

INTERSTATE COMMISSION FOR JUVENILES

Training Committee Meeting Minutes

June 2, 2022
2:00 p.m. ET
Via Zoom



Voting Members in Attendance:

1. Nate Lawson (OH), Commissioner, Chair
2. Daryl Liedecke (TX), Commissioner, Vice Chair
3. Nordia Napier (CT), Designee
4. Jessica Wald (ND), Designee

Non-Voting Members in Attendance:

1. Chanda Leshoure (AL)
2. Tracy Cassell (GA)
3. Holly Kassube (IL)
4. Latoya Oliver (MD)
5. Bridget Webb (SC)

Members Not in Attendance:

1. Patrick Pendergast (AL), Designee
2. Tasha Hunt (CT), Commissioner
3. Lisa Bjergaard (ND), Commissioner
4. Shirleen Cadiz (HI)
5. Ron Quiros, NPJS Ex Officio

Guest:

None

National Office Staff & Legal Counsel in Attendance:

1. Jenny Adkins, Operations and Policy Specialist
2. Emma Goode, Logistics and Administrative Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist
4. Joe Johnson Special Projects Manager

Call to Order

Chair Lawson (OH) called the meeting to order at 2:00 p.m. ET.

Roll Call

Jenny Adkins, National Office, called the roll and acknowledged a quorum was established.

Agenda

D. Liedecke (TX) made a motion to approve the agenda as presented. J. Wald (ND) seconded. The motion passed.

Minutes

D. Liedecke (TX) made a motion to approve the May 5, 2022 meeting minutes as presented. J. Wald (ND) seconded. The motion passed.

Discussion

Review of Best Practices Drafts

Best Practice on ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members

- Chair Lawson (OH) highlighted each section of the draft new resource entitled: *Best Practice on ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members*.
- D. Liedecke (TX) affirmed the new resource originated in the South Region and stemmed from Legal Advisory Opinion #03-2021 on communication. The resource was drafted as a guideline to clarify best practices consistent with current rules and not a rule modification.
- C. Leshoure (AL) asked when the 24-hour-period begins for direct return of a juvenile without application of the ICJ. D. Liedecke (TX) replied the resource is applicable to transfers of supervision only; however, there has been discussion of drafting a similar guideline for returns.
- In the section regarding examples of appropriate communications, J. Wald (ND) suggested the term "Receiving State" should be used in the state below, rather than "Sending State."
- The Training Committee discussed and agreed to modify the statement to read:
 - "redirecting family concerns to the supervising worker in the **Sending** **Receiving State** or others in their chain of command;"
- In the same section, L. Oliver (MD) asked for clarity on the impact of court-ordered services on communications and costs. Chair Lawson (OH) commented that the state ordering the service would pay which is typically the sending state. D. Liedecke (TX) explained the document is a guideline and not a requirement for specific communications. T. Cassell (GA) added that the guidelines address communication with the families. The juvenile probation/parole officers must follow the ICJ Rules and go through the ICJ offices for approval to communicate directly.
- The Training Committee discussed and agreed to modify the section for clarity to read:
 - court-ordered services **provided by** and/or funding **ed by the Sending State**;
- Additionally, "ICJ Office" corrected to read: "ICJ Office**s**."
- **J. Wald (ND) made a motion to approve modifications to the *Best Practice on ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members* as presented and recommend to the Executive Committee for approval and publication. D. Liedecke (TX) seconded. The motion passed.**

Best Practice on Direct Entry of Data into UNITY

- Chair Lawson (OH) highlighted the new Best Practice resource entitled: *Best Practice regarding Direct Entry of Data into UNITY*. The new resource was a collaboration between the Technology and Compliance Committees as directed by the Executive Committee. The Executive Committee requested that the Training Committee review before final approval in June.
- N. Napier (CT) commented that some rural areas have little to no wi-fi and may use “see scan” because of poor reception. Chair Lawson noted that the preferred practice is to enter data; however, sometimes there will be extenuating circumstances.
- The Training Committee reviewed and had no additions and corrections.
- **D. Liedecke (TX) made a motion to recommend *the Best Practice regarding Direct Entry of Data into UNITY* as presented. N. Napier (CT) seconded. The motion passed.**
- Chair Lawson will present to the Executive Committee in June for their final approval and posting.

2022 Annual Business Meeting Human Trafficking Panel

- Chair Lawson (OH) updated that Amanee Cabbagestalk emailed the region representatives on May 26 asking for a member from each region to participate in the Human Trafficking Panel and to submit names by July 15. J. Wald (ND) updated that Midwest Region Representative Chuck Frieberg forwarded the email to the Midwest Region for interest.
- Next, Chair Lawson asked for a candidate to serve as the facilitator/moderator. The Training Committee discussed names of potential internal candidates and agreed to the following top two choices:
 - 1st – Nataki Brown, ICJ Victim’s Representative
 - 2nd – MaryLee Underwood, ICJ Executive Director

Old Business

Monthly UNITY Workshop Presenters

- Amanee Cabbagestalk updated that Chanda Leshoure (AL) and Kellianne Torres (IA) will be presenters for the June UNITY Workshop.
- Chair Lawson updated that after June, UNITY monthly workshops will pause until after the 2022 Annual Business Meeting.

Training Committee Tasks to be Continued in FY2023

- Chair Lawson (OH) updated that the work of the Training Committee in 2022 is coming to an end and the focus moves to the 2022 Annual Business Meeting planning. He acknowledged the hard work and accomplishments of Committee Members, and updated the agenda topics listed below are being deferred to 2023.
 - Plan for Developing Sex Offender Registration Resources
 - Educating Members about TTA and ICJ Resources
 - Mentoring Program
- Additionally, the July 7 meeting is cancelled and the August meeting will remain on the calendar should a follow up ABM preparation meeting be necessary.

New Business

Ohio Update

- Training Committee Chair Lawson (OH) updated that Ohio has been undergoing internal organizational restructuring. As a result, he has transitioned to a new position in Ohio and will no longer be involved in the daily Compact operations. He will temporarily continue in an administrative role and initially supervise the new Commissioner for a smooth transition.
- The Training Committee members expressed their sincere appreciation to Chair Lawson for his leadership. While happy for his new opportunity, they were sad to see him leave the Commission.

Adjourn

- **D. Liedecke (TX) made a motion to adjourn. J. Wald (ND) seconded. The motion passed without objection at 2:49 p.m. ET.**