

INTERSTATE COMMISSION FOR JUVENILES

Training, Education, and Public Relations Committee Meeting Minutes

February 19, 2026

2:00 p.m. EST

Via Zoom



Preliminary Business

Call to Order

Chair R. Gallardo (UT) called the meeting to order at 2:02 p.m. EST.

Roll Call

J. Adkins (National Office) called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Raymundo Gallardo (UT), Designee, Chair
2. Chanda Leshoure (AL), Designee
3. Jefferson Regis (DC), Commissioner
4. Chris Biehn (IN), Commissioner
5. Jessica Wald (ND), Designee

Additional State ICJ Personnel in Attendance:

1. Erin Breitigan (DE)
2. Tracy Cassell (GA)
3. Deanna McNulty (LA)

Commissioners/Designees Not in Attendance:

1. Stephen Horton (NC), Commissioner
2. Lisa Bjergaard (ND), Commissioner

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Director of Operations, Rules, and Compliance
3. Amanee Cabbagestalk, Training and Development Manager
4. Joe Johnson, Technology Systems Manager
5. Kirsten Wade, Logistics and Administrative Specialist

J. Wald (ND) made a motion to approve the agenda, as presented. The motion passed by unanimous consent.

Chair R. Gallardo (UT) approved the minutes of the meeting on January 7, 2026, as presented, by unanimous consent.

Unfinished Business

- No unfinished business was discussed.

New Business

Updates from Annual Business Meeting (ABM) Subcommittee

- Chair R. Gallardo (UT) reported that the subcommittee is working with R. Curtis (ME) to find a young person to speak and a youth color guard. R. Curtis has also identified a youth marching band that may be available to perform.
- Chair R. Gallardo (UT) stated that R. Curtis (ME) will host a panel discussion featuring members of Maine's state council during a training session at the ABM. He asked members to email him questions for the State Council and A. Cabbagestalk (National Office).
- Chair R. Gallardo (UT) presented the draft schedule for the 2026 ABM.
- **C. Leshoure (AL) made a motion to recommend the 2026 ABM Schedule to the Executive Committee, as presented. The motion passed.**

Updates from Resource Review and Development Subcommittee

- Chair R. Gallardo (UT) reported the subcommittee reviewed and recommended revisions to several Commission resources to ensure consistency with the pending revisions to the ICJ rules. He presented each resource for the committee's approval.
- **C. Biehn (IN) made a motion to approve the updated *Transfer of Supervision Bench Card* for publication, as presented. The motion passed.**
- **C. Biehn (IN) made a motion to approve the updated *Quick Reference Guide for ICJ Cases* for publication, as presented. The motion passed.**
- **C. Biehn (IN) made a motion to approve the updated *Best Practice: Supervising Youth Adjudicated for Sex Offenses* for publication, as amended (with "youth" substituted for "juvenile sex offender.") The motion passed.**
- **J. Wald (ND) made a motion to approve the updated *Best Practice: Working with Unhoused Juveniles* for publication, as presented. The motion passed.**
- **C. Biehn (IN) made a motion to approve the updated *ICJ Training Bulletin: Violation Reports Requesting Discharge or Revocation*, as presented. The motion passed.**
- **J. Regis (DC) made a motion to approve the updated *Return Due to Mandatory Relocation* process chart, as presented. The motion passed.**
- **J. Wald (ND) made a motion to approve the updated *Overview of Rule 8-101: Travel Permits* resource, as presented. The motion passed.**
- Chair R. Gallardo (UT) presented the updated *Homeward Bound: Returning Youth through the Interstate Compact for Juveniles* presentation and discussed pending comments.
- **J. Regis (DC) made a motion to table the discussion until the next meeting. The motion passed.**

Wednesday Workshop Planning and Preparation

- Chair R. Gallardo (UT) shared that this discussion will be moved to the next Training Committee meeting on March 5, 2026.

Next Steps

- The next Training Committee meeting was scheduled for March 5, 2026, at 2:00 p.m. EST.

Adjourn

Training Committee Chair Gallardo (UT) adjourned the meeting by acclamation without objection at 3:05 p.m. EST.