INTERSTATE COMMISSION FOR JUVENILES

Training, Education, and Public Relations Committee Meeting Minutes

June 4, 2026

2:00 p.m. EDT

Via Zoom

Preliminary Business

Call to Order

Chair R. Gallardo (UT) called the meeting to order at 2:07 p.m. EDT.

Roll Call

Director Underwood called the roll, and a quorum was established.

Commissioners/Designees in Attendance:

1. Raymundo Gallardo (UT), Designee, Chair
2. Chanda Leshoure (AL), Designee
3. Jefferson Regis (DC), Commissioner
4. Chris Biehn (IN), Commissioner
5. Jessica Wald (ND), Designee

Additional State ICJ Personnel in Attendance:

1. Erin Breitigan (DE)
2. Deanna McNulty (LA)

Commissioners/Designees Not in Attendance:

1. Stephen Horton (NC), Commissioner
2. Lisa Bjergaard (ND), Commissioner

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Director of Operations, Rules, and Compliance
3. Amanee Cabbagestalk, Training and Development Manager
4. Kirsten Wade, Logistics and Administrative Specialist

C. Biehn (IN) made a motion to approve the agenda, as presented. The motion passed by unanimous consent.

Chair R. Gallardo (UT) approved the minutes of the meeting on May 7, 2026, as presented, by unanimous consent.

New Business

Annual Business Meeting (ABM) Keynote Speaker Introduction – Gaelin Elmore

- Chair R. Gallardo (UT) welcomed Gaelin Elmore, who shared his background in supporting vulnerable populations and explained how he would tailor his presentation at the 2026 ABM to address the Commission's specific needs and challenges.
- G. Elmore explained his goal for the upcoming ABM event was to inspire attendees and provide them with tangible tools to support colleagues and clients better. He requested feedback on what would make a successful keynote presentation, asking the team to complete a form with logistical questions and their perspectives on desired outcomes.
- Committee members provided feedback on what would make a successful keynote, with participants emphasizing the importance of personal narrative and stories from lived experience, while also wanting practical takeaways that connect to their daily work with the Interstate Compact for Juvenile (ICJ).

Unfinished Business

Wednesday Workshop Planning and Preparation

- Chair R. Gallardo (UT) shared that the June's *Wednesday Workshop*, titled "ICJ in Action: Quarterly Progress Reports " will be held on June 24, 2026, at 1:00 pm EDT.
- Chair R. Gallardo (UT) reviewed plans for the *Wednesday workshop* and shared that it will be co-presented by J. Wald (ND) and C. LeShoure (AL).

Fiscal Year (FY) 2027 Project Planning

- Chair R. Gallardo (UT) shared the following ideas for the Training Committee to complete in the 2027 Committee year:
    - ICJ Non-Delinquent Returns Family Guide – Resource Review Subcommittee
    - Collaboration with Technology Committee on TalentLMS course development

Next Steps

- Chair R. Gallardo (UT) shared there will be a First Time Attendee Virtual Information Session will be held on Wednesday, August 12, 2026, from 1-2 p.m. EDT
- Chair R. Gallardo (UT) announced that the Executive Committee voted to discontinue the First Time Attendee Luncheon at the ABM.
- Chair R. Gallardo (UT) shared that J. Wald (ND) will represent the Training Committee on the scenario-based home evaluation and mandatory relocations training at the ABM, alongside April Simmons (IN) from the Racial Diversity, Equity, and Inclusion Committee.
- A. Cabbagestalk shared the following reminders:
    - State ICJ offices must report data from any in-state ICJ trainings conducted July 1, 2025 – June 30, 2026, by July 1, 2026.
    - Registration is open June 1 – 30, 2026, for the 2026 ABM.
    - The registration period will include nominations for chair, vice chair, treasurer, regional representatives, and Leadership and Rising Star Awards.

Adjourn

Training Committee Chair Gallardo (UT) adjourned the meeting by acclamation without objection at 2:53 p.m. EDT.