

**AAICPC/ICJ
Memorandum of Understanding (MOU)
Work Group**

Meeting Minutes
January 13, 2016
2:00 p.m. EST

Members in Attendance:

1. Bruce Rudberg (CA) AAICPC Co-Chair
2. Maria Genca (CT) ICJ Co-Chair
3. Susan Nelson (IL) AAICPC
4. Sherry Jones (MD) AAICPC
5. Jennifer Benson (MS) AAICPC
6. Judy Miller (AR) ICJ
7. Jeff Cowger (KS) ICJ
8. Gloria Soja (OR) ICJ
9. Cathlyn Samuel (TN) ICJ
10. Carla Fults (DC) AAICPC, Ex-Officio

Members Not in Attendance:

1. Yolanda Kennard (MD) AAICPC
2. Gillie Hopkins (VT) ICJ
3. Chris Newlin (NCAC) ICJ

ICJ National Office Staff in Attendance:

1. Ashley Lippert, Executive Director
2. Emma Goode, Administrative and Logistics Coordinator
3. Shawn Robinson, Training and Administrative Coordinator
4. Jenny Adkins, Project Manager

Guests in Attendance:

None

Call to Order

Co-Chair Genca called the meeting to order at 2:03 p.m. EST.

Roll Call

A. Lippert called the roll. Nine of the twelve *voting* members were present, establishing a quorum.

Agenda

S. Nelson (IL) made a motion to approve the agenda. J. Benson (MS) seconded. The motion passed.

Minutes

**J. Miller (AR) made a motion to approve the November 18, 2015 meeting minutes.
B. Rudberg (CA) seconded. The motion passed.**

Housekeeping

Co-Chair Genca affirmed that the work group will continue to meet bi-monthly at 2:00 p.m. EST for 60 minutes. Guests may contribute and members of the work group may vote.

Old Business

Q&A Section of the Best Practice Guide

IL – OR Collaboration

- S. Nelson (IL) shared a current Illinois-Oregon dependency-delinquency case whereby the juvenile ran to Oregon. The State of Illinois declared the juvenile nearing age 18 a ward of Illinois and issued a Court order for his return near the same time as the delinquency occurred in Oregon. Due to the unique details of the case, it did not meet any of the case scenarios in the Best Practice Guide. An amicable plan of action was reached between Illinois ICPC and Oregon ICJ.
- The Work Group discussed the case and agreed that none of the case scenarios in the guide fit for this incident nor should be included due to the infrequent and unique circumstances. The Work Group applauded the cooperation, communication, and collaboration of efforts between the two organizations in part a result of the work of the AAICPC/ICJ MOU Work Group.

California Presentation

- B. Rudberg (CA) updated that he and Michael Farmer (California ICJ) recently presented the Best Practice Guide during a Judicial Conference in Anaheim, California. He planned to present to the Work Group any questions that arose during the presentation.

Q&A

- Co-Chair Genca presented the five questions listed below from the last meeting.
 1. *What is the difference between institutional placement and residential placement under ICJ?*
 2. *What is the difference between institutional placement Article VI and residential facility under ICPC Regulation 4?*
 - C. Fults updated that she is researching questions 1 and 2 and will update on her research at the next meeting.
 3. *When would a delinquent youth be placed in a residential program in another state through ICPC when the abuse/neglect court is not involved?*
 - Co-Chair Genca shared Connecticut's procedures in this instance.
 4. *Mental health residential facilities are covered under ICPC. Would inpatient alcohol, drug or sex offender programs be covered under ICPC?*
 5. *Would a juvenile delinquent being placed in foster care in another state get placed under ICPC or ICJ? Is the juvenile under court jurisdiction for abuse/neglect?*
- The Work Group agreed to continue discussion of the questions at the next meeting.

Distribution and Promotion of the Guide

- The Work Group discussed ideas to distribute and promote the Best Practice Guide in addition to the current posting on each organization's website.
- C. Fults commented it would be necessary to confer with the Executive Committee to share the document freely with affiliate organizations and post to a public website.

- S. Nelson (IL) voiced support to sharing with additional organizations. G. Soja (OR) concurred but cautioned that some may assume the information to be rules rather than a best practice.
- S. Nelson (IL) suggested promoting again during the AAICPC and ICJ annual meetings. B. Rudberg (CA) suggested inclusion in an ICPC distribution mailer. C. Fults agreed the information could be shared in any manner deemed necessary by the work group and spoke to the importance of including a disclaimer if sharing outside of the two organizations and the judicial systems.
- A. Lippert updated that in addition to the ICJ website; ICJ shares information via the ICJ newsletter and region meetings.
- The Work Group discussed who would need the information outside of the two organizations and the judicial systems without reaching a consensus.

New Business

There was no new business.

Adjourn

- Co-Chair Genca announced the next meeting of the Work Group is March 23, 2016 @ 2:00 p.m. EST and to contact the either Co-Chair should any case referrals require attention prior to the meeting.
- **J. Miller (AR) made a motion to adjourn. B. Rudberg (CA) seconded. The motion passed. Co-Chair Genca adjourned the meeting at 3:00 p.m. EST.**