



INTERSTATE COMMISSION FOR JUVENILES

West Region Meeting Minutes

November 15, 2018
3:00 p.m. ET

Commissioners/Designees in Attendance:

1. Dale Dodd (NM) Commissioner, Representative
2. Daniel Horacek (AZ) Designee
3. Tony DeJesus (CA) Designee
4. Summer Foxworth (CO) Commissioner
5. Nathan Foo (HI) Commissioner
6. Anne Connor (ID) Designee
7. Nina Belli (OR) Designee
8. Jedd Pelander (WA) Commissioner

Commissioners Not in Attendance:

1. Barbara Murray (AK) Commissioner
2. Vacant (MT) Commissioner
3. David Laity (NV) Commissioner
4. Dawn Marie Rubio (UT) Commissioner
5. Gary Hartman (WY) Commissioner

Compact Office Staff in Attendance:

1. Erik Peterson (AK)
2. Gladys Olivares (NV)
3. Raymundo Gallardo (UT)
4. Norm Gary (CA)
5. Luis Villalobos (CA)

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Administrative and Training Specialist
3. Jenny Adkins, Project Manager
4. Leslie Anderson, Administrative and Logistics Coordinator

Call to Order

Representative Dodd was delayed, in his absence A. Connor (ID) called the meeting to order at 3:00 p.m. ET.

Roll Call

Executive Director Underwood called the roll and a quorum was established.

Agenda

- **S. Foxworth (CO) made the motion to approve the meeting agenda. N. Belli (OR) seconded. The motion carried.**

Minutes

- **S. Foxworth (CO) made a motion to approve the minutes of the September 11, 2018 meeting. N. Foo (HI) seconded. The motion carried.**

Discussion

Executive Committee Updates

A. Connor (ID) reported the following Executive Committee updates:

- There have been changes on the Executive Committee. J. Cowger (KS) is now the Rules Committee Chair and J. Pelander (WA) has taken the position of the Finance Committee Chair.
- Part of the strategic planning initiative is to assist members in developing leadership skills, each Committee Chair is encouraged to identify a committee member to be appointed Vice-Chair and each Region Representatives to identify an alternate. Anyone interested in serving for the West Region was encouraged to contact Representative Dodd or A. Connor (ID).
 - State Updates
 - SC - Elizabeth Hill has been appointed the Commissioner and they have submitted the final report required by the Corrective Action Plan (CAP).
 - IN - Jane Seigel has retired effective October 26, 2018. Justin Forkner has been appointed the Chief Administrative Officer of the IN Supreme Court. The IN State Council is working to appoint a new Commissioner at this time.
 - MT - Cindy McKenzie retired from the position of Commissioner effective October 31, 2018. Jeff Christopherson was named as the full-time designee, however, has been on leave since November 1. Stacey Luke will be acting as the instate contact and A. Connor (ID) assisting with JIDS operations until J. Christopherson returns.
 - UT - Dawn Marie Rubio resigned from her position as Commissioner. Raymundo Gallardo continues to process ICJ cases.
 - Daniel Horacek (AZ) is acting as the Deputy Compact Administrator until the return of John Crabtree from leave.
 - Dues
 - Currently forty-seven states have paid their dues. Two (2) states are thirty (30) days past due and three (3) states are currently ninety (90) days past due.
 - Informal Dispute Resolutions
 - There has been an increase in the number of requests for informal dispute resolutions and rule interpretations received by the National Office over the last several months. Rule 9-101 discusses the process of the dispute resolution in detail. Given the upcoming deadline for proposed changes to Rules, this is a good time to review related rules.
 - National Office Updates

- J. Adkins accepted the Operations and Policy Specialist position effective November 1, 2018. She continues to perform some duties of her previous position until that vacancy can be filled.
- Upon suggestion by Chair Connor (ID), the National Office consulted with SEARCH regarding how to advertise for the vacant Project Manager position. They recommended waiting until after receipt of the vendor proposals, so that there would be a better understanding of the skill set required to operate the new system. SEARCH is agreeable to providing additional support through the Request for Proposals (RFP) process. The RFP will be presented to the Technology Committee for approval today. A draft contract amendment and new scope of work will also be presented for Executive Committee approval.
- An update was provided on the National Office maintenance issues and current lease agreement. A meeting has been held with the lessor to discuss continued recurring maintenance issues and work is being conducted to rectify the issues.
- Committee Reports
- Compliance Committee:
 - Significant progress is being made in the South Carolina Corrective Action Plan.
 - There will be a 2019 Performance Measurement Assessment (PMA) WebEx training provided December 19, 2018. This will allow the committee to explain to attendees the measurement process and how the information is gathered. This session will be recorded and available for review at a later date for those unable to attend the live session.
 - The third Global Assignment Review of 2018 has been completed. Letters were sent to fourteen (14) states with 20% or more over due assignments, advising them of the findings and encouraging them to address their assignments and utilize resources available to them, such as JIDS Training and one-on-one technical assistance. Proactive monitoring of overdue assignments and outdated workflows is expected to assist in prevention of future compliance issues. The letter was intended to be a means of providing support and a way to notify states of what was upcoming in 2019, not to be punitive.
- Finance Committee:
 - The commission is currently 19% under budget for the first quarter of the year.
 - Chair Connor (ID) introduced Jedd Pelander (WA) as the new Finance Committee Chair.
- Technology Committee:
 - Finalizations are being made to the updated JIDS Workflows and the committee continues to work with SEARCH on the RFP and moving forward with the replacement of the JIDS system. Chair DeJesus added that requests for enhancements for JIDS are still accepted while work continues with the RFP.
- Rules Committee

- The committee will hold its first meeting November 16, 2018. Rules Proposals from any standing committee or region are due to the committee by January 15, 2019.
- Training Committee:
 - The committee has made some adjustments in the training schedule and are now holding two-independent sessions to allow for more flexibility in scheduling for the attendees.
- Human Trafficking:
 - Chair Connor (ID) introduced Chair P. Sprengelmeyer (OR) and Vice-Chair T. Casanova (VT). The committee held their first meeting November 14, 2018 and are working on updating the data Matrix for each region.
- Region Reports:
 - Chair Connor (ID) reported the only region that has meet to date is the East Region. The other regions have meeting dates scheduled over the next several months.
- Legal Council Report:
 - Several Legal Memorandums and Advisory Opinions are currently being reviewed for consideration. One request was for an interpretation of the rules, pursuant to Rule 9-101, involves a case between AK and IA. The issue is whether the definition of “runaway” within the ICJ rules includes a juvenile who had parental permission to leave home but refused to return as directed. R. Masters recommended the Legal Memorandum be converted into an Advisory Opinion to be published upon the approval of the Executive Committee.
 - The second issue is the Legal Memorandum regarding ICJ Rule 6-102 regarding the return of a juvenile when an adult warrant is pending. R. Masters recommended this memorandum be converted it to an Advisory Opinion for presentation to the Executive Committee.
 - The third is a pending request for interpretation of ICJ Rule 6-102 (2) issue that involves a case between MN and SD regarding the authority to hold a juvenile when no warrant has been issued.
- Election of Victims Representative
 - The Executive Committee reelected Trudy Gregorie as the Victims Representative Ex-officio member for the Committee. Also elected as Victims Representative Ex-officio was Carol Watson, who will serve on the Human Trafficking Ad-hoc Committee.

2019 Proposed Rule Amendments

- Representative Dodd (NM) encouraged the region to bring rule proposals forward.
- A. Connor (ID) discussed a rule proposal on adding the federal definition of human trafficking for both labor and commercial sex trafficking, and a new rule similar to the current Rule 6-105 “*Abuse and Neglect*” for cases that involve human trafficking.

- T. DeJesus (CA) discussed a proposal to outline eligibility requirements in the Rule 600 series “*Voluntary and Non-Voluntary Return of Juvenile/Runaways*” similar to the existing eligibility requirements in Rule 4 -101 “*Eligibility Requirements for the Transfers of Supervision*”. The region members discussed a recent case that this issue had arose from.
- **A. Connor (ID) motioned for the question of whether the rules should be clarified as to whether ICJ applies to returns of juveniles upon release from a correctional facility to the Rules Committee for review. T. DeJesus seconded. The motion carried.**
- A. Connor (ID) proposed that a new rule be adopted that will address the formation of state councils as written in statute. She indicated that the Idaho State Council is reviewing a proposal at its upcoming meeting.
- Representative Dodd requested that an additional meeting be held in early January to discuss and finalize the proposed rule amendments.

State Updates

Idaho

- A. Connor (ID) reported that the Idaho Commissioner will be retiring effective December 17, 2018.

Montana

- A. Connor (ID) reported that if any information was needed in regards to JIDS or cases for the state of MT to contact her directly.

New Mexico

- D. Dodd (NM) updated that the New Mexico ICJ office is relocating to a new building. The transition will likely occur in December and the office will be closed for several days.

Utah

- R. Gallardo (UT) reported that the search is ongoing for the appointment of a Juvenile Court Administrator/Commissioner. The position is expected to be filled in January 2019.

Washington

- J. Pelander (WA) discussed placing additional information into NCIC entries requesting that if contact is made with an ICJ juvenile that the agency contact the entering state’s Juvenile Compact Office. This standard is currently utilized in Idaho and Washington is looking for information from ID and any other states utilizing this process on what steps they took to place that in effect.

Old Business

There was no Old Business.

New Business

There was no New Business.

Adjourn

Representative Dodd adjourned the meeting by acclamation at 4:33 p.m. ET.