



**INTERSTATE COMMISSION FOR JUVENILES  
EXECUTIVE COMMITTEE**

*Minutes*  
**September 29, 2016  
11:30 a.m. EDT**

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**Committee Members in Attendance:**

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. Michael Farmer (CA) Compliance Committee Chair
5. Julie Hawkins (MO) Rules Committee Chair
6. Shelley Hagan (WI) Technology Committee Chair
7. Anne Connor (NV) Training and Human Trafficking Ad Hoc Committees Chair
8. Maria Genca (CT) East Region Representative
9. Jessica Eldredge (UT) West Region Representative

**Committee Members Not in Attendance:**

1. Nina Belli (OH) Midwest Region Representative
2. Mia Pressley (SC) South Region Representative
3. Rick Masters, Legal Counsel

**Guests in Attendance:**

None

**ICJ National Office Staff in Attendance:**

1. Ashley Lippert, Executive Director
  2. Emma Goode, Administrative and Logistics Coordinator
  3. Shawn Robinson, Administrative and Training Coordinator
  4. Jenny Adkins, Project Manager
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**Call to Order**

Chair Marchand called the meeting to order at 11:32 a.m. EDT.

**Roll Call**

A. Lippert called the roll and a quorum was established.

**Agenda**

**A. Connor (NV) made a motion to approve the agenda. S. Hagan (WI) seconded. The motion passed.**

## Minutes

**A. Connor (NV) made a motion to approve the August 22, 2016 meeting minutes. J. Eldredge (UT) seconded. The motion passed.**

## Executive Director Report (presented by Ashley Lippert)

### Commissioner Update(s)

- A. Lippert provided an updated on the following Commissioner Positions.
  - Pennsylvania: October 1 marks 90 days without a Commissioner appointment. The National Office has been notified that the person has been selected and awaits official appointment.
  - Arkansas and Hawaii: Commissioner Positions are vacant. Both states have full time designees appointed as allowed by their states' laws.
  - Washington: Jedd Pelander was appointed as the new Commissioner replacing Bonnie Glenn. Dawn Bailey continues to perform the daily operations in the Washington ICJ Compact office.
  - Arizona: Commissioner Position currently vacant as a result of the removal of Dona Marie Markley.
  - Kentucky: Commissioner Jones is retiring effective October 1.
  - South Dakota: Commissioner Allard is retiring effective October 7.

### 2016 Annual Business Meeting

- A. Lippert represented the results of the 2016 ABM survey. A. Connor (NV) commented to the overall positive results. The Executive Committee reviewed and the survey and proposed no modifications to the 2017 Annual Business Meeting format.

### Values Driven Script for Dispute Situations

- A. Lippert presented the accumulated responses to the values driven scripts for dispute situations as determined by the 2016 Annual Business Meeting Attendees during the Training Session I: Team Building and Collaboration.
- The Executive Committee reviewed and agreed to post the information to the Commission's website.
- **A. Connor (NV) made a motion to approve the Identified Elements in a Values Driven Script for Dispute Situations as presented and to post the information on the Commission's website. S. Hagan (WI) seconded. The motion passed.**

### AAICPC ICJ MOU Workgroup

- A. Lippert updated on communications with Maria Genca and Bruce Rudberg (AAICPC ICJ MOU Workgroup Co-Chairs); Commission Chair Marchand; and Carla Fults and the ICPC Executive Committee. All parties are in agreement to suspend the workgroup's activities for a year. M. Genca (CT) echoed her support for the decision and will remain the liaison for ICPC.

### 2017 Dues

- A. Lippert reported all dues for the FY 17 have been received with the following exceptions.

- Illinois operates on a July 1 – June 30 fiscal year. Illinois is aware they will receive a 90-day notice letter October 1 and that the matter will go before the Compliance Committee at 120 days should dues not be received.
- Texas operates on a September 1 – August 30 fiscal year. A 30-day notice letter will be issued the end of September.
- Alabama, District of Columbia, Michigan, and the Virgin Islands operate on the October 1 – September 30 fiscal year.

#### Council of State Governments (CSG) De-affiliation

- A. Lippert updated on the strides that have been made in regards to accounting, insurance, and employee services; and reported that ICJ is on target for the projected date of December 1, 2016 to complete the de-affiliation process from the Council of State Governments (CSG).
- A. Lippert updated that she has drafted employee policies that mimic the current CSG employee policies. The drafted policies will be issued to the Executive Committee for review for final approval at the October meeting.

#### Commission Chair Report (presented by Traci Marchand)

- Chair Marchand acknowledged the Committee Chairs and Region Representatives and their willingness to serve in 2017. Chair Marchand updated that only three persons signed up for the Finance Committee. Once there is representation from all regions, the Chair will be appointed and the membership finalized.
- Chair Marchand presented Trudy Gregorie as the Victims Representative and shared her willingness to serve another one-year term.
- **S. Hagan (WI) made a motion to accept Trudy Gregorie to the position of Victims Representative Ex Officio to the Executive Committee. M. Lacy (WV) seconded. The motion passed.**

#### Committee Updates

##### **Compliance Committee** (presented by Michael Farmer)

- Chair Farmer updated that the Compliance Committee roster will be finalized next week.

##### **Technology Committee** (presented by Shelley Hagan)

- Chair Hagan updated that the Technology Committee roster has been finalized and the first teleconference meeting is November 15, 2016 at 2:00 p.m. EST.

##### **Rules Committee** (presented by Julie Hawkins)

- Chair Hawkins updated that the Rules Committee roster has been finalized and the first teleconference meeting is October 5, 2016 at 2:00 p.m. EDT.

##### **Training, Education & Public Relations Committee and Human Trafficking Ad Hoc Committee** (presented by Anne Connor)

###### Training Committee

- Chair Connor updated that the Training Committee roster has been finalized. The Training Committee will meet the second Thursday of each month beginning October 13, 2016 at 2:00 p.m. EDT.

### Human Trafficking Ad Hoc Committee

- Chair Connor updated that the Human Trafficking Ad Hoc Committee roster has been finalized. The Human Trafficking Ad Hoc Committee will meet every other month on the second Tuesday of each month beginning November 8, 2016.

### Regional Updates

#### **East Region** (presented by Maria Genca)

- Representative Genca updated that Delaware will host a human trafficking conference on November 17 in Dover, Delaware. Additionally, the East Region responded to Rhode Island's request for absconder information. The next region meeting is October 18, 2016 at 10:30 a.m. EDT.

#### **Midwest Region**

- In the absence of Representative Belli, A. Lippert updated on the topics of discussion during the August 23 meeting. The next meeting of the Midwest Region is November 3, 2016 at 11:00 a.m. EDT.

#### **South Region**

- In the absence of Representative Pressley, A. Lippert updated that the South Region will meet November 16, 2016 at 11:00 a.m. EST.

#### **West Region** (presented by Jessica Eldredge)

- Representative Eldredge commented on the new Commissioner appointment in Washington. The West Region will meet November 1, 2016 at 3:00 p.m. EDT.

### Legal Counsel Report

- In the absence of Legal Counsel, Rick Masters, Chair Marchand deferred the legal report to the October meeting.

### Old Business

There was no old business.

### New Business

There was no new business.

### Adjourn

- Chair Marchand recommended that the November and December meeting dates be amended to accommodate the holidays and the Executive Committee agreed that the remaining 2016 meetings are October 27 and December 8 at 11:30 a.m. Eastern.
- **Chair Marchand adjourned the meeting by unanimous consent at 12:02 p.m. EDT.**