

INTERSTATE COMMISSION FOR JUVENILES

Training Committee Meeting Minutes

December 1, 2022
2:00 p.m. ET
Via Zoom



Voting Members in Attendance:

1. Corrie Copeland (TN), Commissioner, Chair
2. Natalie Dalton (VA), Commissioner, Vice Chair
3. Robert Heide (AK), Commissioner
4. Nordia Napier (CT), Designee
5. Stephen Horton (NC), Commissioner
6. Jessica Wald (ND), Designee
7. Daryl Liedecke (TX), Commissioner, Vice Chair

Non-Voting Members in Attendance:

1. Chanda Leshoure (AL)
2. Tracy Cassell (GA)
3. Holly Kassube (IL)
4. Latoya Oliver (MD)
5. Shyra Bland (NJ)
6. Mason Harrington (SC)
7. Raymundo Gallardo (UT)
8. Dawn Bailey (WA)

Members Not in Attendance:

1. Pat Pendergast (AL), Designee
2. Tasha Hunt (CT), Commissioner
3. Lisa Bjergaard (ND), Commissioner
4. Rachel Johnson (NC)

Guests:

None

National Office Staff & Legal Counsel in Attendance:

1. MaryLee Underwood, Executive Director
2. Amanee Cabbagestalk, Training and Administrative Specialist
3. Jenny Adkins, Policy and Operations Specialist
4. Joe Johnson, Systems Project Manager

Call to Order

Chair Copeland (TN) called the meeting to order at 2:00 p.m. ET.

Roll Call

Director Underwood called the roll and acknowledged a quorum was established.

Agenda

J. Wald (ND) made a motion to approve the agenda as presented. R. Heide (AK) seconded. The motion passed.

Minutes

D. Liedecke (TX) made a motion to approve the August 4, 2022 meeting minutes as presented with one correction. J. Wald (ND) seconded. The motion passed.

Discussion

2022 Annual Business Meeting (ABM) Feedback Survey

- Chair Copeland (TN) opened the floor for feedback on the 2022 Annual Business Meeting.
- Virtual Participation/Resources/Travel
 - Vice Chair Dalton (VA) said that she had a good experience overall as a virtual participant. Chair Copeland shared and others enjoyed the virtual docket book and mobile application.
 - R. Heide (AK) noted the comments in the survey regarding experiencing multiple layovers traveling to Vermont.
- Effective Presentations (Presented by Dr. Mark Nelson)
 - N. Napier (CT) and C. Copeland (TN) concurred with the positive feedback in the survey regarding Dr. Mark Nelson's presentation.
- Human Trafficking
 - The Training Committee agreed the information shared by panelists in the human trafficking session was helpful and perhaps could be expanded in the future.
 - J. Wald (ND) suggested developing a resource handout to provide information rather than a training session.
 - R. Heide (AK) suggested hearing from states with information of what is working well in their state.
 - N. Napier (CT) suggested asking regions to discuss and provide the Training Committee with information.
 - Chair Copeland (TN) asked if that is something the Training Committee wish to ask of the regions.
- Vice Chair Dalton (VA) proposed having breakout sessions in addition to the keynote speakers so that members can choose topics of interest for discussions in smaller group breakout sessions.
- S. Horton (NC) added that it's important for the Commission to focus on the basics and purpose of the Compact. In light of the numerous staff shortages, it is important to ensure all are communicating and on the same page.
- Chair Copeland (TN) opened the floor for a recommendation from the discussion and suggestions.

- **N. Napier (CT) made a motion to consider having one keynote speaker in the morning and breakout sessions of different topics in the afternoon at the next Annual Business Meeting and taking the breakout session ideas to the regions for consideration. R. Heide (AK) seconded. The motion passed.**
- Chair Copeland (TN) asked if there was a representative from each region in the Training Committee membership. Director Underwood affirmed and added that given the composition of the membership and the complexity of preparing breakout sessions, a deeper conversation among the Training Committee would be better before involving regions.
- S. Horton (NC) referenced the responses to Training Committee Goals for the upcoming year. Perhaps those responses could be grouped by regions and reviewed at the next meeting. He reminded folks that 2023 is a rules year and the training day would need to include a presentation of the proposed amendments for vote during the General Session.
- Director Underwood shared the 2019 ABM Agenda (a rules year) for reference as she explained some of the logistical details in planning the ABM as related to space, staffing, and time. Suggestions were made regarding the order of events to include on the Training Day, as well as, noting the training topics suggested in the 2022 ABM Survey feedback.
- Chair Copeland (TN) and Vice Chair Dalton (VA) agreed to condense the 2022 ABM Survey feedback responses. They will work with the National Office to include the Training Committee's 2023 Goals responses. Information will be shared for discussion at the next meeting along with proposed mock agendas and applicable costs. Once the Training Committee is in agreement for a recommendation, the information will be shared with the regions to ensure their interest in the proposed topics.
- Director Underwood requested input related to the power strips throughout the room for the attendees to charge their electronic devices during the 2022 ABM. It was an additional expense and she was seeking input for the return on investment (ROI). J. Wald (ND) commented that iPhone and iPads typically keep their charge. C. Copeland (TN) commented she used the power strips and found it beneficial. S. Horton (NC) supported eliminating the expense as a cost savings measure and alerting attendees prior to the meeting that they would not be provided.

Old Business

Council for Juvenile Justice Administrators (CJJA) Webinar Update

- Director Underwood provided an update on the webinar held on November 7, 2022. She presented in tandem with Commission Chair Belli and Commission Vice Chair Hawkins. There were 70 attendees. She thanked the Training Committee members who helped to develop the content.

ICJ in Action LMS Courses

- Amanee Cabbagestalk provided an update on the ICJ in Action LMS courses and thanked the members of the Training Committee who aided in the development.

There are currently five courses published on the LMS and three more courses will be released before the end of the year. She asked the Training Committee to provide feedback, if applicable.

New Business

Rule Proposal Deadline – February 28, 2023

- Rules Committee Chair S. Horton (NC) provided a brief update on the rule amendment process and emphasized the deadline for proposals submissions is February 28, 2023.

Training on Travel Permits

- Vice Chair N. Dalton (VA) explained that this issue was added to the agenda to address an issue raised through the UNITY Support Center. Some states have “denied” travel permits in the UNITY system because the form was not signed. The issue was discussed by the Rules Committee who forwarded to the Training Committee.
- The Training Committee discussed and agreed that it is not an ICJ Rules or UNITY issue; however, it has happened enough that it should be addressed through the new “UNITY Spotlight” resource.
- D. Liedecke (TX) and D. Bailey (WA) volunteered to draft an article, with the assistance of Vice Chair Dalton (VA), and send it to the National Office for editing and publication.

Adjourn

Chair Copeland (TN) adjourned the meeting by acclamation at 3:25 p.m. ET.