

INTERSTATE COMMISSION FOR JUVENILES

TRAINING COMMITTEE

Minutes

April 18, 2019

2:00 PM ET

WebEx Teleconference



Commissioners/Designees in Attendance:

1. Cathlyn Smith (TN), Chair
2. Agnes Denson (FL), Vice Chair
3. Pat Pendergast (AL), Designee
4. Anne Connor (ID), Designee
5. Roy Yaple (MI), Commissioner
6. Jessica Wald (ND), Designee

Voting Members Not in Attendance:

1. Eavey-Monique James (USVI), Commissioner
2. Stephanie Bond (WV), Commissioner

Non-Voting Committee Members in Attendance:

1. Ellen Hackenmueller (AK)
2. Francesco Bianco, Jr. (NY)
3. Corrie Copeland (TN)

ICJ Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Training and Administrative Specialist
3. Jenny Adkins, Operations and Policy Specialist
4. Leslie Anderson, Logistics and Administrative Coordinator

Call to Order

Chair Smith called the meeting to order at 2:00 p.m. ET.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

A. Connor (ID) made a motion to approve the agenda. J. Wald (ND) seconded. The motion carried.

Minutes

A. Connor (ID) made a motion to approve the February 21, 2019 meeting minutes. P. Pendergast (AL) seconded. The motion carried.

Discussion

- WebEx Rules Training Updates
 - Chair C. Smith (TN) reported that in February seventy-eight (78) participants completed the Part I training and seventy-eight (78) participants completed the Part II training.
 - In March, fifty (50) participants completed the Part I training and thirty-eight (38) participants completed the Part II training.
 - In April, twenty-one (21) participants completed the Part 1 training April 17, 2019. Part II training is scheduled for April 24, 2019.

- TTA and Conference Updates
 - Chair C. Smith (TN) reported the following conference updates:
 - From June 19-22, 2019, Chair C. Smith (TN) and E. Goode (N.O.) would be hosting an ICJ booth at the CJJ Conference in Washington, DC.
 - Chair C. Smith (TN), C. Alfonso (NJ) and A. Connor (ID) received an invitation to participate in the NCJFCJ new judges training in Reno, NV from April 22-24, 2019.
 - Chair C. Smith (TN) reported the following TTA updates:
 - On April 1, 2019, Nebraska conducted a statewide ICJ WebEx training using the Commission's WebEx account.
 - From April 29 – May 1, 2019, Kentucky will be participating in a statewide judges' conference and using the ICJ booth.

- Strategic Planning
 - Chair C. Smith (TN) reported that the Executive Committee participated in a strategic planning session in Lexington, KY on March 27 and 28, 2019, and identified seven (7) draft priorities for the 2020-2022 Strategic plan. The Executive Committee will continue reviewing the identified priorities to clarify and prioritize achievable goals and action steps in preparation for presentation at the 2019 ABM. More details will be forthcoming upon finalization.
 - Chair C. Smith (TN) opened the floor for discussion on ways states are currently conducting State Judicial Trainings that are an action plan of the current Strategic Plan.
 - Committee members discussed utilization of their State Council members to act as liaisons between the ICJ and their state attorneys, judges and court personnel. Committee members also suggested encouraging ICJ related issues and concerns to be included as agenda topics during their State Council meetings.
 - Executive Director Underwood encouraged committee members of states actively conducting State Judicial Training to share examples of their training materials with the National Office so that those materials may be made available to assist other states in fostering similar partnerships and conducting effective Judicial Trainings within their states.

- 2019 ABM Agenda
 - Chair C. Smith (TN) presented the draft 2019 ABM Agenda that was recently approved by the Executive Committee and will soon be made available on the ICJ website.

- 2019 ABM Trainings
 - Executive Director Underwood reported that the National Office had reached out to the TSA and may possibly have a TSA member to participate in a panel discussion on Training Day during Session III regarding airports and returns. The floor was opened to the committee for recommendations on further potential panelists for this session.
 - A. Connor (ID) advised that she would contact the Idaho Safety and Security Supervisor to ask if they would have an interest in taking part in the panel discussion. Some suggested topics that could be provided by this potential participant include information on how juveniles are escorted during returns and tips and suggestions on how to handle particular situations that may arise during escorts. She also suggested reaching out to Homeland Security.
 - Executive Director Underwood reported that the National Office had reached out to Commissioner M. Hudson (IN) to assist in collaborations with the local TSA and Homeland Security in Indiana to possibly take part in the panel discussion at the 2019 ABM.
 - The committee also suggested reaching out to D. Liedecke (TX) to discuss his participation in contract negotiations for airport surveillance.
 - E. Goode asked the committee members for input and suggestions on the draft titles and training descriptions for Session I and II on Training Day.
 - The committee members discussed minor amendments to the titles of Session I and III and agreed to move forward with publication of the titles and training descriptions as amended after approval by the Rules Committee on the Session II title and training description as this session will be presented by the Rules Committee and requires no further input from the Training Committee.
 - Chair C. Smith announced the General Session Keynote Address will be presented by Derek Young and that Kimberly Lough from the FBI CJIS Division will be presenting on NCIC as a Special Guest Speaker.
 - Chair Smith reported that after the last committee meeting the National Office sent out a Doodle poll to the committee seeking members with interest in participating in a work group and presenters for Session I training scenarios. Nine (9) committee members responded. The work group met on March 14, 2019 and continues to edit and work on the information to be presented and is scheduled to meet again April 18, 2019.

New Business

No New Business to report.

Old Business

- Draft Mentoring Program Policy
 - Changes suggested at the previous meeting were distributed for review to the committee before the meeting.
 - **A. Connor (ID) made a motion to recommend the Draft Policy #01-2019 Mentoring Program as presented to the Executive Committee for review. R. Yapple (MI) seconded. The motion carried.**

- *Best Practice: Return of a Juvenile Serving a Correctional Sentence in Another State*
 - In the previous meeting it was suggested that a review of the document by the original writers D. Dodd (NM) and D. Liedecke (TX) be conducted before final approval. The original drafters responded with no additional changes to the updated training resource.
 - **A. Connor (ID) made a motion to approve the amended Best Practice training resource as presented. A. Denson (FL) seconded. The motion carried.**

Adjourn

Chair Smith (TN) adjourned the meeting by acclamation at 2:36 PM ET.