



INTERSTATE COMMISSION FOR JUVENILES

West Region Meeting

Minutes

May 7, 2019

3:00 p.m. ET

Commissioners/Designees in Attendance:

1. Dale Dodd (NM), Representative
2. Tony De Jesus (CA), Designee
3. Summer Foxworth (CO), Commissioner
4. Nathan Foo (HI), Commissioner
5. Anne Connor (ID), Designee
6. Jeff Christofferson (MT), Designee
7. Peter Sprengelmeyer (OR), Commissioner
8. Jedd Pelander (WA), Commissioner
9. Maureen Clifton (WY), Commissioner

Commissioners Not in Attendance:

1. Barbara Murray (AK), Commissioner
2. Jeff Hood (AZ), Commissioner
3. David Laity (NV), Commissioner
4. Neira Siaperas (UT), Commissioner

Compact Office Staff in Attendance:

1. Ellen Hackenmueller (AK)
2. Howard Wykes (AZ)
3. Gladys Olivares (NV)
4. Nina Belli (OR)
5. Raymundo Gallardo (UT)

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Operations and Policy Specialist

Call to Order

Representative D. Dodd (NM) called the meeting to order at 3:00 p.m. ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

A. Connor (ID) made the motion to approve the meeting agenda. M. Clifton (WY) seconded. The motion carried.

Minutes

A. Connor (ID) made a motion to approve the minutes of the February 26, 2019 meeting. S. Foxworth (CO) seconded. The motion carried.

Discussion

- **Rules Proposal Updates**
 - Representative D. Dodd (NM) reminded the region members that the thirty (30) day comment period for the rule proposals ends May 31, 2019 and encouraged members to submit their comments. He reported that the Rules Committee will be meeting on June 5, 2019 to review the comments and prepare the rule proposals for presentation at the 2019 ABM.
 - A. Connor (ID) asked if the comments for the rules proposals should be submitted individually or as a region.
 - Representative D. Dodd (NM) opened the floor for members to discuss any proposals that warrant comments by the region as a whole.
 - The committee reviewed Rule 1-101: Accused Delinquent definition, Rule 6-102 (8): Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders, a new rule regarding State Council requirements, Rule 4-102: Sending and Receiving Referrals, Rule 8-101: Travel Permits, and Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders. The consensus of the region members was to take no further action regarding comment submission on the proposals.
- Representative D. Dodd (NM) asked T. De Jesus (CA) to provide an update on the new data system RFP process.
- T. De Jesus (CA) reported that the revised RFP had been issued on April 1, 2019. A Vendor Information Conference was held on April 17, 2019. After the conference, vendors were able to submit questions and gain responses to better understand the needs of the ICJ. May 17, 2019 is the deadline for vendor proposal submittal. The RFP Team will begin the scoring process on May 20, 2019 to prepare for their face-to-face meeting to be held in June. Updates will be forthcoming at the next region meeting.
- **State Updates**
 - **Alaska**
 - E. Hackenmueller (AK) reported that their state is currently soliciting comments from their field supervisors on the proposed rules.
 - **California**
 - T. De Jesus (CA) reported an increase in requests to apprehend in their state and an increase in JIDS assignments due to the introduction of enhanced workflows. However, a large number of those assignments are being submitted without the required requisition. He alerted the member of the issue and reiterated that the Rules require a requisition to be submitted in conjunction.
 - **Hawaii**
 - N. Foo (HI) reported that the DCA retired several months ago and that the new DCA is scheduled to begin on May 28, 2019.
 - **Idaho**

- A. Connor (ID) reported that their state policy makers had incorporated ways to ensure continued funding for returns, treatment and other related ICJ costs. She offered to provide assistance to other states interested in seeking similar ways to ensure continued ICJ funding is provided for their states.
- **Oregon**
 - N. Belli (OR) introduced Phyllis Durfee, a new member of the Oregon ICJ office support staff. Their State Council meeting is scheduled to be held on May 17, 2019 to discuss the rules proposals and ICJ trainings continue to be scheduled with local entities throughout the state at this time. She thanked T. De Jesus (CA) for his assistance and dedication to the compact while working on a recent arduous return case with the state of Oregon.
- **Utah**
 - R. Gallardo (UT) reported that Utah had recently appointed Neira Siaperas as the Commission. They have also added an additional support staff member Audrey George who will assist with the return process. Shauna Sanders will now assist in the supervision of all incoming and outgoing transfer cases.
 - R. Gallardo (UT) asked the region members for feedback on Rule 5-101(1): Supervision/Services Requirements regarding a question posed by their Chiefs of Probation regarding supervision in the receiving state exercising the same standards as they do for their states juveniles that are released on probation or parole. Working to apply the risk-need responsibilities of case management principles for incoming transfers. There is currently a lack of consistency in how these principles are utilized from county to county and the state is seeking feedback from other states on how ensure statewide consistency to better service the transferred youth.
 - A. Connor (ID) addressed the importance of consistently utilizing the same policies with both in-state and out-of-state juveniles. Rule 5-101 was enacted to ensure that these situations are avoided nationwide.
 - D. Dodd (NM) reported that New Mexico provides a risk and needs assessment on all transferred youth. The youth also complete a 30-day maximum supervision and are re-evaluated at that time to determine if further supervision such as a 30-day house arrest period is warranted.

Old Business

There was no Old Business.

New Business

- S. Foxworth (CO) requested a status update on the email enhancement made in JIDS. She reported that the state of Colorado is having issues receiving the email notifications.
- J. Adkins reported that the issue is actually related to each state's individual firewall settings. Some states networks see these notifications as "spoofing" and will block

- the email notification. The only potential resolution to the issue is to upgrade the FileBound system, move away from the current product completely or states can make adjustments to their IT policies that would allow them to white list the email notifications so that they can be received.
- S. Foxworth (CO) advised she had been receiving the email notifications until a few weeks ago.
 - T. De Jesus (CA) advised California is also seeing issues with receiving the email notifications and has scheduled a meeting to discuss possible solutions with their IT department.
 - D. Dodd (NM) also reported that New Mexico is seeing some issues with not just the enhancement emails but other ICJ related emails. He has discussed the issues with his IT department who has advised that they have white listed ICJ related emails however, they are still having issues.
 - Executive Underwood encouraged members having issues with the JIDS system and any email notification issues to report those to the help desk, so that staff can better track problems and assist with resolution.

National Office/Executive Committee Update

- Executive Director Underwood reported that a new staff member would be joining the National Office on May 8, 2019. Joe Johnson will be the new Systems Project Manager. He comes with an extensive background in software selection and implementation in the non-profit sector.
- A. Connor (ID) encouraged members to be preparing for the 2019 ABM elections. She suggested members begin considering fellow West Region members for nominations for the upcoming years.
- Executive Director Underwood encouraged the region members to be thinking about Staff Recognition nominations. Nominations can be submitted through the ICJ website. Staff that are nominated will be recognized at the 2019 ABM.

Adjourn

Representative D. Dodd (NM) adjourned the meeting by acclimation at 4:06 p.m. ET.