



INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE

Minutes
October 27, 2016
11:30 a.m. EDT

Committee Members in Attendance:

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. Michael Farmer (CA) Compliance Committee Chair
5. David Barrett (ME) Finance Committee Chair
6. Julie Hawkins (MO) Rules Committee Chair
7. Shelley Hagan (WI) Technology Committee Chair
8. Anne Connor (NV) Training and Human Trafficking Ad Hoc Committees Chair
9. Maria Genca (CT) East Region Representative
10. Nina Belli (OH) Midwest Region Representative
11. Mia Pressley (SC) South Region Representative
12. Jessica Eldredge (UT) West Region Representative
13. Rick Masters, Legal Counsel
14. Trudy Gregorie, Victims Representative

Committee Members Not in Attendance:

None

Guests in Attendance:

None

ICJ National Office Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Administrative and Logistics Coordinator
 3. Jenny Adkins, Project Manager
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Call to Order

Chair Marchand called the meeting to order at 11:31 a.m. EDT.

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

A. Connor (NV) made a motion to approve the agenda. N. Belli (OH) seconded. The motion passed.

Minutes

S. Hagan (WI) made a motion to approve the September 29, 2016 meeting minutes. A. Connor (NV) seconded. The motion passed.

Executive Director Report (presented by Ashley Lippert)

Commissioner Update(s)

- A. Lippert updated on the following Commissioner positions. South Dakota appointed a new Commissioner (Charles Frieberg). Louisiana appointed a new Commissioner (James Bueche). November 1 marks 120 days without a Commissioner appointment in Pennsylvania. A candidate has been selected and awaits the Governor's appointment letter. Additionally, the Arizona and Kentucky Commissioner positions are vacant and letters were issued to the Governors.

2016 Annual Business Meeting

- A. Lippert presented the draft minutes for the 2016 Annual Business Meeting clarifying that the Executive Committee approves the draft minutes for posting and the Commission approves the minutes at the 2017 Annual Business Meeting.
- **S. Hagan (WI) made a motion to approve the draft 2016 Annual Business Meeting minutes and to post the draft on the Commission's website. A. Connor (NV) seconded. The motion passed.**

2018 Annual Business Meeting

- A. Lippert reported that sites for the 2018 Annual Business Meeting will be presented at the next meeting.

2017 Dues

- A. Lippert updated on the collection of dues for fiscal year 2017. Alabama, Michigan, and the Virgin Islands operate on an October 1 – September 30 fiscal year and will receive 30 day notice letters on November 1, 2016.
- Illinois dues are nearly 120 days past due. The matter will go before the Compliance Committee should dues not be received by November 1.

Council of State Governments (CSG) De-affiliation

- A. Lippert updated on the progress in regards to accounting, insurance, and employee services; and reported that ICJ is on target for the projected date of December 1, 2016 to complete the de-affiliation process from the Council of State Governments (CSG).
- A. Lippert presented the new ICJ employee policies which will replace the CSG policies. S. Hagan (WI) commended the clarity of the policies and questioned the name of the agency providing EAP services. A. Lippert will forward the information to Commissioner Hagan.
- **A. Connor (NV) made a motion to approve the Interstate Commission for Juveniles Employee Policies as presented. J. Hawkins (MO) seconded. The motion passed.**

Commission Chair Report (presented by Traci Marchand)

- Chair Marchand welcomed new Executive Committee member Dave Barrett, Finance Committee Chair, and returning member Trudy Gregorie, Victims Representative.
- On a personal note, Chair Marchand voiced her appreciation to the Commission for their outpouring of support and concern for North Carolina and the other east coast states impacted by hurricane *Matthew*.

Committee Updates

Compliance Committee (presented by Michael Farmer)

- Chair Farmer reported that the Compliance Committee will meet November 9. He presented a complaint filed by Illinois against Oklahoma regarding the return of a runaway. An Oklahoma Judge denied the Illinois ICJ requisition for return and granted temporary guardianship of the juvenile to residents of Oklahoma. Chair Farmer brought the issue before the Executive Committee to expedite a recommendation as the matter is set for further review by the Oklahoma judiciary on November 18.
- The Executive Committee discussed the Illinois compliant and the Oklahoma response letters. R. Masters, Legal Counsel, advised that Oklahoma's response acknowledges an ICJ violation and recommended that the Executive Committee grant him authorization to contact the Oklahoma Assistant District Attorney and the Legal Counsel on behalf of ICJ.
- **A. Connor (NV) made a motion that ICJ finds Oklahoma in default of the Compact due to an Oklahoma judge disregarding the Compact and denying an Illinois requisition. D. Barrett (ME) seconded. S. Hagan (WI) and J. Hawkins (MO) abstained. The motion passed.**
- D. Barret (ME) questioned if there have been similar cases that may have set a precedence for action and monetary fine. Chair Farmer commented that a non-compliance assessment matrix was recommended last year by the Compliance Committee and failed passage.
- The Executive Committee discussed the information in the letters and upholding the ICJ Rules as written.
- A. Lippert commented that the definition of *Legal Guardian* no longer differentiates between an agency and a parent. The national office has received an increasing number of reports of Judges acting outside of the Compact commenting that the actions by ICJ with this incident will set precedence.
- **A. Connor (NV) made a motion to authorize R. Masters, Legal Counsel, to issue a default letter to Oklahoma outlining the corrective actions to cure the default prior to November 18, 2016, and potential consequences/penalties to be determined by the Compliance Committee should the default not be corrected within the timeframe. N. Belli (OH) seconded. The motion passed.**

Finance Committee (presented by Dave Barrett)

- Chair Barrett reported that the Finance Committee will meet November 29.

Technology Committee (presented by Shelley Hagan)

- Chair Hagan reported that the Technology Committee will meet November 15 and requested that Jenny Adkins, provide an update on the JIDS enhancements. J. Adkins updated that the JIDS fall enhancements will go live November 14. A recent article in the Spotlight newsletter outlined the specific changes to forms

and workflows. The National Office will lead eight enhancement trainings during the second week of November for field staff and Compact offices. These sessions will cover only the updates and all JIDS users should be encouraged to attend. The National Office will notify compact offices of the form changes prior to November 14 and update the forms, workflow guides, and user guides on the website.

Rules Committee (presented by Julie Hawkins)

- Chair Hawkins reported that the Rules Committee met October 5 and the next meeting is November 2. To date, there are 14 proposed rule amendments. The committee calendar was approved with a deadline for proposal submissions to the Rules Committee by February 28.

Training, Education & Public Relations Committee and Human Trafficking Ad Hoc Committee (presented by Anne Connor)

Training Committee

- Chair Connor reported that the Training Committee met October 13, 2016. The 2017 training sessions are being scheduled. This year all members of the Training Committee are requested to conduct one or more trainings during the year.
- Chair Connor reported that the third quarter 2016 training statistics have been tallied and the report is available.
- Chair Connor reported the *return of the month* has been well received. Training Committee members and others are encouraged to submit scenarios. The October newsletter scenario was presented by Nebraska.
- Chair Connor updated on goals of the Training Committee to be:
 1. Develop a “Judges speak to the Judges” Training
 2. Revamp the JIDS Trainings
 3. Assist states with their written transitional plan with regards to the state’s ICJ Compact office.
- Chair Connor commented that the Training Committee would appreciate receiving any current written transitional plans from the regions for the developing of a template.

Public Relations

Chair Connor updated on the following conferences:

- **APPA – American Probation and Parole Association**
January 8-11, 2017 - Winter Training Institute in Reno, NV
Presenter Anne Connor (NV) has been confirmed to present the ICJ workshop entitled: A Recommended Approach to Handling Juvenile Victims of Human Trafficking on Monday, January 10th from 11:00 am – 12:30 pm PST.
- **NCJJ – National Conference on Juvenile Justice**
February 12-15, 2017 New York City, NY
An application has been submitted and await acceptance to present.
- **NCJFCJ – National Council of Juvenile and Family Court Judges**
July 16-19, 2017 Washington, DC - 80th Annual Conference
An application has been submitted and await acceptance to present.

Human Trafficking Ad Hoc Committee

- Chair Connor reported that the Human Trafficking Ad Hoc Committee will meet November 8, 2016.

Regional Updates

East Region (presented by Maria Genca)

- Representative Genca reported that the East Region met October 18, 2016. States provided staffing and state council updates. The next meeting is January 24.

Midwest Region (presented by Nina Belli)

- Representative Belli reported that the Midwest Region will meet November 3 and updated on her mentor outreach to new Commissioner Frieberg (South Dakota).

South Region (presented by Mia R. Pressley)

- Representative Pressley reported that the South Carolina Compact office has been approved for a new backup staff position and she will reach out to new Commissioner Bueche (Louisiana) next week. The next meeting of the South Region is November 16.

West Region (presented by Jessica Eldredge)

- Representative Eldredge reported that the West Region will meet November 1.

Legal Counsel Report

- R. Masters, Legal Counsel, addressed all legal matters earlier under the Compliance Committee Report.

Victims Representative Report (presented by Trudy Gregorie)

- T. Gregorie expressed her gratitude for the opportunity to serve another year as the ICJ Victims Representative.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

- The next meeting is December 8 at 11:30 a.m. EST next meeting.
- **Chair Marchand adjourned the meeting by unanimous consent at 12:39 p.m. EST.**