



**INTERSTATE COMMISSION FOR JUVENILES  
Compliance Committee Meeting**

*Minutes*

**October 19, 2015**

**2:00 p.m. EDT**

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**Committee Members in Attendance:**

1. Michael Farmer (CA) Chair
2. Summer Foxworth (CO) Commissioner
3. Maria Genca (CT) Designee
4. Karen King-Jones (KY) Commissioner
5. Angela Bridgewater (LA) Commissioner
6. Rose Ann Bisch (MN) Commissioner
7. Cindy McKenzie (MT) Commissioner
8. Dale Murray (MI) Commissioner
9. Jacey Nordmeyer (NE) Commissioner
10. Natalie Dalton (VA) Commissioner
11. Gary Hartman (WY) Commissioner
12. Sally Holewa (COSCA) Ex officio

**Committee Members Not in Attendance:**

None

**Guests in Attendance:**

1. Rick Masters, Legal Counsel

**National Office Staff and Legal Counsel in Attendance:**

1. Ashley Lippert, Executive Director
2. Emma Goode, Administrative and Logistics Coordinator
3. Morgan Rhodes, Training and Administrative Coordinator
4. Jenny Adkins, Project Manager

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**Call to Order**

Chair Farmer called the meeting to order at 2:02 p.m. EDT.

**Roll Call**

A. Lippert called the roll, all members were present and a quorum established.

**Agenda**

**G. Hartman (WY) made a motion to approve the agenda. N. Dalton (VA) seconded.  
The motion passed.**

## Minutes

**S. Foxworth (CO) made a motion to approve the May 7, 2015 meeting minutes. J. Nordmeyer (NE) seconded. The motion passed.**

## Discussion

### 2016 Delinquent Dues

- A. Lippert reported on the status of dues payments for fiscal year 2016. Four states operating on a July 1 – June 30 fiscal year have not paid their dues. In accordance with the Dues Enforcement Policy, a 30-day notice and 90-day delinquent letter was issued requesting payment within 30 days (November 1).
- Chair Farmer highlighted the historical practice by the Compliance Committee for the non-payment of dues. R. Masters updated that sanctions can be imposed including litigation.
- The Compliance Committee discussed and reached a consensus that all four states would be in default on November 1 should full payment not be received. The Committee further agreed to recommend to the Executive Committee the same practice for the non-payment of dues as followed in the past.
- **S. Foxworth (CO) made a motion to recommend to the Executive Committee to authorize legal counsel to issue a letter of default for the non-payment of dues to Illinois, Connecticut, New Hampshire, and Pennsylvania should their dues payment not be received in full by November 1, 2015. R. Bisch (MN) seconded. The motion passed by an 11-0-0 vote.**

### Pennsylvania Commissioner

- Chair Farmer reported the Pennsylvania Commissioner has been vacant since April. In July, the Executive Committee approved sending a letter to the Pennsylvania Governor from Rick Masters requesting an appointment be made within 30 days of receipt of the letter. A. Lippert briefed on communications with Jason McCrea and attempts to contact the Pennsylvania Governor's Office.
- The Compliance Committee discussed and reached a consensus that Pennsylvania is in default for failing to appoint a Commissioner and agreed to recommend that the Executive Committee authorize legal counsel to notify Pennsylvania of the default. R. Masters advised merging the dues and appointment defaults into one letter.
- **Gary Hartman (WY) made a motion to recommend to the Executive Committee to authorize legal counsel to issue a letter of default to Pennsylvania for failure to appoint a Commissioner and to combine both the dues non-payment and commissioner appointment defaults into one letter with the same deadlines. J. Nordmeyer (NE) seconded. The motion passed by an 11-0-0 vote.**
- A. Bridgewater (LA) commented that the Louisiana Governor would change soon and questioned the necessity of her re-appointment. A. Lippert clarified the appointments are state specific and she would review with her outside of the meeting.

### 2015 Performance Measurement Standards

- Chair Farmer reported all assessments have been completed for 2015 and as determined last year no penalties will be assessed. Overall states performed well on the standards assessed with the exception of Rule 5-101 (4). In the area of quarterly progress reports, 44 of 52 states scored less than 80 percent.
- R. Bisch (MN) questioned what assistance would be provided to the 44 states and emphasized the intent of the performance measurement assessment to be a tool for improvement. Chair Farmer updated that a Pending Quarterly Progress Detail custom

report has since been developed. The Compliance Committee discussed the confusion around QPR dates in JIDS and that some states are finding the new report combined with email alerts to be helpful.

#### Plan for 2016 Performance Measurement Standards

- Chair Farmer presented options for the 2016 Performance Measurement Assessment Plan for the Compliance Committee's consideration.

#### **Two-Year Cycle**

- Chair Farmer presented the suggestion that a full scale Performance Measurement Assessment be conducted every other year aligned to the 2-year rule making cycle. 2015 was a rule making year and a full scale Performance Measurement Assessment was also conducted. In 2016, the new rules would be implemented and the focus would be on JIDS compliance, training, and improvements. In 2017, the cycle would be a rule making year with a full scale Performance Measurement Assessment and sanctions.
- The Compliance Committee agreed to consider this option and discuss at a future meeting.

#### **Reassessment of Rule 5-101(4)**

*The receiving state shall furnish written progress reports to the sending state on no less than a quarterly basis. Additional reports shall be sent in cases where there are concerns regarding the juvenile or there has been a change in placement.*

- Chair Farmer presented two possible options for reassessment and updated that a new custom detail report has been implemented which is assisting states with the QPR dates in JIDS. C. McKenzie (MT) suggested that the Training Committee design a training handout detailing steps to use the new custom detail report and then review based on the training.
- **C. McKenzie (MT) made a motion to request the Training Committee develop a training tool to outline steps in JIDS for the Quarterly Progress Report. R. Bisch (MN) seconded. The motion passed.**
- J. Nordmeyer (NE) suggested that if the 44 states are reassessed on Rule 5-101(4) in 2016 to allow states time to train on the new custom detail report before assessing. S. Holewa, ex officio, questioned the relationship of the motion to the two options and suggested a third option to remove the reassessment of Rule 5-101(4) entirely and focus on training.
- The Compliance Committee reached a consensus with the suggestion to remove the QPR reassessment for 2016 and focus on using JIDS and the custom report detail.

#### **New Assessments for 2016**

- Chair Farmer explained that the following proposed assessments for 2016 focus on use of JIDS rather than the ICJ Rules.

#### **Assessment of Rule 4-102(6)**

*The receiving state's ICJ Office shall, within forty five (45) calendar days of receipt of the referral, forward to the sending state the home evaluation along with the final approval or disapproval of the request for supervision or provide an explanation of the delay to the sending state.*

- Chair Farmer explained that a few states have reported states circumventing the rule by completing the workflow in JIDS before uploading or completing the home evaluation. N. Dalton (VA) attested that Virginia has received cases noting in the comments section that the home study would be forthcoming. S. Foxworth (CO) commented that some states experience more delay than others due to the case load by county officers. R. Bisch (MN) commented that such actions pose the question of the intent and usefulness of the

information gathered and emphasized the importance of a clean assessment. C. McKenzie (MT) commented and the Compliance Committee agreed that determination of the *completion of the task* driven by the rule to be the information gather from the performance measurement plan.

- The Compliance Committee agreed to defer discussion to the next meeting to allow time for Chair Farmer to review with the national office the JIDS' reporting capabilities and present additional suggestions at the next meeting.

#### ***Inactive JIDS Users***

- S. Foxworth (CO) commented that the clean-up of inactive JIDS users must occur and suggested that the national office provide the state administrators a list. The Compliance Committee did not reach a consensus.

#### ***Duplicate Files***

- Chair Farmer presented options for removing duplicate files from JIDS.
- The Compliance Committee agreed there was confusion among administrators as to what constitutes a *duplicate file* and that maintenance must be performed; however, they did not reach a consensus.

#### **Old Business**

There was no old business.

#### **New Business**

Chair Farmer announced that a goal of the Compliance Committee will be the development of a Compliance Matrix listing defaults, actions, and sanctions.

#### **Adjourn**

**S. Foxworth (CO) made a motion to adjourn. C. McKenzie (MT) seconded. Chair Farmer adjourned the meeting by acclamation at 3:12 p.m. EDT.**