



INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE

Minutes
July 28, 2016
11:30 a.m. EDT

Committee Members in Attendance:

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. Patrick J. Pendergast (AL) Past Chair
5. Michael Farmer (CA) Compliance Committee Chair
6. Avery Niles (GA) Finance Committee Chair
7. Julie Hawkins (MO) Rules Committee Chair
8. Anne Connor (NV) Training Committee Chair
9. Maria Genca (CT) East Region Representative
10. Dale Dodd (NM) West Region Representative
11. Nina Belli (OH) Midwest Region Representative
12. Mia Pressley (SC) South Region Representative
13. Trudy Gregorie, Victims Ex officio

Committee Members Not in Attendance:

1. Rick Masters, Legal Counsel

Guests in Attendance:

None

ICJ National Office Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Administrative and Logistics Coordinator
 3. Shawn Robinson, Administrative and Training Coordinator
 4. Jenny Adkins, Project Manager
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Call to Order

Chair Marchand called the meeting to order at 11:34 a.m. EDT.

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

A. Connor (NV) made a motion to approve the agenda. N. Belli (OH) seconded. The motion passed.

Minutes

A. Connor (NV) made a motion to approve the May 26, 2016 meeting minutes. M. Pressley (SC) seconded. The motion passed.

Executive Director Report (presented by Ashley Lippert)

Commissioner Update

- A. Lippert updated on the following Commissioner positions. Vermont appointed a new Commissioner Barbara Joyal and Patricia Casanova as her Designee. The Pennsylvania and Minnesota Commissioner positions are currently vacant. Allen Godfrey is acting interim Commissioner for Minnesota. Illinois appointed Tomiko Frierson as Commissioner replacing Candace Jones.

2016 Annual Business Meeting

- A. Lippert reported that a record 100 attendees plan to attend the 2016 Annual Business Meeting in Boston, Massachusetts. At this time, Minnesota and Virgin Islands will not attend.

2016 Annual Report

- A. Lippert acknowledged the Executive Committee's positive comments to the 2016 Annual Report. A printed copy of the report will be presented at the annual business meeting and distributed to each Commissioner after the meeting.

Advisory Opinion # 01-2016 Pre-adjudicated Home Evaluation Requests

- A. Lippert presented Rick Master's legal advisory opinion #01-2016 Pre-adjudicated Home Evaluation Requests, which was deferred from the last meeting.
- N. Belli (OH) voiced concerns regarding the presumption of guilt by conducting a home evaluation prior to adjudication; handling the findings without adjudication; and possible opposition from the Department of Justice and the Coalition of Juvenile Justice. M. Lacy (WV) questioned ICJ's legal authority to conduct a home study prior to adjudication; however, supported legal counsel's advisory opinion. J. Hawkins (MO) commented on the minimal requests and acknowledged the primary reason to conduct pre-adjudication home evaluations was to expedite the process and avoid a longer delay of holding a juvenile in a detention facility.
- The Executive Committee debated and came to a consensus that the advisory opinion as written does not contradict the rules. They further agreed the requests should not be entered into JIDS.
- **M. Lacy (WV) made a motion to approve the Advisory Opinion # 01-2016 Pre-adjudicated Home Evaluation Requests as presented. P. Pendergast (AL) seconded. N. Belli (OH) opposed. A. Connor (NV) and T. Marchand (NC) abstained. The motion passed.**

Council of State Governments (CSG) Affiliation

- A. Lippert presented findings from her research for alternative vendors to provide services currently handled by the Council of State Governments (CSG). ICJ and the adult compact worked in tandem due to the shared resources.
- A. Lippert presented and explained the ICJ cost savings in the areas of human resources, medical benefits, retirement, administration and accounting fees totals

an estimated \$130,965. ICAOS has approved their plan and issued a dissolution letter to CSG. A. Lippert recommends that ICJ notify the Commission of the CSG relationship, costs, purpose for withdrawing and to contact the national office should any states have a concern. The CSG Memorandum of Understanding (MOU) requires a six months' notice to withdraw; however, may occur in 90 days if both parties mutually agree.

- **M. Lacy (WV) made a motion to approve to disassociate from the Council of State Governments on October 31, 2016. A. Niles (GA) seconded. The motion passed.**

Committee Reports

Executive Committee (presented by Traci Marchand)

- Chair Marchand praised the Executive Committee for their commitment to ICJ over the past year and to the collection of the accomplishments highlighted in the 2016 Annual Report.

Compliance Committee (presented by Michael Farmer)

- Compliance Committee Chair Farmer presented the 2017 Performance Measurement Standards recommended by the Compliance Committee comprised of five rules standards and two JIDS standards.
- A. Lippert noted that the standards will be included in the 2016 Annual Business Meeting Docket Book.
- **A. Niles (GA) made a motion to adopt the 2017 Performance Measurement Standards recommended by the Compliance Committee as presented. M. Lacy (WV) seconded. The motion passed.**

Finance Committee (presented by Avery Niles)

- Finance Committee Chair Niles reported the Finance Committee met July 26 and reviewed the 2016 fiscal year-end budget which completed at 9.7 percent under budget.
- **M. Pressley (SC) made a motion to approve the Finance Committee Report as presented. A. Connor (NV) seconded. The motion passed.**

Technology Committee (presented by Ashley Lippert)

- A. Lippert reported that the FileBound upgrade testing is nearing conclusion. Once completed and finalized, brief trainings will be offered to review the updated version and implementation of the Technology Committee's enhancements will begin.

Rules Committee (presented by Julie Hawkins)

- Rules Committee Chair Hawkins reported the Rules Committee met July 13 and continued to address items on their working list. Oklahoma petitioned the Rules Committee to consider the promulgation of a rule addressing procedures for the return of a non-delinquent runaway. The request stemmed from a recent runaway case wherein another state was non-compliant and additional expenses were incurred. The Rules Committee agreed the current rules to be adequate and elected not to address procedures in the ICJ Rules. Additionally, the Rules Committee has two vacancies for the Midwest Region to fill after the annual meeting.

Training, Education & Public Relations Committee and Human Trafficking Ad Hoc Committee (presented by Anne Connor)

Training Committee

- Chair Connor reported the Training Committee met July 14 and acknowledged all the trainers for the year.

Training Updates

- Chair Connor updated that through the second quarter of 2016 a total of 441 participants completed the live Rules and JIDS trainings. On demand trainings were completed by 884 individuals with the highest participation for the Travel Permits, Secure Detention (2014 ABM training), and JIDS field staff trainings. The ICJ Rules for Compact Offices and Field Staff has provided training for over 1,000 participants since January 2016.

Return of the Month

- Chair Connor reported the *return of the month* scenario submitted by Wisconsin was included in the July newsletter. A scenario for the August newsletter has been submitted by Nevada. The runaway of the month has been well received and members were encouraged to submit scenarios.

2016 ABM Training

- Chair Connor highlighted each of the sessions to be provided during the 2016 Annual Business Meeting as follows:

Tuesday – August 23

Training Session I:

Team Building and Collaboration

Presenter: Fahy Mullaney

Training Session II:

It Takes a Village to Return a Juvenile

Presenters: Jacey Nordmeyer (NE), Gloria Soja (OR), Mia R.

Pressley (SC) and Anne Connor (NV)

Optional JIDS Clinic

Facilitators: Anne Connor and Jenny Adkins

Wednesday – August 24

Training Session III:

Establishing and Utilizing the State Council: A Collaborative

Panel Discussion

Presenters are being finalized.

Public Relations

- Chair Connor updated on the upcoming events:
 - Mississippi Juvenile Justice Symposium in Biloxi, Mississippi – August 3-5, 2016. Presenter Anne Connor (NV).
 - APPA 41st Annual Training Institute in Cleveland, Ohio – August 28-31, 2016. Presenter Nina Belli (OH).
 - APPA Winter Training Institute in Reno, Nevada – January 8-11, 2017. Presenter Anne Connor (NV).

Human Trafficking Ad Hoc Committee

- Chair Connor reported that the Human Trafficking Ad Hoc Committee met in July. In addition to human trafficking resources, the ad hoc committee agreed to recommend to the Technology Committee adding a field identifier in JIDS to denote a CSEC youth. A. Lippert noted that the recommendation will be added to the JIDS enhancement list for the next Technology Committee's agenda.

Regional Updates

East Region and AAICPC ICJ MOU Work Group (presented by Maria Genca)

East Region

- Representative Genca provided her first report as the East Region Representative. The East Region met June 14 and Maria Genca was elected to serve the next two year term effective immediately due to former representative Patricia Welcome will not attend this year's Annual Business Meeting.
- Additionally states provided updates on their state councils, human trafficking seminars in their states, and discussed a non-delinquent runaway case that was deferred to the August meeting.

AAICPC ICJ MOU Work Group

- Co-Chair Genca reported the Work Group met on June 20. The Work group has accomplished all tasks however recommends the work group continue to meet bi-annually following the annual meetings of ICJ and AAICPC.

Midwest Region (presented by Nina Belli)

- Representative Belli reported the Midwest Region has not met since the last Executive Committee meeting. The next meeting will be August 23 during the 2016 ABM in Boston.

South Region (presented by Mia Pressley)

- Representative Pressley reported the South Region has not met since the last Executive Committee meeting. The next meeting will be August 23 during the 2016 ABM in Boston.

West Region (presented by Dale Dodd)

- Representative Dodd reported the West Region has not met since the last Executive Committee meeting. The next meeting will be August 23 during the 2016 ABM in Boston.

Legal Counsel Report (presented by Ashley Lippert)

- In Rick Masters' absence, A. Lippert updated on the Virginia-New Jersey runaway case. The juvenile was returned to New Jersey. The case has now closed and the juvenile deported.

Victims Report (presented by Trudy Gregorie)

- T. Gregorie, Ex Officio, had nothing new to report.

Old Business

- P. Pendergast (AL) updated for the record that he wished to correct his vote from the May 26, 2016 meeting. His intent was to vote yes for the motion that the Executive Committee recommends that the proposed new Rule #2-106: Request for Juvenile Information does not qualify to the level of urgency to move forward in a non-rule making year and recommends not suspending the Robert's Rules of Order during the 2016 ABM to vote on the proposal.

New Business

There was no new business.

Adjourn

- The next meeting is August 22, 2016 at the 2016 Annual Business Meeting in Boston, Massachusetts.
- **Chair Marchand adjourned the meeting by unanimous consent at 12:48 p.m. EDT.**