



## INTERSTATE COMMISSION FOR JUVENILES

### East Region Meeting

#### *Minutes*

January 24, 2017

10:00 a.m. EST

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#### **Commissioners/Designees in Attendance:**

1. Maria Genca (CT) East Region Representative
2. Damian Seymour (DE) Designee
3. David Barrett (ME) Commissioner
4. Becki Moore (MA) Designee
5. Thomas O'Connor (NH) Designee
6. Edwin Lee, Jr. (NJ) Designee
7. Wendy Lautsbaugh (PA) Commissioner
8. Trissie Casanova (VT) Designee
9. Patricia Welcome (VI) Commissioner

#### **Commissioners/Designees Not in Attendance:**

1. Melanie Grimes (DE) Commissioner
2. Kevin Brown (NJ) Commissioner
3. Sheila Poole (NY) Commissioner
4. Kevin Brown (NJ) Commissioner
5. JoAnn Niksa (RI) Designee
6. Barbara Joyal (VT) Commissioner

#### **Compact Staff in Attendance:**

1. Paul Ottati (NY)
2. Kelly Palmateer (NY)
3. Matt Charton (NY)
4. Candice Alfonson (PA)

#### **Guest in Attendance:**

None

#### **National Office Staff in Attendance:**

1. Emma Goode, Logistics and Administrative Coordinator
2. Jenny Adkins, Project Manager

#### **Call to Order**

Representative Genca called the meeting to order at 10:02 a.m. EST.

#### **Roll Call**

The National Office called the roll and a quorum was established.

## Agenda

**T. O'Connor (NH) made a motion to approve the agenda. D. Seymour (DE) Designee seconded. The motion passed.**

## Minutes

**D. Seymour (DE) made a motion to approve the October 18, 2016 meeting minutes. T. O'Connor (NH) seconded. The motion passed.**

## Discussion

### Executive Committee Update

- E. Goode updated on the following actions from the Executive Committee meetings held since the last East Region meeting. The draft 2016 annual business meeting minutes are now posted to the website. The ICJ and Council of State Governments (CSG) de-affiliation was effective December 1, 2016. The annual face-to-face meeting of the Executive Committee is March 28 in Louisville, Kentucky. A survey was issued regarding the preferred location for the 2018 Annual Business Meeting. The Executive Committee will review the results at their next meeting. The Search Committee anticipates filling the position for the ICJ Executive Director position soon.

### Rule Proposals

- Representative Genca presented three proposals submitted by New York.
- M. Charton (NY) provided an explanation of the intent of the rule proposals submitted by New York to address the gap of time between the referral and the completion of the home evaluation. Reporting instructions are being requested to assist in the supervision of the youth during the gap of time between the referral and the completion of the home evaluation. The rule amendments require the receiving state to direct a juvenile to report to a person or location by a specified date/time in the receiving state and impacts three rules: 1-101, 4-103, and 8-101.
- The East Region discussed each of the proposals and agreed with the proposals as presented. New York agreed to revisit the justifications of the proposals and provide additional information for clarity before forwarding to the Rules Committee.
- **P. Welcome (VI) made the motion to approve the proposed amendment to Rule 1-101 Definitions: Reporting Instructions as presented. D. Barrett (ME) seconded. The motion passed unanimously.**
- **P. Welcome (VI) made the motion to approve the proposed amendment to Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders as presented. D. Barrett (ME) seconded. The motion passed unanimously.**
- **P. Welcome (VI) made the motion to approve the proposed amendment to Rule 8-101: Travel Permits as presented. D. Barrett (ME) seconded. The motion passed unanimously.**

### Rule 4-104(4)

- D. Barrett (ME) shared an instance involving a juvenile sex offender. The East Region discussed Rule 4-104(4) with regards to the supervision acceptance of a juvenile when there is no legal guardian in the sending state and there are concerns with the residence in the receiving state. Further the East Region reviewed the Advisory Opinion 04-2014: "Approving 'placement' or 'supervision' and ICJ authority in cases where placement may violate court orders.

### **Child Protective Services (home evaluations)**

- Representative Genca briefed that some states do a Child Protective Services investigation as a part of the home evaluation process. Several states noted that the Compact office and child protective services (CPS) work in unison. P. Ottati (NY) commented sometimes there is no mention of CPS history on the home evaluation and can provide an incomplete picture of the home.

### **Intrastate Transfers (Rules Committee)**

- Representative Genca reported that the Rules Committee has requested feedback from the regions for the standardizing of intrastate relocations after supervision is accepted and the home evaluation completed in the receiving state. Currently Rule 5-101 allows for notification to be issued through the progress report. Additionally, states should note the specifics of the relocation as agreed between the states in JIDS.
- The East Region shared their processes and the general consensus was that the process of handling relocation depends on the state and whether the juvenile will continue to reside with the approved family. When the juvenile moves with the approved family the receiving state's internal state protocol is followed and the Form IV updated. When the family and the location change, a new home evaluation is requested.

### **New York Request for Input (Form IX)**

- K. Palmateer (NY) reported push back in New York to the language in the Quarterly Progress Report Form IX regarding "certified documents" to be hearsay. M. Charton (NY) updated that New York Compact probation expressed concern to signing the forms. He updated on communication with Rick Masters and Ashley Lippert regarding the check box on the form as a validation of the information.
- New York requested feedback on the Form IX regarding filing violation reports without certified court documents and other pertinent documents. States shared they had not had an issue.

### **State Updates**

- Representative Genca reminded states to submit their 2016 State Council information to the National Office by the January 30, 2017 deadline. Additionally to submit return of the month scenarios to the Training Committee
- Representative Genca updated that the Connecticut State Council continues to meet regularly. The next meeting is in March.
- D. Seymour (DE) updated that the Delaware State Council met in September. Additionally he announced that he will be moving to Florida and leaving ICJ.
- D. Barrett (ME) updated that the Maine State Council met in October and will meet again in March. Additionally, he will be conducting ICJ processes training with the local CPS.
- B. Moore (MA) updated that Mary Ann Donahue retired and Massachusetts is in the process of filling the position.
- T. O'Connor (NH) updated that the New Hampshire State Council met last week. A new Deputy Compact Administrator has been selected. Mr. O'Connor will remain the designee until June.
- E. Lee, Jr. (NJ) updated on the New Jersey State Council membership and the activities of the New Jersey Human Trafficking Task Force.
- W. Lautsbaugh (PA) updated on her official appointment as the Pennsylvania Commissioner and recent communications with former ICJ Commission Chair Terry Clark.

- T. Casanova (VT) updated that the Vermont State Council meets next month.
- P. Welcome (VI) updated on the turnover within the past 18 months in the Virgin Islands. Additionally, she provided notice of her future plans to retire and anticipates a new Compact Administrator will be hired.

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Adjourn**

- **Representative Genca adjourned by acclamation without objection at 11:14 a.m. EST.**