

# INTERSTATE COMMISSION FOR JUVENILES TRAINING COMMITTEE



## ***Minutes***

**February 27, 2020**

**2:00 PM ET**

**WebEx Teleconference**

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### **Commissioners/Designees in Attendance:**

1. Agnes Denson (FL), Commissioner, Chair
2. Summer Foxworth (CO), Commissioner, Vice Chair
3. Pat Pendergast (AL), Designee
4. Anna Butler (KY), Designee
5. Sherry Jones (MD), Commissioner
6. Roy Yapple (MI), Commissioner
7. Jessica Wald (ND), Designee
8. Eavey-Monique James (USVI), Commissioner
9. Trissie Casanova (VT), Designee
10. Jedd Pelander (WA), Commissioner

### **Non-Voting Committee Members in Attendance:**

1. Mike Casey (DE)
2. Tracy Cassell (GA)
3. Rebecca Hillestead (MN)
4. Candice Alfonso (NJ)

### **Guests in Attendance:**

1. Kaki Sanford (AL)

### **ICJ Staff in Attendance:**

1. MaryLee Underwood, Executive Director
  2. Jenny Adkins, Operations and Policy Specialist
  3. Emma Goode, Training and Administrative Specialist
  4. Joe Johnson, Systems Project Manager
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### **Call to Order**

Chair A. Denson (FL) called the meeting to order at 2:00 p.m. ET.

### **Roll Call**

Director Underwood called the roll and a quorum was established.

### **Agenda**

**R. Yapple (MI) made a motion to approve the agenda. S. Foxworth (CO) seconded. The motion carried.**

### **Minutes**

**J. Wald (ND) made a motion to approve the December 17, 2019 meeting minutes. S. Foxworth (CO) seconded. The motion carried.**

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## Discussion

- Review Survey Results & Identify Next Steps (Initiative 2A)
  - Chair A. Denson (FL) presented the ICJ Resources and Training Materials Survey Summary of Results to the committee members for review and discussion.
  - The survey results reflected that the Commission members find the current resources and training provided at this time to be very useful.
  - The committee discussed the results of each question and provided feedback on how specific resources are utilized within their states, citing the importance of the instructor led Part I and Part II Trainings, OnDemand trainings, Bench Book (both electronic and printed), Bench Cards and Age Matrix.
  - Executive Director Underwood reported that based on the survey results, the National Office was working on updates to improve the ICJ Quick Reference Guide and the ICJ Fact Sheet to meet the needs of the Commission.
  - The committee also discussed resources that were under utilized by the Commission but could be very beneficial if members were more aware that the resource was available.
    - J. Pelander (WA) noted the usefulness of the “Return of the Month” series, and encouraged states to enter case scenarios. This could be useful to other states that encounter similar cases.
    - P. Pendergast (AL) also suggested highlighting the availability of the ICJ Booth Display for state trainings and conferences. The majority of members who responded to the survey stated they had not utilized the Booth Display however, those who had utilized it stressed how beneficial it was in creating greater awareness of the Compact and making additional contacts to share information with.
  - The committee discussed the Commissions feedback regarding the importance of the monthly online live instructor led Part I and Part II Trainings. Executive Director Underwood noted that several people who previously served as trainers are no longer available to serve in that role. Thus, more committee member participation as trainers is necessary for trainings to continue being offered monthly. Members were encouraged to contact Chair Denson or Emma Goode (National Office staff) to sign up as trainers to ensure that the committee could continue to met the needs of the Commission.
  - Members discussed the next steps, and came to a consensus that the survey reflects that the Commission is satisfied with the current resources and training materials being provided. They also agreed that the development of any new resources should be postponed until the UNITY data project has been completed, so that a review can be conducted on the impact the system may have on training methods and content.
  - **S. Foxworth (CO) made a motion to continue offering the live online instructor led Part I and Part II monthly trainings and focus on updating current resources and training materials. E. James (USVI) seconded. The motion carried.**

- UNITY Project Update
  - Executive Director Underwood reported that the Training Work Group is working on the development of plans for training on the new system. They are exploring some modern training strategies to be built into the data system training modules and testing, some of which will provide opportunities for growth in the rules training and other trainings provided outside of UNITY. She expressed her gratitude to the committee members serving on the UNITY teams for their diligence and participation.

## **Old Business**

- Rules Training Updates
  - Chair A. Denson (FL) reported that the Rules Amendment Training held on February 13, 2020 included ninety (90) attendees and the February 19, 2020 training included seventy-four (74) attendees.
  - On February 20, 2020, the state of Nebraska conducted an in-state webinar on Rules Amendments with approximately forty (40) attendees.
  - Chair A. Denson reported that a survey had been sent out to the committee members regarding trainer availability for the scheduled Part I and Part II Trainings that begin on March 11-12, 2020.
  - Members were encouraged to participate as trainers and to contact Chair A. Denson (FL) or E. Goode if they were interested in serving as a trainer.
- Resources Updates
  - Chair A. Denson (FL) reported that the OnDemand Training modules will begin after March 1, 2020 when the new rules go into effect. She noted that this year the attendees will be required to complete the trainings in sequential order. More information regarding the order of completion and dates of trainings can be found on the ICJ website under Training Resources.
- Conference and TTA Training Update
  - Chair A. Denson (FL) reported that D. Dodd (NM) and C. Alfonso (NJ) are scheduled to present a workshop and host a booth at the National Council of Juvenile and Family Court Judges (NCJFCJ) National Conference on Juvenile Justice in Pennsylvania March 22-25, 2020.
  - Executive Director Underwood (ICJ) and Executive Director Lippert (ICAOS) have been invited to present a joint webinar session for the National Association of Attorney General (NAAG).

## **New Business**

E. Goode invited committee members to stay on the call after adjournment for a preview of the new OnDemand module training.

## **Adjourn**

**Chair A. Denson (FL) adjourned the meeting by acclamation at 3:22 PM ET.**