

**AAICPC/ICJ
Memorandum of Understanding (MOU)
Work Group**

***Meeting Minutes*
November 18, 2015
2:00 p.m. EST**

Members in Attendance:

1. Bruce Rudberg (CA) AAICPC Co-Chair
2. Maria Genca (CT) ICJ Co-Chair
3. Susan Nelson (IL) AAICPC
4. Yolanda Kennard (MD) AAICPC
5. Jennifer Benson (MS) AAICPC
6. Judy Miller (AR) ICJ
7. Jeff Cowger (KS) ICJ
8. Gloria Soja (OR) ICJ
9. Cathlyn Samuel (TN) ICJ
10. Carla Fults (DC) AAICPC, Ex-Officio

Members Not in Attendance:

1. Sherry Jones (MD) AAICPC
2. Gillie Hopkins (VT) ICJ
3. Chris Newlin (NCAC) ICJ

ICJ National Office Staff in Attendance:

1. Ashley Lippert, Executive Director
2. Emma Goode, Administrative and Logistics Coordinator
3. Jenny Adkins, Project Manager

Guests in Attendance:

None

Call to Order

Co-Chair Rudberg called the meeting to order at 2:01 p.m. EST.

Roll Call

A. Lippert called the roll. Nine of the twelve *voting* members were present, establishing a quorum.

Agenda

S. Nelson (IL) made a motion to approve the agenda. M. Genca (CT) seconded. The motion passed.

Minutes

- **J. Miller (AR) made a motion to approve the July 16, 2015 meeting minutes. S. Nelson (IL) seconded. The motion passed.**

- C. Fults noted the ICJ national office staff names to be omitted in the minutes.
- **S. Nelson (IL) made a motion to reconsider the motion and amend the minutes to include the ICJ staff in attendance. M. Genca (CT) seconded. The motion passed.**

Housekeeping

Co-Chair Rudberg welcomed the new and returning members. The meetings will be 60 minutes in length. All attendees may participate in discussion. Voting is open to the work group membership.

Old Business

Annual Business Meeting(s)

Co-Chair Rudberg updated that he attended the ICJ 2015 Annual Business Meeting in Madison, Wisconsin in August and announced the AAICPC 2016 Annual Meeting will be held in late April or early May.

AAICPC ICJ Best Practice Guide

- Co-Chair Rudberg updated that the primary task of the work group this year is to develop the Q&A section to be incorporated into the published AAICPC ICJ Best Practice Guide. The guide has been approved by both organizations and currently available on the AAICPC and ICJ websites.
- The Co-Chairs highlighted five questions listed below, which were submitted for consideration in the Q&A section during the July meeting.
 1. What is the difference between institutional placement and residential placement under ICJ?
 2. What is the difference between institutional placement Article VI and residential facility under ICPC Regulation 4?
 3. When would a delinquent youth be placed in a residential program in another state through ICPC when the abuse/neglect court is not involved?
 4. Mental health residential facilities are covered under ICPC. Would inpatient alcohol, drug or sex offender programs be covered under ICPC?
 5. Would a juvenile delinquent being placed in foster care in another state get placed under ICPC or ICJ? Is the juvenile under court jurisdiction for abuse/neglect?
- The Work Group agreed to defer discussion to a future meeting. Co-Chair Rudberg encouraged members to bring forward any additional questions they wish to consider in the Q&A section.

New Business

Committee Work Plan

- Co-Chair Rudberg presented the work plan of the work group to be the completion of the Q&A section for the guide. In addition, the Work Group agreed to act as a consulting body; to meet bi-monthly; and to conduct additional meetings if warranted.

Adjourn

- The Work Group agreed to meet again January 13, 2016 @ 2:00 pm EST.
- **M. Genca (CT) made a motion to adjourn. J. Miller (AR) seconded. Co-Chair Rudberg adjourned the meeting by acclamation at 2:45 p.m. EST.**