



**INTERSTATE COMMISSION FOR JUVENILES
Compliance Committee Meeting**

Minutes
**December 17, 2015
2:00 p.m. EST**

Committee Members in Attendance:

1. Michael Farmer (CA) Chair
2. Summer Foxworth (CO) Commissioner
3. Maria Genca (CT) Designee
4. Karen King-Jones (KY) Commissioner
5. Rose Ann Bisch (MN) Commissioner
6. Dale Murray (MI) Commissioner
7. Jacey Nordmeyer (NE) Commissioner
8. Natalie Dalton (VA) Commissioner
9. Gary Hartman (WY) Commissioner
10. Sally Holewa (COSCA) Ex-officio

Committee Members Not in Attendance:

1. Angela Bridgewater (LA) Commissioner
2. Cindy McKenzie (MT) Commissioner

Guests in Attendance:

1. Rick Masters, Legal Counsel

National Office Staff and Legal Counsel in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Administrative and Logistics Coordinator
 3. Shawn Robinson, Training and Administrative Coordinator
 4. Jenny Adkins, Project Manager
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Call to Order

Chair Farmer called the meeting to order at 2:00 p.m. EST.

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

N. Dalton (VA) made a motion to approve the agenda. G. Hartman (WY) seconded. Chair Farmer approved without objection.

Minutes

M. Genca (CT) made a motion to approve the October 19, 2015 meeting minutes. S. Foxworth (CO) seconded. The motion passed.

Discussion

2016 Delinquent Dues

- Chair Farmer reported that both the Pennsylvania and New Hampshire FY 2016 dues have been received in full curing the defaults and no further action on the matters would be necessary.

Pennsylvania Commissioner

- Chair Farmer reported that Pennsylvania has not appointed a Commissioner and the position remains vacant. R. Masters clarified that the recommendation to the Executive Committee as indicated in the letter would be to move forward with legal action by filing a Federal Court Injunction requesting the state to fulfill its statutory responsibility. A. Lippert clarified that at the close of ten days after the Executive Committee's approval, ICJ would pursue legal action.
- **Gary Hartman (WY) made a motion to recommend to the Executive Committee that they direct Legal Counsel to pursue legal action following a ten day notice to Pennsylvania. J. Nordmeyer (NE) seconded. The motion passed by a 9-0-0 vote.**

2015 Performance Measurement Standards

- Chair Farmer acknowledged the training tool developed by the Training Committee at the recommendation of the Compliance Committee outlining steps in JIDS for running the Quarterly Progress Report.
- Chair Farmer presented a 2016 Performance Measurement Assessment Review modified to incorporate the discussion items from the last meeting. As determined in the last meeting, an assessment will be conducted every other year aligned to the 2-year rule making cycle. In 2016, the new rules would be implemented and the focus would be on JIDS compliance, training, and improvements. In 2017, the cycle would be a rule making year with a full scale Performance Measurement Assessment and sanctions.
- The proposed 2016 assessment covers the Form VIII and JIDS users as follows:
 1. **Form VIII** is present in the file when receiving state returns Transfer workflow to sending state (Rule 4-102(6) detailed as follows:
 - a) The home evaluation was completed and forwarded to the sending state within forty-five (45) calendar days.
 - b) The Compact Office ensures the e-form VIII or scanned PDF of Form VIII is complete and present when returning a transfer workflow in JIDS.
 2. **Inactive JIDS Users**
- S. Foxworth (CO) questioned a reasonable time frame to clean-up inactive users. R. Bisch (MN) commented on using a percentage of users as a performance measurement. The Compliance Committee discussed the time frame to clean up inactive users and agreed to six months of inactivity and further agreed to modify the details for clarity as follows:
 2. **JIDS Users**
The Compact Office identifies and removes users whose password has been expired for six months or more. The Compact Office identifies and removes users who have not activated their account within six months.

- **J. Nordmeyer (NE) made a motion to move forward with 2016 Performance Measurement Assessment as agreed above. N. Dalton (VA) seconded. The motion passed.**

Old Business

- Chair Farmer updated that a task of the Compliance Committee will be to update the compliance policies in 2016.

New Business

- A. Lippert updated that all fiscal year 2016 dues have been paid except the Virgin Islands, which operates on an October 1 – September 30 fiscal year. Commissioner Welcome is aware and working to secure payment. The 90-day delinquent letter will be issued at the end of December. In accordance with the Dues Enforcement Policy, the matter will go before the Compliance Committee at 120-days.

Adjourn

- The next meeting will be in February the date to be determined.
- **K. King-Jones (KY) made a motion to adjourn. S. Foxworth (CO) seconded. Chair Farmer adjourned the meeting by acclamation at 2:24 p.m. EST.**