

INTERSTATE COMMISSION FOR JUVENILES

West Regional Meeting Minutes

November 5, 2025

3:00 pm EST

Via Zoom



Preliminary Business

Call to Order

Representative N. Belli (OR) called the meeting to order at 3:00 pm EST.

Roll Call

Director Underwood called the roll and quorum was established.

Commissioners/Designees in Attendance:

1. Nina Belli (OR), Commissioner, West Regional Representative
2. Antonio DeJesus (CA), Commissioner, Alternate Regional Representative
3. Howard Wykes (AZ), Designee
4. Brooke Montelongo (CO), Commissioner
5. Shirleen Cadiz (HI), Designee
6. Anne Connor (ID), Commissioner
7. Dale Dodd (NM), Commissioner
8. Raymundo Gallardo (UT), Designee
9. Maureen Clifton (WY), Commissioner

Additional State ICJ Personnel in Attendance:

1. Craig Massey (AZ)
2. Jon Garcia (CA)
3. Robert Hislop (MT)
4. Gladys Altamirano (NV)
5. Steven Bruun (NV)
6. Anali Aaron (OR)
7. Brandon Schimelpfenig (WY)

Commissioners Not in Attendance:

1. Kristin Davidson (HI), Commissioner
2. Mike Barthel (MT), Commissioner
3. Sharon Anderson (NV), Commissioner
4. Jedd Pelander (WA), Commissioner

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Joe Johnson, System Project Manager
3. Amanee Cabbagestalk, Training and Administrative Specialist
4. Kirsten Wade, Logistics and Administrative Specialist

Agenda

M. Clifton (WY) made a motion to approve the agenda as presented. The motion passed by way of unanimous consent.

Minutes

A. Connor (ID) made a motion to approve the minutes of the meeting on August 26, 2025. The motion passed by way of unanimous consent.

Reports

- Executive Committee
 - Representative N. Belli (OR) provided a report on recent Executive Committee activities.
 - Representative N. Belli (OR) announced that H. Wykes (AZ) and A. Connor (ID) are leading a subcommittee to review the Unity Privacy Policy with help from a third-party vendor, requesting that states share their privacy or confidentiality policies for comparison. H. Wykes (AZ) asked if states had any privacy policies that they could share, to reach out to him and A. Connor (ID).
- Compliance Committee
 - Representative N. Belli (OR) provided a report on recent Compliance Committee activities.
- Information Technology Committee
 - A. DeJesus (CA) provided a report on recent Technology Committee activities.
- Racial Diversity, Equity and Inclusion (RDEI) Committee
 - B. Montelongo (CO) provided a report on recent RDEI Committee activities.
- Work Group on Returning Non-Delinquent Youths
 - Director Underwood provided a report on recent Work Group on Returning Non-Delinquent Youth activities.
 - Representative N. Belli (OR) stated that if anyone is interested in joining the Work Group should contact Director Underwood or Work Group Chair R. Curtis (ME).

Unfinished Business

Members to share ideas/feedback for improving responses to human trafficking

- Representative N. Belli (OR) reminded members that at the last West Region meeting on August 26, 2025, they committed to filling out the human trafficking data field in UNITY. Members noted an increased use of the field and expressed their appreciation.
- Representative N. Belli (OR) asked members to share their ideas for improving responses to human trafficking.
- A. Connor (ID) stated that more information sometimes becomes available after return cases are closed. There is no event in UNITY to reopen a closed return case. She recommended that the West Region submit a UNITY enhancement request to create an event for reopening a closed return case, specifically to access human trafficking-related data fields.
- D. Dodd (NM), B. Montelongo (CO), and A. DeJesus (CA) supported the recommendation.

- Representatives N. Belli (OR) and A. Connor (ID) agreed to draft the request and share it with the West Region members for approval before submission.
- A. Connor (ID) shared that Polaris Project is no longer managing the [National Human Trafficking Hotline](#). Federal funding for the hotline was awarded to Compass Connections.
- A. DeJesus (CA) praised ongoing Commission training workshops for their benefits in connecting with child advocacy centers and other partners.

New Business

Update Age Matrix Announcement

- Director Underwood requested that Commission members update their information on the website's age matrix, as national media outlets are citing it for policy-making purposes. She shared that following the meeting, members will receive an email with a link to view the website's age matrix.
- Director Underwood asked West Region members to email the National Office if they have any State staff updates.

Conduct an Annual Business Meeting Training Needs Survey

- Training Committee Chair R. Gallardo (UT) and A. Cabbagestalk (National Office) conducted a short survey, on behalf of the Training Committee, to gather members' preferences for training sessions at the 2026 ABM, future Wednesday Workshops, and other Commission training opportunities.

State Update

- A. DeJesus (CA) provided an update on individuals subject to California's Senate Bill 135, noting that two cases were successfully forwarded to the Interstate Compact for Adult Offender Supervision (ICAOS) for handling.

Hot Topics from the ICJ Updates

- Representative N. Belli (OR) announced that the [2025 Annual Report](#) was published in October.
- ICJ Wednesday Workshop
 - Representative N. Belli (OR) shared that the National Runaway Safeline would present a Wednesday Workshop on Wednesday, November 19, 2025, at 1:00 pm EST. [Registration is required in advance.](#)
- Representative N. Belli (OR) stated that the new Transfer of Supervision (TOS) Dashboard was available to all ICJ office UNITY users with Tableau licenses.
- Representative N. Belli (OR) announced that November is National Runaway Safeline's [Youth Homelessness, Outreach, Prevention, and Education \(HOPE\) Month](#).
 - Youth HOPE Month, formerly known as National Runaway Prevention Month, is a powerful opportunity to shine a light on youth homelessness, spark conversations and take meaningful action to support youth in crisis.
 - The Commission registered as a partner – Spotlighting programs and resources that help empower young people to thrive and achieve safety, stability, and wellbeing.

- Representative N. Belli (OR) announced that next year's ABM would be held in Portland, Maine, from August 31-September 2, 2026.

Next Steps

The next West Region Meeting was scheduled for February 4, 2026, at 3:00 pm EST.

Adjourn

Representative Belli adjourned the meeting by way of unanimous consent at 3:54 pm EST.