



## INTERSTATE COMMISSION FOR JUVENILES

### Finance Committee Meeting *Minutes*

February 28, 2017  
11:30 a.m. EST

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#### **Committee Members in Attendance:**

1. David Barrett (ME) Chair
2. Jeff Cowger (KS) Treasurer
3. Pat Pendergast (AL) Designee
4. Sherry Jones (MD) Commissioner
5. Patricia Welcome (VI) Commissioner

#### **Committee Members Not in Attendance:**

1. Cindy McKenzie (MT) Commissioner
2. Kevin McKenna (RI) Commissioner
3. Mike Lacy (WV) Commissioner

#### **Guests in Attendance:**

None

#### **ICJ Staff in Attendance:**

1. Emma Goode, Administrative and Logistics Coordinator
2. Jenny Adkins, Project Manager

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#### **Call to Order**

Chair Barrett called the meeting to order at 11:31 a.m. EST

#### **Roll Call**

The National Office called the roll and a quorum was established.

#### **Agenda**

**P. Pendergast (AL) made a motion to approve the agenda. J. Cowger (KS) seconded. The motion passed.**

#### **Minutes**

**J. Cowger (KS) made a motion to approve the November 29, 2016 meeting minutes. S. Jones (MD) seconded. The motion passed.**

#### **Discussion**

#### **FY 2017 Budget Update**

- Chair Barrett presented the 2017 fiscal budget through January 31, 2017. The working budget reported to be 49.8 percent of budget with 58.3 percent of the year complete. Effective December 1, 2016, ICJ became an independent entity and de-affiliated from the Council of State Governments (CSG). The budget update presented takes into account two months of ICJ operating as an independent entity.
- Chair Barrett highlighted two line items (insurance and indirect costs) reflecting the most significant impact. Insurance includes employer coverages such as worker's compensation and liability which are now higher as CSG no longer covers a portion of the insurance. The indirect costs are lower and will continue to decline as ICJ no longer incurs this cost to CSG for accounting, insurance, and employee services.
- P. Pendergast (AL) questioned how operations were going since the de-affiliation. E. Goode reported the transition to be going well and briefed on the differences in processes.
- Chair Barrett noted that the wages and benefits line items will reflect a lower cost in the next update due to the two staff vacancies. The Finance Committee praised Jenny Adkins and Emma Goode for their work of providing additional coverage with two staff vacancies at the National Office.

### **Meetings**

- Chair Barrett updated that the next scheduled meeting is April 25, 2017 @ 11:30 a.m.
- Chair Barrett recommended that the June 30 meeting be deferred to August 8, 2017 @ 11:30 a.m. EDT. The later date will allow time to gather and report the year end expenditures for fiscal year 2017. The members concurred.

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Adjourn**

- **Chair Barrett adjourned the meeting by acclamation at 11:50 a.m. EST.**