



INTERSTATE COMMISSION FOR JUVENILES

West Region Meeting

Minutes

June 21, 2018

3:00 p.m. EST

Commissioners/Designees in Attendance:

1. Dale Dodd (NM) Commissioner, Representative
2. John Crabtree (AZ) Designee
3. Tony DeJesus (CA) Designee
4. Linda Kiyotoki (HI) Designee
5. Anne Connor (ID) Designee
6. Nina Belli (OR) Designee
7. Jedd Pelander (WA) Commissioner
8. Gary Hartman (WY) Commissioner

Commissioners Not in Attendance:

1. Barbara Murray (AK) Commissioner
2. Summer Foxworth (CO) Commissioner
3. Nathan Foo (HI) Commissioner
4. Peter Sprengelmeyer (OR) Commissioner
5. Cindy McKenzie (MT) Commissioner
6. Dawn Marie Rubio (UT) Commissioner

Compact Office Staff in Attendance:

1. Ellen Hackenmueller (AK)
2. Daniel Horacek (AZ)
3. Jeff Christofferson (NT)
4. Gladys Olivares (NV)
5. Tianna Burmester (OR)
6. Raymundo Gallardo (UT)

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Administrative and Training Specialist
3. Jenny Adkins, Project Manager
4. Monica Gary, Administrative and Logistics Coordinator

Call to Order

Representative Dodd called the meeting to order at 3:00 p.m. EST.

Roll Call

M. Underwood called the roll and a quorum was established.

Agenda

- **A. Connor (ID) made the motion to approve the meeting agenda. G. Hartman (WY) seconded. The motion passed.**

Minutes

- **A. Connor (ID) made a motion to approve the minutes as amended of the meeting on March 29, 2018. T. DeJesus (CA) seconded. The motion passed.**

Discussion

Executive Committee Updates

- Director Underwood reported the following ICJ Executive Committee activities and updates:
 - The Executive Committee met twice since the last West Region meeting: April face-to-face in Louisville, Kentucky and once via WebEx in May.
 - Leadership changes in the Executive Committee include:
 - S. Hagan (WI) was serving as the Commission Treasurer and retired. P. Sprengelmeyer (OR) was elected by the Executive Committee to serve the remainder of her term through the 2018 Annual Business Meeting when the Commission will vote for new officers.
 - D. Barrett (ME) was serving as the Finance Committee Chair and retired. J. Cowger (KS) was appointed to chair the committee.
 - Other state updates include:
 - N. Belli (OR) was appointed part-time designee to represent P. Sprengelmeyer (OR) when he is not present.
 - Galan Williamson (ME) was appointed as the Compact Administrator and Commissioner and Roy Curtis (ME) was appointed as the Deputy Compact Administrator and Designee.
 - Connecticut ICJ will transition on July 1 to the judicial branch. Tasha Hunt (CT) is the new Commissioner and Compact Administrator. Jason Criscio is the Deputy Compact Administrator and part-time designee.
 - Wisconsin has a Commissioner vacancy.
 - P. Leonard (NH) was appointed Commissioner for New Hampshire.
 - T. Casanova (VT) was appointed full-time Designee for Vermont.
 - J. Wald (ND) was appointed as a part-time designee.
 - FY19 Annual Dues invoices were sent in April to all states via USPS mail and email.
 - The national office sent updated Bench Books to all states. The National Office is tracking distribution of the Bench Book and requested that states submit relevant information.
 - The ICJ/ICPC “Best Practice Guide for Dual Jurisdiction” is on the ICJ website and is being redistributed because there appears to be a recent increase in related requests for assistance.
 - There are several new resources which will soon be available to Commission members, including a State Council Toolkit to be released at the Annual Business Meeting and Bench Card on Returns. The national office is glad to provide assistance to any state needing help with their state council.
 - There have been no changes thus far in the JJDPA legislation. The current version of the house bill does not remove the ICJ exception.

- The 2018 Annual Business Meeting registration will open June 25, 2018 for Commissioners and full-time Designees. Registration for the public will open on July 1.
 - The 2019 Annual Business Meeting will be held in Indianapolis, IN. The location was selected by the Executive Committee.
 - Compliance Committee updates include a newly amended ICJ Performance Measurement Policy which includes new appeal processes and requirements for corrective action plans. The committee identified three compliance priorities: safe and successful supervision, effective returns, and compact office operations.
 - The Special Projects Ad Hoc Committee conducted a survey to gather input regarding potential improvements to ICJ's data system. The Committee approved a Statement of Work for an agency called "SEARCH" specializing in Criminal Technology Systems to assist in identifying new technology and/or improving JIDS.
 - The Training Committee has conducted numerous staff and Rules trainings, recently presented at three conferences, and is now preparing for the ABM trainings.
 - State trainings should be reported to the national office via the Training Report Form available on the ICJ website.
 - The Human Trafficking Ad Hoc Committee is conducting a 16-question survey regarding how ICJ offices respond to human trafficking, which is open until June 27, 2018.
 - The ICJ Executive Committee's next meeting June 28, 2018.
- Rules Committee Chair G. Hartman (WY) reported that the committee has had problems getting a quorum, but has a meeting scheduled for July 18.
 - A. Connor (ID) reported that based on a survey of the states on putting warrants into NCIC, the Subcommittee on Rule 7-104 formulated recommendations for the Rules, Compliance, and Training Committees.
 - T. DeJesus (CA) reported that the Technology Committee finalized language changes for the Form IA/VI. The new form version and other enhancements to JIDS will go live on July 1. The helpdesk offers a comprehensive list of all upcoming enhancements. The Technology Committee's next task to a thorough review of return workflows.
 - A. Connor (ID) shared that the Technology Committee approved the addition of a new index field for confirmed or suspected Human Trafficking.

2019 Proposed Rule Amendments

- A. Connor (ID) reported that a subcommittee of the Idaho State Council met to discuss rule proposals on adding the federal definition of human trafficking for both labor and commercial sex trafficking, and a new rule similar to the current abuse and neglect rule for cases that involve human trafficking. In addition, a new proposal will address the formation of state councils.
- Representative Dodd (NM) encouraged the region to bring rule proposals forward.
- T. DeJesus (CA) asked if regions should be ready to present and discuss rule proposals at the face-to-face region meeting held during the 2018 Annual Business Meeting in September.
- A. Connor (ID) reminded the region that 2019 rule proposals are due in January and states may wish to meet with their state councils as soon as possible to discuss recommendations.

- Director Underwood announced that Rule Proposal Guide has been approved and includes a template for rule proposals.

Leadership Award Nominations

- A. Connor (ID) updated that the Leadership Award nomination period is now closed. The ICJ Executive Committee will vote via survey and the recipient will be announced at the 2018 Annual Business Meeting in New Orleans.

Staff Recognition Nomination

- Director Underwood noted that Staff Recognition nominations are accepted on a rolling basis. Those submitted by July 18 will be included in 2018 Annual Business Meeting.
- A. Connor (ID) encouraged everyone to considering submitting a Staff Recognition nomination as a way to acknowledge the hard work being done across the country on behalf of the compact.

State Updates

Arizona

- J. Crabtree (AZ) apprised the committee about a dual ICJ/ICPC case between Arizona and Wisconsin. The ICPC office in Arizona did not investigate and ultimately denied an incoming case because they determined that ICJ did not approve the case in a timely manner. The ICJ office in Arizona completed the home evaluation and Wisconsin ICPC re-submitted a new ICPC request to Arizona. The case is currently being re-evaluated by Arizona ICPC. Mr. Crabtree asked if the ICJ/ICPC MOU needed to be revisited and reviewed to address concerns.
- A. Connor (ID) brought up similar cases and noted that the scenario-based Best Practice Guide on dual ICJ/ICPC cases doesn't always consider the best interest of the child.
- J. Crabtree (AZ) agreed that coordination between the two offices in both states is the best method to ensure the success of the case transfer.
- A. Connor (ID) informed the region that the Training Committee has an upcoming training co-presented by Carla Fuller of the AAICPC and Cathlyn Smith, Training Committee Chair, to increase awareness about dual ICJ/ICPC cases. Chair Connor suggested possibly re-activating the AAICPC/ICJ MOU Work Group to determine if the Best Practice Guide requires updating.

New Mexico

- D. Dodd (NM) updated that the New Mexico ICJ office is relocating to a new building. The transition will likely occur in December.

Hawaii

- L. Kiyotoki (HI) requested that if states are sending a juvenile to Hawaii for a residential placement, wilderness program, or for courtesy supervision, have them check-in at least once per week with the sending state. Hawaii is unable to send out officers in some areas due to lava flow and poor air quality.

Idaho

- A. Connor (ID) expressed support for the Compliance Committee's move toward a pro-active approach at compliance by implementing measures to monitor the health of compact offices, including adequate staffing and assignment management.

Oregon

- N. Belli (OR) updated that she met with the OJJDP compliance monitor for Oregon to ensure compliance with both the ICJ and JJDP. A joint training will be presented in September to new recruits at the Oregon State Policy Academy. Further opportunities to collaborate will be explored.
- The Oregon State Council met on May 3 and discussed possible ICJ training options, including working with local courts to identify human trafficking victims and connect them with services. Ms. Belli reported that she conducted a training at the Marion County OYA Office and will train Clackamas County OYA Office next week. Trainings with local courts are also scheduled.
- Ms. Belli reported involvement with an intrastate runaway work group which is using data to analyze why juveniles are running from Oregon treatment facilities and residential placements. The group will consider strategic interventions to decrease runaways and improve the safety of juveniles and communities, with special attention given to human trafficking victims.

Utah

- R. Gallardo (UT) reported that Lilian Lopez is no longer working in the Utah ICJ Office.

Washington

- J. Pelander (WA) updated that ICJ which is currently housed at the Juvenile Rehabilitation Administration within the Department of Social and Health Services will be relocated to the Department of Children, Youth, and Families on July 1, 2019.

Old Business

Representative Dodd reminded states to fill out and submit the States in Transition Form.

New Business

There was no New Business.

Representative Dodd adjourned the meeting without objection at 3:54 p.m. EST.