



INTERSTATE COMMISSION FOR JUVENILES

Training Education and Public Relations Committee Meeting

Minutes

March 24, 2016

2:00 p.m. EDT

Committee Members in Attendance:

1. Anne Connor (NV) Chair
2. Maria Genca (CT) Designee
3. Agnes Denson (FL) Commissioner
4. Rose Ann Bisch (MN) Commissioner
5. Jacey Nordmeyer (NE) Commissioner
6. Traci Marchand (NC) Commissioner
7. Mia Pressley (SC) Commissioner
8. Gloria Soja (OR) Ex-officio
9. Joy Swantz (WI) Ex-officio
10. Steve Jett (ID) NPJS Ex-officio
11. Maureen Blaha (IL) Runaways Ex-officio

Committee Members Not in Attendance:

1. Patrick Pendergast (AL) Designee
2. Cathlyn Samuel (TN) Commissioner
3. Patricia Welcome (VI) Commissioner
4. Melonie Taylor-Gore (MS) Ex-officio
5. Chris Newlin (AL) NCAC Ex-officio
6. Judge Darlene Byrne (TX) NCJFCJ Ex-officio

Guests in Attendance:

1. Kaki Sanford (AL)

ICJ Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Logistics and Administrative Coordinator
 3. Shawn Robinson, Administrative and Training Coordinator
 4. Jenny Adkins, Project Manager
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Call to Order

Chair Connor called the meeting to order at 2:03 p.m. EDT.

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

T. Marchand (NC) made a motion to approve the agenda. A. Denson (FL) seconded. The motion passed.

Minutes

T. Marchand (NC) made a motion to approve the minutes of February 11, 2016. J. Nordmeyer (NE) seconded. The motion passed.

Training / Education Discussion

Training Updates

- Chair Connor updated that the Rules Trainings continue and acknowledged the trainers and survey results being shared with the trainers. The JIDS trainings for Compact office and field staff are ongoing. Chair Connor commended J. Adkins for her work in updating all of the JIDS workflow guides available on the website.

Best Practice – Homeless Juveniles

- Chair Connor presented a draft Best Practice for discussion entitled: Mandatory Acceptance of Juveniles Who Are Homeless and suggestions submitted by Shelley Hagan (WI).
- J. Swantz (WI) shared related case scenarios detailing the communications with local agencies. R. Bisch (MN) agreed with the suggestions and questioned how to merge the suggestions with the mandatory acceptance. G. Soja (OR) commented that ICJ Compact offices understand when acceptance is mandatory, the issue evolves around collaboration between the sending and receiving states when it is not mandatory.
- The Committee discussed and agreed Ms. Hagan's suggestions to be practical tips that should be incorporated into the best practice but cautioned that the title suggests all homeless cases would be a mandatory acceptance.
- Chair Connor appointed a sub-committee to review the draft Best Practice and make a recommendation to the Training Committee. R. Bisch (MN), G. Soja (OR), and J. Swantz (WI) agreed to serve on the sub-committee.

New Staff Mentors

- Chair Connor updated on information received from each of the four regions at the request of Commission Chair Marchand regarding suggestions to assist new staff when a state is in transition. The common thread from each region was the assignment of a mentor to new staff. Chair Connor presented the list of mentors which included the Training Committee Chair and the four regional representatives. The Training Committee discussed and agreed with the suggestion.
- **R. Bisch (MN) made a motion to approve the new staff ICJ Mentors List as presented. T. Marchand (NC) seconded. The motion passed.**
- The National Office will announce and post the information on the ICJ website.

2016 ABM Training

- Chair Connor presented the 2016 Annual Business Meeting potential training topics as discussed during the last Training Committee Meeting.

- The Training Committee reviewed the topics, training style, and time frame slotted on the agenda. A consensus was reached for the following 2016 Annual Business Meeting Trainings.

Tuesday – August 23

8:00 a.m. - Training Session I: Team Building and Collaboration

- An interactive session led by Fahy Mullaney.
- Chair Connor spoke in favor of Fahy Mullaney leading the session as he has worked with ICJ to develop strategic initiatives. A. Lippert will contact Fahy Mullaney. Should Fahy Mullaney not be available, a presenter suggested by Maureen Blaha (Beth Ruske) will be contacted.

1:30 p.m. - Training Session II: Voluntary and Non-Voluntary Returns

- An interactive session led by ICJ trainers: Rose Ann Bisch (MN), Jacey Nordmeyer (NE), Gloria Soja (OR), and Mia Pressley (SC).
- The trainers will work with Chair Connor and the National Office to develop an interactive curriculum.

5:00 p.m. – JIDS Clinic (*optional*)

- An optional session led by Lea Quam and Anne Connor on JIDS.

Wednesday – August 24

2:00 p.m. – Presentation: Legal Liability and State Councils

- A panel discussion led by Rick Masters, Legal Counsel and one member state from each of the four regions. The member states will provide insight on creating and nurturing an effective and engaged state council.
 - Chair Connor will contact each of the regional representatives to confirm the member state panelists.
- J. Swantz (WI) suggested that due to the cancelling of the live feed this year that the training session on returns be video recorded and made available on the Commission’s website. R. Bisch (MN) commented on the limitations of video recording as experienced last year. A. Lippert attested to the videographer’s limitations for capturing interactive activities of multiple people across the room.
 - Chair Connor requested the National Office research the video recording limitations and costs and update at the next meeting. Chair Connor affirmed that whether or not there is a video recording, training information will be available at the close of the annual meeting via the Commission’s website.
 - G. Soja (OR) suggested incorporating a segment into an interactive module in the Storyline Articulate training software.

Public Relations Discussion

- Chair Connor updated that she and Gary Hartman (WY) presented at the NCJFCJ National Conference on Juvenile Justice in Las Vegas, Nevada, March 21 – 23, 2016. The well attended conference offered a wealth of interesting topics provided by dynamic and engaging speakers. Chair Connor will forward the information once the

- NCJFCJ presentations are made available. The ICJ presentation will be tweaked in preparation for the NCJFCJ conference in July in California.
- A. Lippert updated that APPA has not yet confirmed ICJ for the August meeting and the AAICPC/ICJ Work Group Co-Chair Maria Genca (CT) will attend the AAICPC Annual Meeting in May in White Plains, New York.

Old Business

Best Practice – Blanket Travel

- Chair Connor updated that the Executive Committee discussed the issue of a blanket travel permits during the face to face meeting in March in Lexington, Kentucky.
- A. Lippert updated that the issue was referred to the Technology Committee. Technology Committee Chair Quam and Jenny Adkins are researching the capability and options in JIDS. Chair Quam will report the findings to the Executive Committee at their April meeting.

New Business

There was no new business.

Adjourn

- The next meeting is April 14, 2016.
- **R. Bisch (MN) made a motion to adjourn. T. Marchand (NC) seconded. Chair Connor adjourned the meeting by acclamation at 3:00 p.m. EDT.**