.

New Business

Updated the ICJ Core Courses on TalentLMS

- Chair Lawson updated there new on demand courses now available on the ICJ TalentLMS in addition to the one noted above:
 - **Introduction to ICJ Rules Making (R-101)**
 - **2022 Rule Amendment Training (R-102)**
- Amanee Cabbagestalk displayed the platform which reflected the new and updated trainings. L. Oliver (MD) asked if there were alerts when new courses were posted. Director Underwood replied they are included on the website and in the monthly ICJ Updates newsletter.
- Director Underwood added that a list of all updated and/or archived resources due to the new rule amendments which became effective March 1, 2022 is easily downloadable from the Commission's website should any one wish to share save and share.

Upcoming Retirement

- R. Yapple (MI) announced that he plans to retire in mid-April. Chair Lawson (OH) added that he appreciates Commissioner Yapple for his wit and wisdom that he willingly shares in the meetings.

- Other members also expressed their sincere appreciation to Commissioner Yapple for sharing his knowledge and acknowledged he will be missed.

Adjourn

- **D. Liedecke (TX) made a motion to adjourn. J. Wald (ND) seconded. The motion passed without objection at 3:16 p.m. ET.**
- The next meeting is April 7, 2022 @ 2:00 p.m. ET.